

MD Program

Student Observerships

Curricular Component: Procedure #CC-02P

Corresponding Policy: Policy #CC-02 v12.1 and 12.2

Lead Writer: unknown

Revisions: September 2013

October 21, 2014

August 31, 2015 (v5)

September 14, 2016 (v6)

July 26, 2019 (v7)

October 13, 2023 (v8)



Procedure:

- The student is responsible for completing the Observership Approval Form in Elentra **prior** to the commencement of the observership. The MD Program will only approve the observership if the form is sent in advance.
- Observerships completed beyond the mandated requirements must also follow the same procedures, including submission through Elentra for approval and to ensure workplace insurance.
- Faculty will receive Workforce Credit for their work with students, **only if the submission and approval process has been followed**. An email will automatically be sent to the preceptor asking them to confirm attendance the day following the observership. Once the observership has been confirmed by the preceptor, it will be noted as such on the student's "My Observership" screen.
- The observership must be a half day (4 hours). See Student Observership Policy #CC-2 v12.2.
- The Student Reflection is optional and allows students to enter a short note outlining the experience along with any learning questions that the experience has stimulated. Reflections are reviewed by Career Advisors. **NOTE: the reflection is *not* sent to the preceptor.**
- As components of the Introduction to Physician Roles 1 (IPR1) course, students will be required to:
 - Complete at least **TWO (2) medical** observerships by **May 15 of Year 1** with Queen's faculty. Reference discipline requirements set out in the policy regulations, 4.4.
 - Reflect on at least one of their observerships on their Year 1 Career Advising Form in Term 2. (please note: patient identifying data is not to be included in any related assignments).

- On May 15 of year 1, a report of student completion of two medical observerships will be reviewed by the Course Director of IPR1 and the MD Program Pre-clerkship Director to identify those students who have passed the observership portion of the course.
- As components of the Integration of Physician Roles 2 (IPR2) course, students will be required to:

For Meds 2026 and prior cohorts:

- Complete an additional four (4), totalling **SIX (6) medical** observerships in **different CaRMS direct entry disciplines** by **May 15 of Year 2**. A complete list of disciplines is available on the CaRMS website. These observerships must be with Queen's faculty.

For Meds 2027 and future cohorts:

- 1 observership in Family medicine
- 1 observership from any 2 of the following disciplines: Medicine, Surgery, Obstetrics and Gynecology, Psychiatry, Pediatrics, Emergency Medicine, Anesthesiology
- 3 additional observerships from 3 different disciplines

For all cohorts:

- Discuss their observership experiences as part of the Careers interview in Term 4
 - On May 15 of year 2, a report of student completion of six observerships will be reviewed by the Course Director of IPR2 and the MD Program Pre-clerkship Year Director to signify those students who have passed the observership portion of the course.
- Students are expected to conduct observerships outside of mandated class time as per Absence Policy.

NOTE: It is important to qualify in your initial request that you are "Queen's Medical Student." It is helpful for faculty to be aware of this detail as it may impact their willingness to receive an observer, especially as many students who are not enrolled in the Queen's Medical School request observerships.