

SOMAC/SOM Director's Executive Meeting  
September 12, 2022 8:00-9:00 am  
Kelly Boardroom/Zoom

Attendees:

Jane Philpott, Patti Evaristo, Ruzica Jokic, Richard van Wylick, Christine Irving, Keri Bazinet, Diane Lougheed, Giselle Valarezo, Ryan Truong, Myron Szewczuk, Colleen Davison, Danielle Blouin, Duncan Hunter, Michael Adams, Gena Pilotis, Louise Winn, Karen/Pinky Schultz, Aws Almufleh, Christine Orr, Chandra Tayade, Ross Walker, Josh Gnanasegaram, Dianne Groll, Tony Sanfilippo, Michelle Gibson, Michael Green, Oyedeji Ayonrinde, Brad Stoner, David Young, Jessica Carn, Sandip Sengupta, Alenia Kysela, Jen Valberg, John Drover, Eva Kaufmann, Shayna Watson, Andrea Guerin, Chris Nicol, Stephanie Baxter, Stephen Gauthier, Tariq Hassan, Jenn Carpenter, Giselle Valarezo, Kerstin de Wit

- |                                      |             |
|--------------------------------------|-------------|
| 1. Call to Order                     | J. Philpott |
| 2. Approval of Minutes – May 9, 2022 | All         |

The minutes of May 9, 2022 were approved.

**Items for Approval**

- |   |            |
|---|------------|
| 3. Revised Terms of Reference – MD Program<br>Executive Committee | E. Pilotis |
|---|------------|

The Terms of Reference have been updated to say that MD PEC is in place to develop vision, missions, goals and a strategic plan for the MD Program. Also ensuring it's reviewed at a minimum of every five years. We want to clearly say that it oversees the program evaluation output of the MD program. For clarity purposes in governance we will state that MD PEC will receive reports from key committees on a regular basis. It will approve all directors of Committee Chairs and Committee members. MD PEC will maintain the inventory of all of the policies. These policies should be reviewed every three years at a minimum as well as the TOR for key committees. If any other new policies come into place they should be developed without any significant impact on resources. We have also clarified the membership, as well as some procedural things, conflict of interest and the subcommittee reporting schedule.

- |  |            |
|--|------------|
| 4. Revised Terms of Reference - MD Program<br>Admissions Committee | E. Pilotis |
|--|------------|

The Terms of Reference have been revised. Two members have always been appointed by the Dean. This has been changed and these members will be now be appointed by the Nominations Committee. An EDII rep will be added as a non-voting member. The Chair will oversee training of memberships. This has been the process although not stated in the TOR. For clarity wording will include the Admissions Committee reports to the MD Program Exec

Motion – to approve revisions to the MD Program Executive Committee and the MD Program Admissions Committee

**Motion by Dr. Michael Green and seconded by Dr. Louise Winn Committee passed**

### **Items for Information/Discussion**

5. Update on MD Program Accreditation

E. Pilotis

Dr. Pilotis spoke about the June retreat that was held for MD PEC as well as a few other additional key members. We landed on our vision, mission and objectives. We would like to switch our thoughts and themes of our programs into interprofessional care, community and have a generalism approach into supporting our local community as well as being champions of care delivery. SOM will align with the priorities of QHS.

Objectives are as follows:

- Curriculum with an emphasis on generalism
- Interprofessionalism and focus collaborative care
- Incorporating the principles of EDIII throughout the MD Program
- Encouraging community based medical careers
- Promoting equity in our admissions process
- Providing integrated clinical experience with our regional partners
- Strengthening partnerships with community physicians
- Strengthening educational partnerships with D&D
- Fostering learner resilience and wellness supporting a healthy learning environment

Dr. Pilotis shared that she has been meeting with the Canadian Armed Forces professional and educational leadership with the hope of increasing D&D enrollment. We will look at a tailored curriculum for these students, and potentially accelerate it as well.

Dr. Pilotis updated the group about accreditation. She talked about the 12 accreditation standards and the multiple elements in each. Working groups are currently going through standards and elements. Dr. Blouin who has extensive experience with CACMS has been looking at all of the documents and providing helpful feedback. The groups should have this completed in the next week or two. Our accreditation documents are due in November. Dr. Pilotis reviewed some of the elements at risk. Dr. Pilotis shared that everyone is working very hard to ensure that accreditation goes well. We are in good shape even though there is still a lot of work to be done. A huge thanks to Dr. Blouin and OPDES for all of the work they are doing to help to ensure we are successful

### **SOM Executive Items**

6. DAT-EDI Recommendations

C. Davison/  
G. Valarezo

Dr. Davison updated the group on the Dean's Action Table on EDI. Seven working groups were given a mandate 2 years ago to conduct an environmental scan of existing activities and to examine best

practices to develop metrics for a strategic plan in equity, diversity, inclusion, indigeneity and accessibility. All groups were asked to draft a chapter which included a list of specific goals and recommendations. These chapters will be put together in a final report. The report will be available at the EDIIA forum October 6.

Dr. Davison spoke about how there are 25 goals and the majority of these should be doable within the next five years. Within the 25 goals are 127 actions that the working groups went through and gave a lot of detail. They are evidence informed and measurable actions.

A reception will be held October 5 4:30-6:30 in the SOM atrium to celebrate Phase I of the Dean's Action Table on EDI. The forum will be held October 6 in the SOM in person as well as virtual. There will be keynote conversations as well as the seven working groups will outline their goals and recommendations. We would like to have some leadership commitments from faculty, students and staff.

7. QHS Outreach + Summer Program

G. Valarezo/  
R. Truong

Ryan Truong a first year medical student talked about the QHS Outreach + Summer Program. Seventeen students were enrolled in the program. These students would be entering grade 12 in the fall. Each student was paired with a mentor. The short term goal is to support dedicated youth from the Kingston and surrounding area who are from equity deserving communities who may not otherwise pursue a career in health sciences. A long term goal is to build resiliency amongst the students and encourage diversity from health sciences. Ryan spoke about the experiential learning which included monthly workshops and described several of them. The summer programming included student led events which included visiting the campus and learning about resources as well as attending professional development workshops. Each student received a laptop through a grant from CDW. This program as well as many others such as Pathways come together to support students and help them reach a dream of pursuing a career in health sciences.

8. Intro to Anti-Oppression Workshop

S. Nixon

Dr. Nixon is interested in helping with anti-oppression and anti-colonial work. She has been involved with this work over a number of years, and will be able to share many resources with others. She shared that over the years it has become clear that there is a misunderstanding that the insight required to effectively deliver on EDI is common sense. The assumption leads us to undertake EDIIA action in a way that we don't realize that we are actually reproducing the problem instead of dismantling it. This is because we haven't been trained in the kinds of power analysis and the ways of seeing the world that will help us understand broadly the framework of why we are in the situation we are in. Dr. Nixon would like to explore opportunities with others, and continue helping with the extraordinary work that is already being done on EDIIA.

9. Next 25 Campaign

J. Philpott

Dean Philpott talked about how we are celebrating 25 years as the coming together as a united faculty. A fundraising campaign called the Next 25 will kick off this fall. The campaign will encourage all staff, faculty and alumni to make a gift in support of QHS strategic direction. There will be a QHS fund set up which will help support the faculties priorities aligned with the strategic

plan. It is hoped that everyone will participate. A virtual panel discussion will kick off the campaign on September 27. A number of campus events will be held on October 25.

10. Radical Collaboration Showcase – November 9

J. Philpott

Dean Philpott shared that on the afternoon of November 9 there will be a showcase of projects linked to the strategic plan. All are encouraged to participate in this forum

11. Adjournment