
MD Program

Audio and/or Video Recording of Learning Events in the Undergraduate Medical Education Program Policy



Curricular Component: Policy #CC-16 v2

Previous: December 16, 2015

Approved by Curriculum Committee: July 14, 2022

Approved by MD PEC: July 26, 2022

Effective date: August 1, 2022

1.0 Background

- 1.1. This policy provides guidance to faculty, staff and students regarding recording of MD Program learning events in the pre-clerkship curriculum and in core curricular courses in clerkship.

2.0 Policy

- 2.1. Lecture (L) and Small Group Learning (SGL) learning events may be recorded. Other types of learning events will not be recorded.
- 2.2. Recordings are initiated only after the teacher has given explicit consent.
- 2.3. Even if consent has been given, the teacher may withdraw consent for all or part of any learning event that they are associated with.
- 2.4. Recordings only include video of the slides synchronized with an audio recording of the lecture and any questions or comments made by students using the microphones at the student desks. Student discussion at desks when their microphones are turned off will not be recorded. There is no recording of images of the teacher or of the students.
- 2.5. Recordings are made available as a link within Elentra, attached to the password protected learning event.

- 2.6. Recordings are only made available via Elentra to the cohort of students to which the learning event was delivered unless an emergency requires the use of archived material.
- 2.7. Recordings are archived for 18 months and then removed from Elentra.
- 2.8. There is no routine livestreaming of learning events. Livestreaming of individual learning events will be considered on a case-by-case basis with requests made in advance to the Assistant Dean-Curriculum.
- 2.9. Students who record or share sessions in violation of the above proves are considered to be acting unprofessionally.
- 3.0 Policy Renewal and Approval**
- 3.1 This document will be reviewed and updated in two years by the Teaching, Assessment and Learning Committee (TALC).