

Minutes
School of Medicine Academic Council (SOMAC)
Tuesday January 15, 2019, 4:30 – 5:30 p.m.
School of Medicine, Room 132A

The meeting started at 4.30 pm with no quorum achieved. Dr. van Wylick reported on Item 3. At this point quorum was achieved and then the meeting reverted to Item 1 and followed the listed agenda.

3. [SOMAC items already approved by Faculty Board Executive \(Oct 4 2018\)](#) – R. van Wylick

Dr. Richard van Wylick explained that changes to various policies and terms of reference for the School of Medicine had been submitted to the Faculty Board Executive for approval as they were time sensitive. Normally these would have been submitted to SOMAC. These had been approved subject to review by legal counsel. Most were editorial changes but there was a main change to the QuARMS process to define it as an admissions process not a progress decision. These are now being reviewed by legal counsel, both appointed by the School of Medicine and also the Queen's Counsel, Lisa Newton.

1. Approval of Agenda – R. Reznick

It was motioned to approve [agenda](#) was approved by Dr. Walker and seconded by Dr. Flynn. All were in favour. **Motion Carried.**

2. Approval of Minutes (October 12, 2017) – R. Reznick

It was motioned by Dr. Biagi and seconded by Dr. Steve Smith to approve the [minutes of October 12th 2017](#) with no changes. All were in favour. **Motion Carried.**

4. Chair's Report – R Reznick

Dr. Reznick spoke about the budget, both the School of Medicine/Faculty of Health Sciences budget and a general discussion about budget across the Province.

SOM / FHS Budget

Dr. Reznick reported that the budget was submitted in early December 2018 to the Provost and that the faculty was waiting to hear on our allocation. The submitted budget was balanced for 2018/19 and also for 2019/20. The future for 2020/21 and 2021/22 is more uncertain due a number of unknowns; especially the funds available in the university's Research Intensity Fund (RIF). This was originally fixed at \$6M but this is now \$8M for this year. This offsets the cost of research in the faculty that were incurred when the new budget model was adopted. The value of the fund is currently undetermined for 2020/21 and 2021/22.

Provincial Budget

Dr. Reznick reported that there are some serious discussions at the Provincial level about budgets. He reported that there is speculation about a tuition freeze and uncertainty about grants to universities. This won't be known for some time and Dr. Reznick reported that all universities are concerned. This hasn't been the case for a decade or so.

Recruitment

Dr. Reznick reported that there are four searches underway at the moment. There are two Tier II faculty coming and two new DBMS faculty members. There should be approximately seven new faculty in this year, around a 7% increase.

St. Mary's of the Lake

Dr. Reznick asked Dr. Simpson to update the meeting about the St. Mary's of the Lake project. Dr. Simpson reported that this was being spoken about as a health campus. This could include all sorts of potential partners. It is a 12 acre site and is becoming known as the "Lakeshore Campus" and would include the Isabel Centre, and the Donald Gordon Centre. This is a long-term development project.

Bachelor of Health Sciences Degree Program

Dr. Reznick reported that there had been 3600 applications for 100 places. He reported that this program will be very important in the future of our faculty. Many existing Queen's students are already taking the program online - 3100 enrolments for the winter courses. Dr. Reznick thanked Dr. Adams and his team for creating and marketing this program.

Competency Based Medical Education

Dr. Reznick reported that we are now 1.5 years into CBME and that all reports are that it is going well. The data on assessments is off the scale and CBME is at the forefront of every medical education meeting. Dr. Reznick gave credit to the CBME team and Drs. Dagnone, Flynn, van Wylick and Walker.

PGME - MATCH

Dr. Walker reported that all PGY1 positions were matched last year for the first time and that we are now in the next matching year with selections and interviews ongoing. The only other school that does this on a consistent basis is the University of Toronto. He also reported that medicine sub-specialties also all matched in the first iteration – again this was new. Dr. Walker commented that CBME was a contributing factor to this. Dr. Reznick commented that we were doing very well matching students going out and coming in – only one was unmatched. This is unparalleled across the country.

