

**Faculty of Health Sciences**  
**School of Medicine Academic Council (SOMAC)**  
**Minutes of Meeting, Tuesday, April 21, 2009**  
**Botterell Hall, Room B139, @ 4:30 p.m.**

**CHAIR:** L. Tomalty (Acting) on behalf of D. Walker, Director of the School of Medicine

**1. Call to Order**

L. Tomalty called the meeting to order at 4:30 p.m. with approximately 15 people present.

**2. Approval of Minutes of meeting held January 20, 2009**

The minutes of January 20, 2009 were approved as circulated.

**CARRIED**

**3. Announcements**

• **CAME 2009 Certificate Award Winners**

L. Tomalty informed everyone that the Canadian Association for Medical Education (CAME) has announced and distributed a list of the winners of the 2009 CAME Certificate of Merit Awards across Canada. All winners will be recognized at a meeting in Edmonton on May 4, 2009. Dr. Jessica Burjorjee and Dr. Robert Reid were the Queen's University recipients of this award. Congratulations!

• **PAIRO Award Winners**

L. Tomalty announced that Dr. James Farmer, Department of Ophthalmology has been chosen as the winner from Queen's University of the 2009 PAIRO Excellence in Clinical Teaching Award. Also the Department of Anesthesiology at Queen's University was chosen as the recipient of the 2009 PAIRO Residency Program Excellence Award.

Also Dr. Richard Almond of the Department of Family Medicine at the Northern Ontario School of Medicine was chosen as the recipient of the 2009 Lois H. Ross Resident Advocate Award. All winners will be honored on at a dinner on May 8, 2009. Congratulations to all!

**4. Information Items**

L. Tomalty indicated that the following documents were distributed for information:

- On the Brink: How the Recession of 2009 Will affect Post-Secondary Education – Executive Summary
- Macy Foundation – Summary of Medical School Education Mission conference

**5. MD Program**

• **Immunization and Communicable Disease Policy**

T. Sanfilippo reported that we have been operating under a policy that requires the Medical students to submit an immunization report of their status. The reason being is that undergraduate students are not covered under the Royal College and therefore they are not regulated. However, our students are put into situations where transmission of communicable disease could occur. The current policy reads that we require reporting of status, but we have been advised to change that to encourage the students to submit their status. Therefore the policy has been revised and has been approved by the School of Medicine Executive (SOME). T. Sanfilippo reported that

students will be encouraged to submit their immunization and communicable disease status at the time of admission, as well as before entering clerkship in year three as per the screening protocol. A Communicable Disease Advisory Committee will review the immunization status of students and if there is a questionable status or if the student refuses to submit their status the committee will review each circumstance on a case-by-case basis. The committee will then make recommendations and make every effort to accommodate if at all possible, ensuring the safety of all that will be involved, and direct and advise the students in their career path. Once fully approved the policy will be widely circulated and posted on the School of Medicine website.

It was then moved by T. Sanfilippo that SOMAC approve the Immunization and Communicable Disease Policy and forward to Faculty Board for approval. The motion was seconded by D. Mercer.

During discussion:

Q- Will the Committee respect a student's decision not to submit their status?

A- The Committee will review each student on a case-by-case basis in a confidential manner to ensure the safety of all involved.

The Chair then asked if all were in favor

**CARRIED**

- **MD Program Executive Committee – Terms of Reference**

T. Sanfilippo reported that the MD Program Executive Committee – Terms of Reference was distributed with your package and these new terms would replace the current Undergraduate Medical Education Committee (UMEC). T. Sanfilippo explained that the UMEC terms have been divided into the Curriculum Committee and this newly revised and renamed committee. The MD Program Executive Committee will receive reports from the Curriculum Committee, Admissions Committee, Progress and Promotions Committee and Students Affairs Committee. It will in turn report to this body (SOMAC). There will be standing and appointed membership to this committee as indicated in the terms.

It was then moved by T. Sanfilippo and seconded by D. Mercer that the MD Program Executive Committee – Terms of Reference be approved and forwarded to Faculty Board for approval.

**CARRIED**

- **Accreditation Visit**

T. Sanfilippo reported that the representatives from the AFMC, AAMC, LCME and CACMS for accreditation were here in Kingston on March 30, 31, and April 1, to review our progress on the non-compliant issues that were assigned to the medical school at their visit on January 2007. A report from the medical school has been submitted to the accreditation team addressing the recommendations that were given in January. T. Sanfilippo reported that there has been significant progress in some areas but still not enough progress in other areas. T. Sanfilippo is in the process of putting together a summary of the exit visit held on April 1st and will send this out to all faculty shortly. The final report from the LCME and CACMS will arrive by mid to end of June.

## **6. Nominating & Procedures Committee**

- **Nominations for Committee vacancies**

D. Edgar distributed and reported on the list of nominations for upcoming vacancies to our School of Medicine Committees.

It was moved by D. Edgar and seconded by R. Deeley that the nominations be approved by SOMAC. CARRIED

## 7. Academic Portfolio

- **Basic Medical Sciences Restructuring Update**

I. Young, Vice Dean Academic and Chair of the Dean's Advisory Group on Restructuring (AGoR), reported on the progress to date of the task to restructure the Basic Sciences. The Committee's task is to recommend a new model for the Basic Sciences within the School of Medicine. The "tipping factor" recently for looking at new models is the current budget cuts to departments. I. Young indicated that the Committee has had five meetings and has completed the first step by defining the focus and have created a document that includes 1) drivers for change, 2) where the opportunities reside and 3) framing purpose and scope. This document will go out to all stakeholders very shortly.

The next stage will be to analysis the data collected and putting together criteria.

There being no other business the meeting was adjourned by the Chair at 5:00 p.m.

D. Edgar  
Secretary to the School of Medicine