

MD Program

Logging of Mandatory Clinical Encounters and Procedures Policy



Curricular Component: *Policy #CC-08 v5*

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1.0 Background

- 1.1. The Clerkship Clinical Phase of the MD program consists of 8 core courses as well as student-directed electives. A set of mandatory clinical encounters and tasks has been defined in order to quantify an acceptable core clinical experience. Students must complete all mandatory encounters and procedures associated with each course in order to have their grade finalized by the MD Program Office. In general, mandatory encounters/procedures are logged during the rotation to which they are primarily assigned. Each Clerkship Course Director will post on the Elentra course page, the logging requirements for their course. At mid-rotation evaluation meetings, the Course Director will review required logging and discuss with the student, as needed, a plan for meeting these requirements.
- 1.2. For the mandatory clinical encounters, the student must ideally satisfy this logging requirement by actively participate in patient care under appropriate supervision. When logging an encounter, the student must be prepared to discuss their assessment and/or management of each patient logged with their preceptor. However, in cases where there is not the ability to access the mandatory logged presentation or procedure, simulation or in-depth case discussion can be used under the direct supervision of a preceptor in order to meet the requirement.

2.0 Procedure

- 2.1. Prior to orientation, students should review the relevant Elentra course page to familiarize themselves with the mandatory clinical encounters and procedures associated with the

course. Students will use the online Elentra interface to record completion of each mandatory clinical experience or procedure.

3.0 Responsibilities

- 3.1. It is the student's responsibility to log regularly and complete the logging by the end of the course. If they are unable to complete the logging they must submit a plan, created jointly with the Course Director.
- 3.2. It is the responsibility of the Course Directors to ensure that their course has a process for mid and end-of rotation review of the logs. This may be done by the Course Director or a faculty delegate. Should the student have difficulty achieving all required encounters or skills, the Course Director will help the student devise a plan to ensure completion of deficient elements. Remedial plans may include directing the student to suitable clinical opportunities, electronic resources or standardized patient simulation that would fulfill the course requirements.
- 3.3. Should it be deemed appropriate for the student to achieve a mandatory encounter or procedure during a subsequent course, this information will be passed on to the relevant Course Director and Administrator who will assume responsibility for ensuring completion.

4.0 Academic Integrity/Professionalism in logging:

- 4.1 Students are reminded of their ethical responsibility to log honestly and accurately. Any breach of academic integrity or fraudulent logging will be handled in accordance with the Professionalism and Academic Integrity policies.