

# Undergraduate Medical Education

## Examination Regulation Policy



*Student Assessment Component: Policy #SA-02 v2*

*Supersedes: Examination Regulation Policy #SA-02 v1*

*Lead Writer: Student Assessment Committee*

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### 1.0 Guiding Principles

1.1 Academic integrity is fundamental to all scholarly activities, including the examination process. Queen's University adheres to the definition articulated by the [Centre for Academic Integrity](#), namely, that academic integrity is made up of the five core values of honesty, trust, fairness, respect and responsibility. Honesty appears in presenting one's own work and in acknowledging dependence on the words or ideas of another. Trust promotes belief in the value and meaning of an institution's scholarship and degrees. Fairness is embodied in clear standards, practices and procedures. Respect is shown by participating in academic activities to the best of one's abilities. Responsibility requires one to accept personal accountability for upholding academic integrity. The [Queen's University Policy on Academic Integrity](#) is intended to supplement the policy on Academic Dishonesty presently found in University calendars and posted on the web at [Academic Integrity @ Queen's](#).

### 2.0 Breaches of academic integrity

2.1 Breaches of academic integrity are considered entirely unacceptable within the University community and the student who commits such an offence runs the risk of a range of sanctions including a failure in the course or a requirement to withdraw from the University.

2.2 The following are some examples of activities that are prohibited during an exam:

- Impersonating another student
- Copying from another student
- Making information available to another student
- Communicating with another student
- Using unauthorized material or devices
- Interfering with the testing conditions of another student

- Continuing to mark/type answers or erase/delete after the “Stop Writing” announcement
- Making notes on anything other than the provided paper or answer sheet

2.3 All breaches of academic integrity WILL BE REPORTED in writing by the Assessment Coordinator to the instructor of the course and the Associate Dean of Undergraduate Medical Education.