5. [Physician Wellness](#) – L. Flynn

Dr. Flynn reported that there is going to be a Needs Assessment in the School of Medicine for Physician Wellness. She referenced that this is part of the School's Strategic Plan 2017-2021 and that whilst a couple of Needs Assessments have been carried out, this has not been done across the School for students, residents and faculty members. Dr. Flynn noted that she has established a working group to develop this assessment. In January there will be a launch of the survey, to coincide with Bell's Let's Talk Day and it will be open for a month, after which Focus Groups will be set up in the Spring. She noted that they were expecting about 1400 participants and that the group will be compared with the general medical professional population and that they will be looking for participants in February.

6. [New Governance for Clinical Education Centre](#) – L. Flynn

Dr. Flynn reported that The Clinical Education Centre (CEC) was reviewed in Spring 2018 and it was identified that the Advisory Committee which controlled the CEC was chaired by the Manager of the CEC and the reviewer thought that inappropriate. The reviewer advised that a Governance Committee be set up to include membership of all three schools including students. The School of Nursing and the

School of Rehabilitation Therapy Academic Councils have already approved these changes, and Dr. Flynn asked for the School of Medicine Academic Council to also approve these new terms. It was motioned by Dr. Sanfilippo and seconded by Dr. van Wylick to approve the new terms with no changes. All were in favour. **Motion Carried.**

7. PGME Items for approval – R. Walker

a. [Assessment, Promotion and Appeals Policy](#)

Dr. Walker reported that this policy has been a functional and strong policy but that the policy needed to be changed due to the implementation of CBME as the assessments are no longer time based. In-training assessments will be changing, except for Family Medicine as noted in the proposed policy. Dr. Walker also commented that the other change is that the PGY levels have been separated out; there are four stages but this is not time based any more. Dr. Walker commented that the PARO/CAHO contract states that residents pay will increase annually but if a resident now does not meet the level for promotion, then they will not receive a pay increase until that competency has been demonstrated. PARO has reviewed this and is content with this approach.

It was motioned by Dr. Flynn and seconded by Dr. Archer to approve the new terms of reference with no changes. All were in favour. **Motion Carried.**

b. [Resident Advisory Committee – Terms of Reference](#)

Dr. Walker explained that this committee relates to the hospital function/structure so that residents from each of the areas at the hospitals can meet with hospital/postgraduate leadership around areas which effect their work. This mainly came out of the 2011 accreditation where there were a few issues reported. The committee has been productive but more recently there have been fewer issues. The TOR were clearly related to Kingston General Hospital and so the proposed changes now include reference to Kingston Health Sciences Centre and Providence Care. Moreover, Dr. Walker reported that it was becoming more common for junior residents to sit on this committee. The revised TOR stipulate that the chief and/or senior residents are now being asked to sit on this committee. As PARO already pays the chief and seniors residents a stipend for administrative duties, this was thought to be reasonable.

It was motioned by Dr. Archer and seconded by Dr. Sanfilippo to approve the new terms of reference with no changes. All were in favour. **Motion Carried.**

c. [Education Advisory Board – Terms of Reference](#)

Dr. Walker reported that these TORs are embedded within the Assessment, Promotion and Appeals Policy. It is a long-standing committee of faculty members (experienced PG program directors), Director of Resident Affairs, the Director of Assessment and also residents sit on this committee. The chair of this committee was a faculty member and every time there was a remediation or probation plan, then the chair was responsible for getting a panel together to assess this plan and prepare a written report. This has become quite an onerous task and it was suggested that the Director of Assessment and Evaluation (who would sit on this panel anyway) would be better suited to chair of this committee and be responsible for writing the report. Laura McEwen would then be chair of this committee in her role. Dr.

Flynn asked if this position was an ex-officio member. Drs. Van Wylick and Walker noted that this is not a voting committee but an advisory committee.

It was motioned by Dr. van Wylick and seconded by Dr. Messenger to approve the new terms of reference with no changes. All were in favour. **Motion Carried.**

8. Committees – M. Kawaja

Dr. Kawaja detailed the names of those faculty members who were prepared to sit on the committees as listed. Dr. Kawaja explained that the School of Medicine Nominating Committee was the committee which approved the members of the other committees within the School of Medicine. Dr. Kawaja also thanked those members who sit on these committees.

It was motioned by Dr. Bennett and seconded by Dr. Sanfilippo to approve the new members with no changes. All were in favour. **Motion Carried.**

9. Adjournment

The meeting was adjourned at: 5:21 p.m.