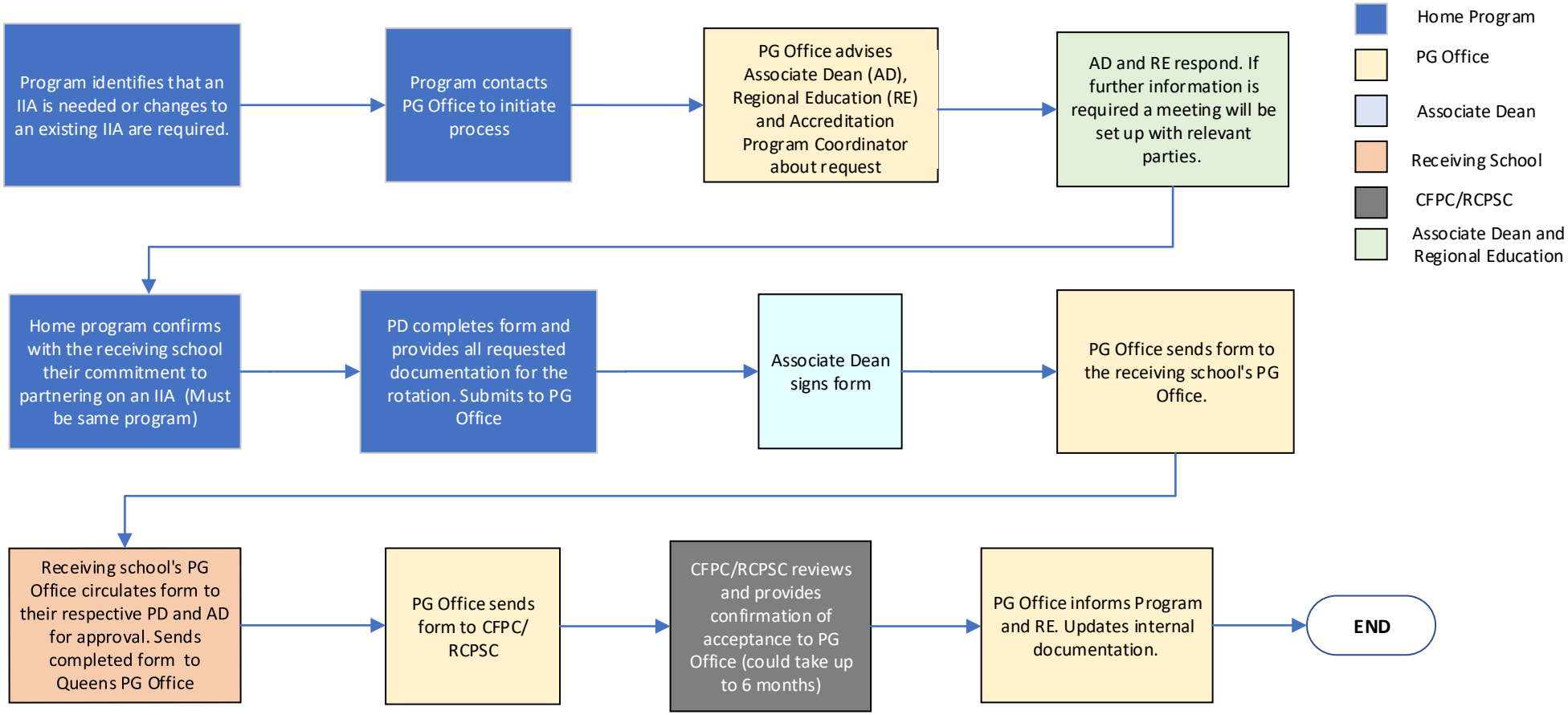Process for Setting Up an Inter-Institution Affiliation Agreement (IIA)