

SOMAC Meeting  
September 11, 2023 8:00-9:00am  
Kelly Boardroom/Zoom

Jane Philpott, Steve Smith, Diane Lougheed, Louise Winn, Chandra Tayade, Troy Jones, Gena Piliotis, Leslie Flynn, Christine Orr, Sam Buttemer, Nancy Dalgarno, Hugh MacDonald, Josh Gnanasegaram, Pierre-Oliver Gaudreau, Tariq Hassan, Sandip Sengupta, Ruzica Jokic, David Walker, Edmund Jones, Lynne Postovit, Michelle Gibson, Tony Sanfilippo, Karen Schultz, Jean Matthews, Colleen Davison, Lysa Boisse Lomax, Aws Almufleh, Richard van Wylick, Khaled Zaza, Kristy Lodewyks, Denyse Richardson, Aynharan, Karen Yeates, Oyedeji Ayonrinde, Brad Stoner, Maera Haider, Darrin Payne, Dusan Kolar, Jessica Carn, David Lillicrap, Matt Simpson

In person Briana, Jen, Kristy, Troy, Diane, Pinky, Richard, Chandra

1. Approval of agenda and minutes May 8, 2023 J. Philpott

The agenda was approved  
Chandra Tayade moved and Colleen Davison seconded all in favour

The minutes of May 8, 2023 were approved  
Lysa Lomas moved Michael Adams seconded all in favour

2. Dean's Update J. Philpott
- Expansion updates

Dean Philpott shared that the School of Nursing has had an expansion in their Bachelor of Nursing Science, all portions of the accelerated track as well as the Master's in Nurse Practitioner program. The BHSc program and graduate programs are stable in numbers. PGME has had an increase of 10 new residency positions, and there will be 15 next year. The MD program has added 34 seats this year. Twenty of these seats are at the new Lakeridge Health campus. The Assistant Dean of Lakeridge Health is Allan Grill.

- HR updates

Dean Philpott gave a few HR updates. There are several new department heads. Dean Philpott welcomed Dr. Shawna Johnston as the new Head in the Department of Obstetrics and Gynaecology, Dr. Chris Smith is the new Head in the Department of Medicine, Dr. Faiza Khursid is the Interim Head in the Department of Paediatrics, Dr. Khaled Zaza is the Interim Head in the Department of Oncology and Dr. Leslie Flynn is the Interim Head in the Department of Psychiatry. There are several other searches underway, one of which is the Department of Family Medicine.

Dr. Sarah Funnell is our new Associate Dean of Indigenous Health. Dr. Michael Adams is the Associate Dean Undergraduate Studies (Life Sciences, Biochemistry, BHSc) and Dr. Peggy DeJong is the Assistant Dean, Admissions, UGME. Dean Philpott thanked Troy Jones for his interim role as CFAO. Megan Sheppard will step into the role as CFAO next

week. The new Provost at Queen's is Dr. Matthew Evans, and he will be visiting our faculty on November 24 for the entire day. He will be meeting with the QHS Executive next week as well as Department Heads in October.

- Strategic Performance Planning

Dean Philpott spoke about the strategic performance process that was put in place in order to deal with all of the large projects that are underway. J. Valberg has done a lot of work to organize this process. Dean Philpott said that a 6<sup>th</sup> priority has been added which is financial stewardship. There were ten big projects selected out of the faculty strategic plan. Most of these are on track, but it was also discovered that we were working on things that weren't captured initially. Therefore, we have expanded the list in order to keep track of all of the big initiatives happening across the faculty. There is a plan on how to address each of the initiatives. Many of the projects have an identified lead. Quarterly reports will be given to our executive on each of these plans. J. Valberg and her team in communications will ensure that all faculty and staff are updated on the progress of the projects.

### 3. QHS Budget

Troy Jones/  
J. Philpott

T. Jones updated the group that despite our continued challenges there was a savings of 7.8 million dollars last year. Our deadline to submit the multi year budget is by the end of November. Dean Philpott will present this budget to the Provost/Deans table, and then a more detailed budget will be done for the next 12 months.

Central university has changed some key perimeters as there is a 63 million dollar debt centrally. An ask of every aspect of the organization is that there would be a 0.5 base cut to allocations for the next 2 years. For our faculty that would mean an extra \$825,000-\$850,000 beyond what we already had. A couple of stipulations were laid out. The entire faculty can't exceed a -5% deficit position at any time, and the entire university will need to have a balanced budget in 2 years time.

QHS was projected to start with a 4.5 million dollar debt, but we ended up a bit better at 3.86. The School of Nursing has a balanced budget. The School of Rehabilitation Therapy has approximately a 2 million dollar pressure. The School of Medicine has a 6 million dollar cost pressure.

T. Jones talked about a new activity based QHS budget model and what that would look like. This will show us where we are bringing in money and which programs cost money. The new model will allow us to see the transparency better so that informed decisions can be made.

Discussion ensued and comments were made that this new model be put into place as soon as possible. Transparency for this model is a good thing. From a local level loss of control may be a worry for some. Having experienced financial staff may be very important.

The group was asked to please provide any other feedback to the CFAO email address.

#### 4. QHS Organizational Chart

Dean Philpott informed everyone that there is an organizational chart attached to the calendar invitation. It is an evergreen document although this version seems to capture who we are. Comments regarding the document are welcome. This will be going to Faculty Board in November for formal approval.