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| **You MUST answer the following questions BEFORE Reporting to Work** | | |
| **Answer Questions 1-5 Below:** | | **Instructions if “YES”** |
| **1**. Do you have a **FEVER**?(temperature of ≥ 37.8◦C) | **If Yes** | **DO NOT ENTER THE WORKPLACE**  Notify your Manager and the **Absence Reporting line x7425** if this is the usual protocol for you.  Self-Isolate and notify Occupational Health, Safety & Wellness (OHSW) – KGH site x4389; HDH site x2265  OHSW will assess staff over the phone; where COVID-19 testing is advised, OHSW will refer the staff member to the assessment centre to be done during health care worker only swabbing times. This will expedite the test result. |
| **If NO, please proceed to Question 2 below** | |
| 2. Do you have any of the following **SYMPTOMS?**   * + New or worsening cough   + Shortness of breath   + Chills   + Change in your sense of smell or taste   + Sore throat   + Runny nose, sneezing, nasal congestion **(*not due to other underlying reasons like seasonal allergies or post-nasal drip*)**   + Difficulty swallowing   + New and/or unexplained headache   + Unexplained fatigue/malaise   + Unexplained nausea, vomiting, diarrhea, abdominal pain | **If Yes** |
| **If NO, please proceed to Question 3 below** | | **DO NOT ENTER THE WORKPLACE**  Notify your Manager, and phone the **Absence Reporting line x7425** if this is the usual protocol for you. **You are required to self-quarantine for 14 days after arriving back in Canada.** Self-monitor for symptoms; you may return to work on day 15 after your quarantine period.  Exceptions: where a health care worker is symptom-free AND deemed critical and therefore necessary to be physically present in the workplace, a hospital adjudication process will be followed to determine whether it is safe for you to be at work. Go home and CONTACT YOUR MANAGER, if you feel this applies to you**.**  **For close unprotected or household contact with a sick traveller who has travelled to RED or LOCKDOWN** area, **out of province, or out of country**, self-quarantine, self-monitor, and contact OHSW promptly. Once the sick traveler is COVID-19 tested and has their test results, the staff member must contact OHSW who will determine if they are able to return to the workplace.  A household contact carries the highest risk of transmission in most case. Should you develop any new symptoms of acute illness while you are quarantining, promptly report to OHSW; OHSW will assess and direct you for COVID-19 swabbing is testing is advised.  **Close contact is defined as:** having provided care, having had similar close physical contact, or having lived with or otherwise had close, prolonged contact, where appropriate PPE was not worn |
| **3.** In the last 14 days, have you travelled outside of Canada, or had close unprotected or household contact with a sick traveller? | If Yes |
| **If NO, please proceed to Question 4 below** | | **DO NOT ENTER THE WORKPLACE**  Notify your Manager, and phone the **Absence Reporting line** x7425 if this is the usual protocol for you.  If you are the close contact/household contact of a positive COVID-19 case, you are required to **self-quarantine x 14 days and promptly contact OHSW.** KGH site x4389; HDH site x2265.  Otherwise, if you’ve had no such contact but have been tested for COVID-19 due to symptoms and are awaiting your results, you must self-isolate until your results are received. If you swab result is negative, you must contact OHSW to discuss return to the workplace; generally speaking, you will be able to return to work once the acute symptoms of your illness have resolved and your result is reported. If you are now asymptomatic (symptom free), but have not yet received your swab result, you must remain off work until the result is reported.  **Note-** OHS will assess workplace exposures to positive patients and/or staff to determine if the staff member meets the criteria for high risk exposure and needs to be off work and tested  **Close, unprotected contact is defined as having provided care, had similar close physical contact, or had lived with or otherwise had close, prolonged contact without appropriate PPE*.*** |
| **4.**  In the last 14 days, have you had close unprotected contact with, or are you a household contact of, a **confirmed case of COVID-19,** OR  **are you awaiting a COVID-19 test** result due to symptoms? | If Yes |
| **If NO, please proceed to Question 5 below** | |  |
| 5. In the last 14 days, have you resided\* in a RED or LOCKDOWN area, or out of PROVINCE (\*resided meaning lived there for 2 or more weeks). ***This question does not apply if you returned to KFL&A on or prior to December 3rd*** | | **DO NOT ENTER THE WORKPLACE**  Notify your Manager, and phone the **Absence Reporting line** x7425 if this is the usual protocol for you. **Contact OHSW.** KGH site x4389; HDH site x2265.  You are required to **self-quarantine for 7 days, and have a COVID-19 swab on day 7; if your swab is negative for COVID-19, you will be able to return to work on workplace isolation.**  OHSW will support you in making arrangements to have a swab at day 7 and provide you with guidance on returning to the workplace.  **YOU CAN BE IN THE WORKPLACE BUT MUST BE ON WORK ISOLATION**  For a), b), or c), You must stay on work isolation for 14 days unless instructed otherwise by Occupational Health.  For d), you may discontinue work isolation once your close contact has tested negative for COVID19 or your child has tested negative or told by a medical practitioner that they do not have COVID-19.  The Screener will provide you with the **Work Isolation document** which provides all instructions.  Should the close contact/household contact or child test positive for COVID-19 test, the staff member is not permitted in the workplace and must notify OHS.  **Close, unprotected contact is defined as having provided care, had similar close physical contact, or had lived with or otherwise had close, prolonged contact without appropriate PPE*.*** |
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| 6. If in the last 14 days any of the following apply to you, you are required to be on **Work Isolation**:   1. You visited, or resided in for less than 2 weeks, in a RED or LOCKDOWN area in Ontario, OR 2. You had someone who resides in a RED or Lockdown area or out of province, visited or resided with you; OR 3. You returned from Out of Province travel; OR 4. You have had close contact with **an adult with infectious respiratory illness**, **someone who has returned from international travel**, OR with a **Child with One (1) or more of the following symptoms**- Fever, cough, shortness of breath or loss of taste or smell, **OR two (2) or more of the following symptoms-** sore throat, stuffy/runny nose, headache, nausea/vomiting/diarrhea, fatigue/lethargy/muscle aches. | If Yes |