

Faculty of Health Sciences
School of Medicine Academic Council (SOMAC)
Minutes of Meeting, Tuesday, September 18, 2007
Biosciences Complex, Room 1102 @ 5:00 p.m.

CHAIR: D. Walker, Director of the School of Medicine

Present: Approximately 30 members present.

1. Approval of Agenda

The agenda was approved as circulated.

2. Approval of Minutes of meeting held May 15, 2007

Moved by A. Kayssi and *seconded* by J. Brien that the minutes of May 15, 2007, be approved as circulated. **CARRIED**

3. Announcements

D. Walker welcomed D. Edgar as the new Secretary to the Faculty and School of Medicine.

a) FYI – Newly appointed and reappointments of Department Heads and Associate Deans

D. Walker announced the newly appointed and reappointed Department Heads and Associate Deans who started their appointments as of July 1, 2007 (**distributed with the agenda**).

b) FYII – Recipient of The Chancellor A. Charles Baillie Teaching Award – Dr. Ron Easteal

D. Walker announced that The Chancellor A. Charles Baillie Teaching Award for 2007 was awarded to Dr. Ron Easteal, Associate Professor in the Department of Anatomy and Cell Biology. Congratulations!

4. Motions

a) On behalf of the Nominating and Procedures Committee, D. Edgar moved the following Notice-of-motion which would apply to all School of Medicine Committees:

“ To review its membership, terms of reference, rules and procedures as necessary and at least every three years and report the results of the review to SOMAC and Faculty Board (through the Secretary).”

There being no objection the notice of motion was waived. It was then *moved* by D. Edgar and *seconded* by K. Nakatsu that the motion be approved. All were in favour. **CARRIED**

b) Approval of New Members to School of Medicine Committees

On behalf of the Nominating and Procedures Committee D. Edgar *moved* that the following nominations for membership to the Committees be approved.

COMMITTEE	PROPOSED MEMBER	DEPARTMENT
Student Progress & Promotion Committee (Med)	S. Jones , agreed to another term	Surgery
	T. Toffelmire , agreed to another term	Clinical (Prof)
	B. Bennett (to finish out L. Tomalty's term)	Pharmacology & Toxicology
	Vacant	Basic Scientist (Prof)
Admissions Committee (Med)	M. Kawaja – 1 more year	Anatomy & Cell Biology
	R. Holden	Medicine
	P. O'Neill	Obs. & Gyn
	Vacant ??	Family Medicine
	A. Spiller (alternate)	Medicine

There being no other nominations from the floor, the motion was then *seconded* by L. Tomalty. **CARRIED**

D. Edgar pointed out that there were still a few vacancies as indicated and if Heads could check with their members and forward any names to him for consideration.

c) Approval of Membership to the Nominating & Procedures Committee for the School of Medicine

A Nominating and Procedures Committee for the School of Medicine with a membership of five faculty from the School of Medicine was created and approved when the new handbook was revised on October 5, 2006.

As Secretary to the School of Medicine D. Edgar moved that he following nominees sit on this committee.

M. Szewczuk, Department of Microbiology & Immunology

S. Iscoe, Department of Physiology

D. Mercer, Department of Surgery

V. Tron, Department of Pathology and Immunology

E. Dagnone, Department of Emergency Medicine

There being no other nominations from the floor, it was then seconded by J. Brien. **CARRIED**

5. Item for Discussion

a) Medical School LCME Accreditation Recommendations

T. Sanfilippo prepared and presented a power point presentation showing the strengths, weaknesses and recommendations resulting from the LCME accreditation visit to our Medical School in January 2007. His presentation included plans on how to meet these recommendations (**see presentation attached to these minutes**).

During discussion it was noted that we need more administrative staff and that the work needs to be evaluated and distributed appropriately. The overall curricular goals will be distributed to the Heads of the Departments. There is a clear redundancy in our curriculum and we need to evaluate our faculty and determine what they have to contribute. We need to develop a Centre of Health Sciences Education, for which funding has been provided, and engage in developinig teaching methodologies. There is a push by government to expand enrolment but it was felt that we can't expand any more unless there are resources for new facilities, equipment etc. We will have to look more at our regional resources..

b) Progress to date & Plans for the Future

D. Walker presented to the committee a list of Strategic Objectives for 2007/2008 (**distributed at the meeting and attached to these minutes**).

In addition D. Walker reported the following:

- Meeting the accreditation requirements for the Medical School is foremost and at the top of the priority list.
- A substantial CFI grant was submitted from Queen's and KGH for a large-scale institutional endeavor application that will see potential new research facilities in KGH and the use of Botterell 2 for a Centre of Innovation.
- We are in desperate need of a new Medical School building that is now on the radar of the university's central administration.
- Our teaching hospitals will be starting construction soon on new teaching and clinical facilities.
- It is financially critical that we expand our Graduate enrolment.
- There will be several challenges, but we need to reorganize our Basic Science Departments.

- New challenges with the new SEAMO funding package. There is a need to identify new principles.
- University will soon be doing a search for his successor as Dean of the Faculty of Health Sciences and in so doing they will do a review of the structure of Health Sciences. A Memorandum of Agreement was signed between all three schools and this will have to be reviewed. Faculty will be approached and engaged in the search for a new Dean.

Meeting adjourned 6:00 p.m.

D. Edgar
Secretary to the Faculty

Attachment 4 (b), distributed at the meeting

Strategic Objectives 2007-2008

- Review Mission, Purpose and Character of the Medical School – to result in a specific functional/operational plan
- Fulfill all LCME accreditation requirements
- Ensure academic and clinical performance matches accountability
- Review Research Strategic plan
- Review Basic Science Organizational structure and function
- Review purpose, scope, objectives, resources and organization of LISC/Biochem program
- Facilitate principal teaching hospitals operating and capital resources
- Pursue advancement priorities and further develop the advancement function for the Schools of Nursing and Rehabilitation Therapy