

## MD Program

### **Audio and/or Video Recording of Learning Events in the MD Program Policy**

*Curricular Component:* Policy #CC-16 v4

*Approved by Curriculum Committee:* June 13, 2024

*Approved by MD PEC:* July 22, 2024

*Approved by SOMAC:* November 11, 2024

*Approved by Faculty Board:* pending

*Effective date:* August 1, 2024



#### **1.0 Background**

- 1.1. This policy provides guidance to faculty, staff and students regarding recording of MD Program learning events in the pre-clerkship curriculum and in core curricular courses in clerkship. The expectation is that normally students will attend all scheduled learning events in the curriculum. Recording sessions is not meant to replace in-person attendance.

#### **2.0 Policy**

- 2.1. Lecture (L) learning events may be recorded. Other types of learning events will not be recorded.
- 2.2. Recordings are only with explicit consent of the teacher.
- 2.3. Even if consent has been given, the teacher may withdraw consent for all or part of any learning event that they are associated with.
- 2.4. Video recording includes video of the slides (this does not include an image of the lecturer or of the students) and this is synchronized with an audio recording of the lecture and any questions or comments made by students using the microphones at the student desks. Student discussion at tables when the microphones are not turned on will not be recorded.

- 2.5. Recordings are made available as a link within Elentra, attached to the password protected learning event.
- 2.6. Recordings are only made available via Elentra to the cohort of students to which the learning event was delivered, unless an emergency requires the use of archived material.
- 2.7. Recording or sharing sessions is in violation of the above process is considered unprofessional behaviour.
- 2.8. In extenuating circumstances, recording of non-lecture learning events or live-streaming of specific learning events may be approved by the Curricular/Year Director, Assistant Dean, Curriculum, or the Associate Dean, MD Program.

### **3.0 Policy Renewal and Approval**

- 3.1 This document will be reviewed yearly by the Teaching, Assessment and Learning Committee (TALC).