

MD Program

Formal Audio and/or Video Recording of Learning Events in the MD Program Policy

Curricular Component: Policy #CC-16 v5

Approved by Curriculum Committee: July 8, 2026

Approved by MD PEC: July 30, 2026

Approved by SOMAC: pending

Most Recent Revision: June 9, 2025

Effective date: August 1, 2026



1.0 Background

- 1.1. This policy provides guidance to faculty, staff, and students regarding the formal recording of MD Program learning events in the pre-clerkship curriculum and in core curricular units in clerkship. Recording sessions is not meant to replace in-person attendance. The expectation remains that students attend all scheduled learning events in person.

2.0 Policy

- 2.1. Lecture (L) learning events may be recorded with the explicit consent of the teacher(s).
- 2.2. Other types of learning events will not routinely be recorded.
- 2.3. Teacher(s) can withdraw consent at any point for all or part of any learning event that they are associated with. If this is the case, the learning event recording will be removed.
- 2.4. The MD Program's ability to record a lecture learning event may be limited by the room's technical capabilities.
- 2.5. Formal recording includes a video of the slides, which does not include an image of the teacher(s) or of the students, that is synchronized with an audio recording of the lecture. In addition to lecturers' voice, the audio recording will include students' questions if asked during scheduled time of the learning event.
- 2.6. Lectures may capture discussions/noise if they occur during the scheduled time of the learning event.
- 2.7. The formal recording is made available as a link within Elentra to the learning event, for only the cohort of students to which the learning event was delivered.

- 2.8. Archived recordings can be used at the discretion of the course director or delegate, in the case of unforeseen events.
- 2.9. Personal recordings by students, without an approved academic accommodation are not permitted. Learners with formal academic accommodations may record sessions using software approved by Queen's Student Accessibility Services (QSAS) while strictly adhering to the regulations set forth in their QSAS agreements. Patient, wellness, and general panels remain excluded from recording across all cohorts.
- 2.10. Any form of sharing learning event recordings, either formal or those created with an approved academic accommodation, is a violation of this policy and is considered unprofessional behaviour.
- 2.11. In extenuating circumstances, formal recording of non-lecture learning events or live-streaming of specific learning events may be approved by the Year Director or delegate.

3.0 Policy Renewal and Approval

- 3.1 This document will be reviewed yearly by the Curriculum Committee.