

MD Program

Student Observership Policy

Curricular Component: Policy #CC-02 v12.2

Approved by Curriculum Committee: September 14, 2023

Approved by MD PEC: October 2, 2023



Effective Date: October 1, 2023

1.0 Definitions

- 1.1 The MD Program is committed to supporting student efforts to explore potential career interests through participation in student observerships. A student observership is defined as being a self-directed learning experience that occurs in a clinical setting under the direct supervision of a Queen's University faculty member.

2.0 Purpose

The Student Observership Policy sets out the regulations and student responsibilities concerning the scheduling, completion and documentation of student observerships in pre-clerkship and clerkship phases of training.

3.0 Student Responsibilities

- 3.1 It is the sole responsibility of students to set specific learning objectives and goals for observerships.
- 3.2 Students are responsible for arranging observerships.
- 3.3 Students are responsible for ensuring that all observerships adhere to the regulations outlined in the policy.

4.0 Regulations

4.1 Medical observerships:

- Are only available to students before they start their first clerkship clinical rotation.
- **Must** be scheduled and registered in advance in Elentra
- Must be a minimum of a half day (4 hours) in duration
- Can only occur under the direct supervision of a Queen's University faculty member
- Are not insured unless they are entered in Elentra in advance and meet the other required criteria.

4.2 Interprofessional observerships with health professionals who do not hold a faculty appointment can only occur if they are arranged by the MD Program

4.3 A minimum of 2 medical observerships must be completed by the end of Year 1. Six medical observerships in total must be completed by the end of Year 2.

4.4 Each student must complete 6 observerships in different disciplines, including:

- 1 observership in Family medicine
- 1 observership from any 2 of the following disciplines:
 - Medicine
 - Surgery
 - Obstetrics and Gynecology
 - Psychiatry
 - Pediatrics
 - Emergency Medicine
 - Anesthesiology
- 3 additional observerships from 3 different disciplines

4.5 In addition, students must complete one interprofessional observership as arranged by the MD Program.

5.0 Related Policies

- 5.1 Student observerships must adhere to relevant policies for the MD program, including any policies that pertain to Attendance and Absences, and Professionalism.

6.0 Supervision

- 6.1 Observerships are only permitted under the supervision of a Queen's Clinical Faculty Member or an assigned health professional.

7.0 Oversight

- 7.1 The Curricular Director will review and address any instances of non-completion, as well as any other concerns or issues that may arise.

8.0 Approval

- 8.1 The MD Program Office is responsible for approving observerships submitted through the designated Elentra Form.
- 8.2 Approval of observerships will only be granted if the observerships are in adherence with the regulations set out in Section 4.0 of this policy.