

**Faculty of Health Sciences**  
**School of Medicine Academic Council (SOMAC)**  
**Minutes of Meeting, Tuesday, January 18, 2011**  
**Botterell Hall, Room B139, @ 4:30 p.m.**

**1. Call to Order**

I. Young called the meeting to order at 4:30 p.m. with approximately 25 people present.

**2. Approval of Agenda**

It was moved by R. Milev and seconded by J. Jeffrey that the agenda be approved as circulated.

**3. Approval of the Minutes of October 19, 2010**

It was moved by J. Jeffrey and seconded by G. Dagnone that the minutes of October 19, 2010 be approved as circulated. **CARRIED**

**4. Announcements**

- **Email will be going out this week to ask faculty to fill vacancies on School of Medicine committees.**

**5. Dean's Report**

• **Leadership transition**

I. Young thanked people for their support since he has been named Acting Dean. There will be two temporary Vice-Dean positions created, Academic & Clinical, and announcements will be made very soon on the individuals filling these positions.

• **SEAMO Issues**

Active recruitment is continuing to fill Paul Rosenbaum's position as Executive Director with a 2<sup>nd</sup> set of interviews occurring soon.

Clinical Scientist Fund. The fund was outlined for the current fiscal year, \$1.8M one-time funding available spread over a 3-year period, \$600K per year. Calls will go out January 19<sup>th</sup> with applications to be submitted by the 22<sup>nd</sup> of February. A committee has been struck that will review and make recommendations to SEAMO Governors.

• **Strategic Planning**

We will continue to move ahead, acquiring the services of an external consultant who will initially conduct an environmental scan and acquire stakeholder views.

• **University Budget**

There will be significant challenges facing us, primarily because of the pension liability. While the School of Medicine is in better shape than others this will still have a negative impact on us.

• **Clinical faculty appointments (definitions and titles)**

We will be reviewing policies affecting clinical faculty. This is a large undertaking and will take place over the next year.

## **6. Undergraduate Medical Education**

- **Admission processes**

T. Sanfilippo provided an update on the thoughts that are being considered in revising the admissions process to the Medical School. Discussion followed. Any changes to the policy regarding admissions will be coming forward for discussion and approval before being implemented.

- **Progress on outstanding accreditation issues**

T. Sanfilippo provided an update on accreditation issues and the strides and challenges the undergraduate programme is facing. Change and progress is being made.

- **Student Professionalism Policy**

T. Sanfilippo presented the policy and it was discussed. It was moved by T. Sanfilippo and seconded by J. Jeffrey that the Student Professionalism Policy be approved as presented. **CARRIED**

- **Medical Student Professionalism Advisory Committee**

T. Sanfilippo presented the terms of reference and they were discussed. It was moved by T. Sanfilippo and seconded by G. Dagnone that the terms of reference for the Medical Student Professionalism Advisory Committee be approved as presented. **CARRIED**

- **UGME Religious Observance Policy**

T. Sanfilippo presented the policy and it was discussed. It was moved by T. Sanfilippo and seconded by R. Milev that the UGME Religious Observance Policy be approved as presented. **CARRIED**

- **2011-2012 School of Medicine Sessional Dates**

It was moved by T. Sanfilippo and seconded by M. Adams that the 2011-2012 School of Medicine Sessional Dates be approved as presented. **CARRIED**

## **7. Postgraduate Medical Education**

- **Revised Evaluation, Promotion & Appeals Policy - PGME**

R. Walker presented the policy and it was discussed. It was moved by R. Walker and seconded by J. Jeffrey that the Evaluation, Promotion & Appeals Policy - PGME be approved as presented. **CARRIED**

- **Postgraduate Accreditation**

R. Walker provided an update what is occurring. Committee established by the Dean, whom he sits on, is meeting with each programme, which has proved to be extremely beneficial.

## **8. Nominating Committee**

- **SOM Nominations for Senators**

It was moved by D. Edgar and seconded by J. Brien that Dr. Donald Maurice (Basic Science Representative) and Dr. Hoshiar Abdollahs (Clinical Representative) be approved as Senators for 3-years beginning September 1, 2011. **CARRIED**

There being no other business the meeting was adjourned by the Chair at 5:15 p.m

Secretary to the School of Medicine