



## MD Program, Queen's Health Sciences

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### **CLERKSHIP CURRICULUM DIRECTOR**

Kingston Campus

The Clerkship Curriculum Director will report directly to the Assistant Dean, Curriculum, MD Program.

#### **Responsibilities**

- To oversee the development and delivery of clerkship curriculum outside of clinical courses across years 3 and 4 of the MD Program. This includes:
  - o Overseeing scheduling and operations,
  - o Orienting teaching faculty,
  - o Designing assessment plans,
  - o Reviewing student progress in this segment of the curriculum,
  - o Overseeing longitudinal assessment in clerkship including Entrustable Professional Activities,
  - o Attending Progress & Promotions meetings as required and following up decisions.
- Responsible for administrating the clerkship Objective Standardized Clinical Examination (OSCE)
- Responsible for overseeing the 'back to class' curricular units in MEDS 351, 361, 471, and 482.
- To be familiar with all applicable policies and procedures relating to this role
- To liaise with pre-clerkship directors, clerkship directors, pre-clerkship course directors, clerkship course directors around curriculum to ensure that the MD program learning objectives are met by the end of the MD Program.
- To liaise with other components of MD Program including Student Affairs & Academic Affairs.
- To be a voting member of the Curriculum Committee.
- To be voting member of the Clerkship Committee,

#### **Commitment**

The time commitment is 90 half days per year

#### **Eligibility**

All SEAMO faculty are eligible

#### **Term of Appointment**

The Term of the appointment is 3 years, renewable once upon review

#### **Application**

Letter of interest with summary of experiences relevant to medical education.

Letter of support from relevant Department Head(s).