

**Faculty of Health Sciences**  
**School of Medicine Academic Council (SOMAC)**  
**Minutes of Meeting, Tuesday, September 15, 2009**  
**Bioscience Complex, Room 1102, @ 4:30 p.m.**

**CHAIR:** D. Walker, Director of the School of Medicine  
**GUESTS:** Mike Finn, Project Manager, Physical Plant Services, Queen's University  
Jacques Sauve, Director of Construction, Physical Plant Services, Queen's University

**1. Call to Order**

D. Walker called the meeting to order at 4:30 p.m. with approximately 20 people present and asked that item #7 topics; Update on New Medical Building, Fundraising activities for new building and Update on Botterell Hall renovations be moved after Announcements.

**2. Approval of Minutes of meeting held April 21, 2009**

It was moved by J. Fisher and seconded by M. Adams that the minutes of April 21, 2009 be approved as circulated. **CARRIED**

**3. Announcements**

D. Walker reported that they have formerly started the process for searching for an Associate Dean Graduate and Post-Doctoral Education. The job is currently being filled by Dr. B. Bennett in an Interim capacity. The School of Graduate Studies has had approval that each Faculty acquire the major responsibilities for Graduate and Postdoctoral education. The job description for the Associate Dean position has now been posted.

**4. Other Items moved up on the agenda**

• **Update on the progress of the New Medical School Building**

L. Tomalty presented a power point presentation of the floor plans of the New Medical Building that will be located on the corner of Arch and Stuart Street. It will extend back along Arch Street to Abramsky Hall and back onto 80 and 82/84 Barrie Street that will be reserved for administrative purposes. The new building will be used for medical educational purposes. The following is a synopsis of what will be constructed on each floor:

**Basement:**

- Large teaching space
- 30 group teaching rooms with a capacity of 8-10 persons
- Large video conference room with divider

**First Floor:**

- Atrium
- Large teaching space
- Extension of Clinical Education Centre (CEC)
- Student Lounge

**Second Floor:**

- Simulation & Surgical Skills spaces

**Third Floor:**

- Anatomy teaching at one end
- Teaching and Learning Centre with Anatomy Museum and dissection laboratories
- Small group teaching

**Fourth Floor:**

- Basic Science Laboratories (Physiology/Pharmacology & Toxicology and Microbiology & Immunology/Biochemistry)

L. Tomaly indicated that some areas would be card accessed.

They have permission now to tear down the necessary building currently on the corner. The timelines for completion are as follows:

- Ground breaking late October 2009
- Footings in the ground mid November 2009
- Completion March 2011
- Move in August 2011
- Start teaching September 2011

It was reported by M. Finn, Project Manager Physical Plant Services that a future substation will also be built as well as drilling for grounding for this substation.

- **Fundraising Activities in Support of the New Building**

D. Walker reported that the total cost will be 76M, the Government has contributed 58M thus an 18M gap but we have obtained to date 13.5M through donations and the fundraising is continuing in order to meet our goal.

- **Update on Botterell Hall Renovations – funding provided by provincial government**

D. Walker presented an overhead of the Botterell Hall Fund and Project Description and Budget costing.

M. Finn reported that it will be disruptive and noisy for the researchers and other occupants during the renovations.

Timelines have not been set as yet but it was requested that the occupants especially the researchers are informed of the timelines in due course.

**5. Information Items**

- **Extension of G. Dagnone’s appointment as Director of Regional Education**

D. Walker reported that G. Dagnone’s appointment as Director of Regional Education was ratified by the School of Medicine Executive (SOME) on June 16, 2009. His term will end on June 30, 2011.

- **Walker and McLean Correspondence – Regional education program and link with clinical access for regional physicians**

D. Walker distributed with the agenda for information and indicated that he has responded to Dr. McLean and has engaged our hospital constituencies his support for clinical access for regional physicians and ability to function as a tertiary care centre.

- **Appointment of M. O'Connor as Chair of the Student Appeals Board**

D. Walker informed the committee that Dr. M. Abdollah's term has expired as Chair of the Student Appeal Board and that Dr. M. O'Connor has agreed to take over this position.

## 6. **MD Program**

- **Curriculum Course Structure 2009-10**

D. Walker informed the committee that the Change in the Curriculum Course Structure 2009-10 was approved by the School of Medicine Executive on August 18, 2009 and there being no questions he then asked for ratification from SOMAC. It was then moved by M. McGrath and seconded by J. Fisher that the Curriculum Course Structure 2009-10 be approved.

**CARRIED**

- **Accreditation Update**

D. Walker reported that following the scheduled accreditation survey in 2007 a number of compliances were identified. Both the Canadian and American Survey teams returned back in 2009 to revisit the identified compliances. The Canadian Survey team indicated that we were moving in the right direction and the progress was satisfactory and stated that they wish to revisit us in one to two years. The American Survey Team was slightly harsher and we believe have misinterpreted some of the responses we have taken to the original concerns. We believe that we are fully compliant with at least half of the compliances. So it was decided that the Principal, Vice-Principal, Dean and few others will travel to Chicago next month for a meeting with the Accreditation Team and clarify this issues. We are moving rapidly toward our objection of completing all our compliances.

- **Policy on Waiver of Training after a Leave of Absence from Residency**

L. Tomalty reported on behalf of L. Flynn,

“The Queen's University Postgraduate Medical Education Committee has established a policy that there will be no Waivers of Training granted. Leaves of absence from residency training will continue to be available in keeping with the PAIRO Agreement. In accordance with the RCPSC and CFPC joint policy (document attached to agenda), the time lost or rotations missed are to be made up with equivalent time in the residency program. This policy takes effect immediately. Waivers of training will be grandfathered to those who took a leave prior to December 2008 and those residents will be eligible to apply in their final year for a waiver of training. The policy will be revisited in 2010. “

It was then *moved* by L. Tomalty and *seconded* by J. Jeffrey that the Policy on Waiver of Training after a leave of absence from Residency be approved. **CARRIED**

## 7. **Other Items**

- **Update on Basic Medical Sciences Restructuring**

I. Young reported that the Advisory Group on Restructuring has completed the first stage and have put together a proposed model. I. Young reported that he will construct a proposal that

will be distributed to everyone for comment and input with a possible town hall meeting. The final proposal will then need to go through the approval process (SOME, SOMAC, Faculty Board and then on to Senate). The timeline for implementation will be mid 2011.

- **New Principal**

D. Walker reported that the new Principal for Queen's Dr. Daniel Woolf has begun his term. He is leading an Academic plan for the University. The Queen's budget is still unclear and may reconsider years 2 and 3 as was put forward by T. Williams. D. Walker will keep everyone updated.

**8. Nominating and Procedures Committee Report**

**Motion – “That Charles Graham replace T. Massey on the MD Program Executive Committee,”**

It was *moved* by T. Sanfilippo and *seconded* by J. Fisher

**CARRIED**

There being no other business the meeting was adjourned by the Chair at 5:15 p.m.

D. Edgar  
Secretary to the School of Medicine