

## MD Program

### Transfer Students Policy

**Admissions Component:** Policy#AD-09v4

**Supersedes:** AD-09v3

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**Approved by MD Program Executive Committee:** December 16, 2015, November 29, 2023, February 27, 2024, February 3, 2025

**Approved by SOMAC:** February 12, 2024, May 13, 2024, February 10, 2025

**Approved by Faculty Board Executive:** February 27, 2024, Pending

**Effective Date:** November 21, 2024

### Background

This policy does not apply to existing students at Queen's University in the MD program at any campus.

The MD Program is a four-year progressive-development curriculum. Therefore, learning builds upon prior experiences, knowledge, and instruction at each stage of the program in both pre-clinical and clinical years.

The MD Program does not accept students from MD or similar programs at other institutions for transfer credit. All admissions to the MD Program must be through the full admissions process into the 1st year of the curriculum.

### Students from other MD Programs

1. Students from MD Programs or equivalent from other educational institutions may apply to complete elective clinical rotations at Queen's in accordance with the electives policies and procedures.
2. Students registered in MD or equivalent programs at other institutions will not be eligible to transfer or complete any pre-clinical requirements at the Queen's School of Medicine.
3. Under very exceptional circumstances, students from MD Programs at other Canadian educational institutions may request the opportunity to complete core requirements of their current program in clinical clerkship at Queen's School of Medicine at the sole discretion of the Associate Dean, MD Program, under the following conditions:
  - a) The request is supported by the Dean or delegate of the student's current educational institution.
  - b) The student is of good academic standing at their current educational institution, has completed all pre-clerkship requirements, and has not been subject to any disciplinary or professionalism concerns.
  - c) There are significant compassionate reasons for the request.
  - d) The student meets all residency and other requirements to study at Queen's.
  - e) The MD Program has sufficient capacity to provide the required clinical experience to meet the requirements of the student's current program.

- f) The student remains registered in the program at their current institution, will be expected to meet the educational and other requirements of their current program, and will be expected upon completion to be eligible for an MD or equivalent degree from that university.
- g) The student complies with any registration requirements at Queen's, including any fees or tuition.
- h) The student will not be eligible for an MD degree from Queen's.
- i) The student complies with all policies and practices at Queen's.
- j) The student maintains acceptable conduct and professionalism while at Queen's.
- k) The Associate Dean, MD Program, at their sole discretion, may terminate the opportunity at any time.