

MD Program

Open Book Assessment Policy

Student Assessment Component: Policy #SA09 v4

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Approved by Teaching, Assessment and Learning Committee:

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Queen's
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1.0 Governance of Student Assessment, Policy, and Practice

- 1.1 Student Assessment will be directed by the Teaching, Assessment & Learning Committee (TALC) which will develop and oversee all policies and procedures pertaining to assessment practices within the MD Program.
- 1.2 All policies developed by the TALC will be approved by Curriculum Committee prior to adoption by the MD Program.

2.0 Purpose

- 2.1 Under section 2.4 of the Student Assessment policy, all new assessment strategies must be approved by the TALC.
- 2.2 Options for open book examinations must be clear, transparent, and uniform across the curriculum and sites.
- 2.3 An open book examinations may be selected by a course director, in consultation with others in the MD program as the best assessment for that course/unit.

3.0 Principles Governing Open Book Examinations:

- 3.1 All open book examinations shall be confined to one of the two formats:

3.2 For low stakes assessments only (Graded Team Assignments, Quizzes etc): The first format is to have one device ***which is used to write the exam and is*** open to all electronic resources. Use of AI or shared documents permitted in accordance with the Queen's University Summary Statement on Academic Accommodations (September 2023), Summary of Generative AI Guidance in Preparation for 2023-24 Academic Year (August 2023) and Queen's Academic Integrity Policy.

3.3 For any examination: The second format permits the use of one sheet (standard letter 8.5X11 inch sheet of paper), front and back with notes of the student's choosing. No additional resources aside from this sheet and the computer, which will block the internet and be limited only to the examination software, will be permitted during the examination. All documents will be collected at the end of the examination.

4.0 Exam Integrity

4.1 The marking and subsequent actions from open book examinations will fall under the parameters set out in the Student Assessment Policy.