

**Faculty of Health Sciences**  
**School of Medicine Academic Council (SOMAC)**  
**Minutes of Meeting, Tuesday, April 16, 2013**

**School of Medicine Building, Room 132A @ 4:30 p.m.**

**1. Call to Order**

The Chair called the meeting to order at 4:30 p.m. with approximately 20 people present.

**2. Approval of Agenda**

The agenda was approved as circulated.

**3. Approval of the Minutes of January 15, 2013**

The minutes were approved as circulated.

**4. Announcements**

- **SOMAC Meeting Dates for 2013/14 are on website at <http://meds.queensu.ca/somac>**

**5. Dean's Report**

Dean Reznick reported that the new budget model is rolling out. With this new budget the Faculty of Health Sciences will be bringing in less money than our proportional costs. This has prompted us to come up with initiatives such as a full review of our space, research and operations.

- **Operational Review – initial feedback**

Dean Reznick reported that we have recruited Tim Neff, Chief Administrative Officer from the Faculty of Medicine at the University of Toronto to come and do an operational review of our Faculty. Dean Reznick will share the report when it is completed.

- **International MD Students**

Dean Reznick reported that there have been on going discussions on bringing in 10 international students each year to the Medical School. The rationale for this is three fold: 1) it is consistent with the national plan. 2) to obtain internationalism – train international students. 3) It has been on hold for a few years now and has now come to light again.

These 10 students/year would be full paying international students coming to our medical school. The Dean's office has put together a task force who are working on the political and logistical details and it is important to table this with this forum for future discussion.

During discussion, it was reported, we need to define the logistics, as this move would engage a change in the Admissions process. They need to engage the students and the faculty in discussions. Logistics around the oversight of the international students and accreditation issues would have to be discussed. Dean Reznick reported that they are beginning the process and engaging our faculty into these discussions.

**Dean Reznick asked that this item be on the upcoming agendas as discussions roll out.**

- **E pre-meds at Queen's**

M. Kawaja reported that this is a new educational initiative they are looking into. There have been discussions on distant learning and possible medical certificates. From this idea they would like to see these certificates turn into degrees. So, they are looking into an on-line

Bachelors degree that students can do from home and abroad in Medical Sciences. They would like to use this to prepare the students for the MCAT and the MMI. This would allow these students to save monies that would otherwise be there with onsite attendance. Discussions are on-going with the Faculty of Arts and Science on how to put on-line courses together as they already have on-line courses in place. (the full presentation is filed with these minutes). Discussions ensued.

- **Life Sciences Expansion**

M. Kawaja, Associate Dean of Life Sciences in the Faculty of Health Sciences reported on the discussions they have been having on a Life Sciences expansion. M. Kawaja presented a power point presentation (filed with these minutes) on the structure of the current Life Science programs including statistics and suggestions on how and where we could expand our enrolment. M. Kawaja reported that there is a pool of Science students we may want to draw from. Therefore, we have established a memorandum of understanding (MOU) between the Faculty of Health Sciences and the Faculty of Arts and Science that will allow the Life Sciences Program to grow starting in the fall of 2013. Our plan is in the Fall of 2013 we will accept an additional 60 students into 2<sup>nd</sup> year Life Sciences, and as we move forward they will move into 3<sup>rd</sup> year and then into 4<sup>th</sup> year. In 2014 we will add 40 more and therefore 100 new students will move forward and by 2015 we will have 200 new students who will move forward and reach our steady state at 2017-18. Therefore, our student numbers would have doubled from 235 students to 435 by 2017. However, this does not happen without many challenges. Even though we will be able to now draw from the 1<sup>st</sup> year Science students, there will still be a base of no less than a 2.5 GPA. We may find that there won't be enough students that have a GPA over the 2.5 so we may look at upper year transfers as well as advertising for exceptional students. There are several challenges ahead as we grow the program. Such things as the 2<sup>nd</sup> year curriculum, sizes of classes in 3<sup>rd</sup> and 4<sup>th</sup> year and curriculum in the 4<sup>th</sup> year research projects. Other challenges are classroom space and timetabling.

## **6. Undergraduate Medical Education**

- **Update on Curricular Matters**

T. Sanfilippo presented a proposal for a new governance structure in the School of Medicine. As the School of Medicine has gone through the curricular changes and expansion the current governance structure does not cover the increasing activities that go along with the new curriculum. The responsibilities of the Chairmanships has grown and therefore, need to see their titles changed to Directors of Admissions, Progress and Promotions etc. The Directors of each committee would then form the MD-PEC committee. This presentation has been presented for feedback and comments. T. Sanfilippo will also be meeting with the students to discuss these changes. Once the Directorships have been put into place the terms of references of all the School of Medicine committees will need revision to reflect the changes. All these changes will come back to this forum for final approvals.

- **Results of CaRMS Match**

T. Sanfilippo reported that through the first iteration all students but four were matched. During the second iteration two more were matched. The final two are being counseled and given direction.

## 7. Vice-Dean Research

- **Research Review**

R. Deeley reported that on June 19 and 20<sup>th</sup>, Dr. Michael Strong, Dean of the Schulich School of Medicine and Dentistry at Western University will be at Queen's as an external consultant for our research review. A framework of questions will be created and will look at areas of challenges and opportunities. During the preparation, Med-tech has been asked to generate a database for analysis. Dr. Deeley will be calling on Department Heads for information.

## 8. Executive Vice-Dean

- **Space Review**

I. Young reported he has put together a Space Management Advisory Committee who will be charged with review of the Faculty of Health Sciences space in the context of the Budget model. The complexity is significant. There is no-base information to draw from. They will need to do an internal audit of our space. They have developed an MOU with Physical Plant Services (PPS) to help with putting together space usage that could be used as a base data set keeping in mind our growth mandate.

## 9. Postgraduate Medical Education

- **Results of CaRMS match**

R. Walker reported that out of 130 residents 11 were unfilled in the first iteration but were fully filled after the 2<sup>nd</sup> iteration. The 2<sup>nd</sup> iteration allows residents to also move into other specialties and four have done so. There were four IMG's in the second iteration who were Canadians and went outside of Canada and have now come back as IMG. This is a change from years previous.

## 10. Bracken Library

- **Update on Activities**

Due to lack of time this item **will be first on the next agenda.**

## 11. Nominating Committee

- **Appointments to Committees**

In D. Edgar's absence and on behalf of the Nominating Committee (SOM), I. Young asked for a motion to approve the list of nominees to fill the vacancies on the School of Medicine Committees.

**It was moved by R. Deeley and seconded by T. Sanfilippo that the list of nominees distributed with the agenda to fill the vacancies on the School of Medicine Committees be approved.**

**CARRIED**

There being no other business the meeting was adjourned by the Chair at 6:00 p.m.

David R. Edgar  
Secretary to the School of Medicine