



## MD Program, Queen's Health Sciences

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### **WELLNESS ADVISOR ROLE**

The Wellness Advisor will report directly to the Assistant Dean, Student Affairs.

#### **Responsibilities**

Regarding Wellness progress, as one of a group of wellness advisors, the Wellness Advisor role will be to:

- To provide personal advice and support for students in distress.
- To direct students to appropriate medical care when necessary and at times to facilitate access.
- To liaise with Student Accessibility Services for students needing accommodations.
- To liaise with the embedded counsellor for medical students at Queen's Wellness Centre.
- To advocate for individual students on internal MD Program Committees.
- To participate in the development and delivery of the Wellness curriculum.
- To be familiar with all applicable policies and procedures relating to this role
- To participate in structured individual meetings with all first and third year students to discuss and track individual wellness.
- To be available one half day per week for individual wellness appointments.
- To collaborate with course directors, clerkship directors and residency program directors.
- To be available on CARMS Pre-match and Match Day to support unmatched students.

**The Wellness Advisor will have no role in assessment of medical students.**

#### **Support and Commitment**

The time commitment is one day per week.

The Wellness Advisor will be a member of:

- Student Affairs Committee

The Wellness Advisor will work in conjunction with:

- The Progress and Promotions Committee
- Professional Advisory Committee
- The Course and Year Directors
- The Assistant Dean of Student Affairs

#### **Qualifications**

Queen's faculty appointment

Experience in Medical Education

**Term of Appointment**

The term of the appointment is 3 years, renewable once upon review

**Application**

Letter of interest with summary of experiences relevant to medical education.

Letter of support from relevant Department Head(s).