

**Faculty of Health Sciences**  
**School of Medicine Academic Council (SOMAC)**  
**Minutes of Meeting, Tuesday January 20, 2015**  
**School of Medicine Building, Room 132A @ 4:30 p.m.**

**1. 1. Call to Order**

I. Young, Acting Chair called the meeting to order at 4:34 p.m.

**2. Approval of Agenda and Announcements**

It was moved by D. Edgar and seconded by M. Adams that the agenda be approved as circulated. **CARRIED**

The Chair reported that the annual Faculty Board is scheduled for Thursday, February 5, 2015 and encourages everyone to attend.

**3. Approval of the Minutes of October 21, 2015**

It was moved by S. Archer and seconded by J. Drover that the minutes of January 20, 2014 be approved as circulated. **CARRIED**

**4. Vice-Dean Medical Education**

**• Policy – Conflict of Interest & Briefing Note**

A final DRAFT of the Conflict of Interest Policy and briefing note were distributed with the agenda. L. Flynn reported that it has been a long process putting this together with comments from the broad community. The final draft has been approved by the School of Rehabilitation Therapy and the School of Nursing Academic Councils and ask that this forum, the School of Medicine Academic Council, now approve before going to Faculty Board for final approval.

**MOTION: It was moved by L. Flynn and seconded by M. Adams that SOMAC approve and recommend that it go to Faculty Board for final approval by the Faculty of Health Sciences. **UNANIMOUSLY CARRIED****

**5. Bracken Library**

**• Research Data Management in Health Sciences**

S. Maranda, Chief Librarian of the Bracken Library introduced Mr. Jeff Moon, Data Librarian, Academic Director, Research Data Centre for the Queen's University Library system.

J. Moon presented a brief power point put together by S. Murphy, Head Academic Services and J. Moon.

J. Moon reported that the data management ensures long-time preservation of data for future researchers. With this service the library will help you with planning for data

management, preparing your data, documenting your data, archiving your data and making your data discoverable. The full presentation was distributed to all SOMAC members after the meeting and posted on the SOMAC website.

## **6. Undergraduate Medical Education**

- **Accreditation Countdown**

T. Sanfilippo reported that the Accreditation visit is ten weeks away. The School of Medicine submitted their report to the Accreditation bodies two weeks ago. Between now and the visit he and Dr. Drover have organized the visit into ten encounters with the various communities. They will meet with these groups a total of three times, once in February, once in March and before they meet with the Accreditation panel. The purpose of these visits is to make sure everyone is prepared and are prepped about the content that may come out in their discussion. Everyone that is meeting with the accreditation panel will receive a subset of the accreditation of the submission that is relevant to their area as well as questions that may be asked. Also T. Sanfilippo will meet with the various departments to let them know what to expect and what their expectations are. T. Sanfilippo thanked the many faculty, staff and students who have helped with the preparations for this visit. Accreditations are unpredictable on what to expect but they have worked hard in preparing the material and feel good going into the process.

## **7. Critical Care Medicine**

- **Recommendation that Critical Care Medicine be given departmental status**

The proposal from the Critical Care Medicine program to be given departmental status was distributed with the agenda. J. Drover, Director of the program presented a brief power point now posted on the SOMAC website supporting this proposal.

J. Drover reported that this proposal is to create a new department within the University. He reported that the hospitals have already agreed to this proposal. Becoming a department would create a discreet administrative home as well as home to the faculty who do primary work in critical care. Dr. Drover presented a background of the program and showed that it has all the criteria to become a department.

**The recommendation was moved by J. Drover and seconded by R. Siemens that SOMAC support the proposal that the Critical Care Program become a department of Critical Care.**

The Chair then asked for any questions from the floor.

S. Archer asked that his comments be recorded in the minutes. He supports the proposal but has a concern being the size of Queen's University and the creation of departments that are small in numbers. His concern is that every time a department is created a new lobbying entity is created. He indicated that we already have too many

departments, especially ones that have a small number of faculty. This is problematic for the members as well as hard to govern, especially SEAMO. That being said Critical Care has a strong case, just as much as any of our existing departments. The faculty should look at the minimal size requirement for a department.

**There being no more comments the Chair asked for approval. All were in favour.**

There being no other business the meeting was adjourned by the Chair at 5:07 p.m.

David R. Edgar  
Secretary to the School of Medicine