



Queen's Clinical Investigator Program: In-Training Evaluation Form

Name of trainee:		Level of training: PGY _____				
Date of meeting:	Meeting #: _____ (1 st , 2 nd , 3 rd , etc)	Expected date for project completion:				
Thesis/Project title:						
Can the project be completed within the recommended timelines 2 years MSc - 4/5 years PhD <input type="checkbox"/> yes <input type="checkbox"/> no Comments:		The current committee can provide the required guidance and expertise to support this project: <input type="checkbox"/> yes <input type="checkbox"/> no Comments:				
Assessment Criteria in CanMEDs Format		Does not meet Expectations	Inconsistently meets Expectations	Meets Expectations	Exceeds Expectations	Not assessed at this time
SCHOLAR; the trainee is able to...						
Establish and maintain knowledge, skills and attitudes appropriate to their research practices, with a thorough understanding and appreciation of the components of proper scientific inquiry						
Elicit and accurately synthesize relevant research information and perspectives from relevant sources						
Evaluate information and its sources critically and apply this appropriately to research practices and decisions						
Demonstrate proficient and appropriate use of research skills. Perform complete and appropriate assessments of research questions and problems, using effective experimental methodologies, study designs and analysis to address questions						
Consult appropriately for feedback on knowledge and performance						
Maintain and enhance professional activities through ongoing learning						
Facilitate the learning of others about research, including patients, families, students, residents, other health and research professionals, the public and others, as appropriate						
Contribute to the creation, dissemination, application and translation of new knowledge and practices						
*Completion of this section is <u>mandatory</u> when “Does NOT meet Expectations” or “Inconsistently meets Expectations” are indicated above: Concern(s) if any: Basis of Concern(s) – Please provide explicit examples:						
Additional comments:						

Name of Trainee: _____

Assessment Criteria in CanMEDs Format	Does not meet Expectations	Inconsistently meets Expectations	Meets Expectations	Exceeds Expectations	Not assessed at this time
MEDICAL RESEARCH EXPERT; the trainee is able to...					
Function effectively as a clinician investigator, integrating all of the CanMEDS Roles to function as a clinician and to conduct ethical research					
Identify and appropriately respond to relevant ethical issues arising in research					
Demonstrate the ability to prioritize professional duties effectively when faced with multiple patient and research problems					
Seek appropriate consultation from others as required, recognizing the limits of their own clinical research expertise					
<p>*Completion of this section is <u>mandatory</u> when “Does NOT meet Expectations” or “Inconsistently meets Expectations” are indicated above: Concern(s) if any: Basis of Concern(s) – Please provide explicit examples: Additional comments:</p>					
COMMUNICATOR; the trainee is able to...					
Develop rapport, trust and ethical relationships with research participants, peers and other professionals					
Convey relevant information and explanations accurately to research subjects, peers and other professionals, including but not limited to scientific presentations, grant proposals, publications and other communications					
Maintain clear, concise, accurate, and appropriate records of research					
<p>*Completion of this section is <u>mandatory</u> when “Does NOT meet Expectations” or “Inconsistently meets Expectations” are indicated above: Concern(s) if any: Basis of Concern(s) – Please provide explicit examples: Additional comments:</p>					

Name of Trainee: _____

COLLABORATOR; the trainee is able to ...					
Participate effectively and appropriately in inter-professional research teams					
Work effectively with others in research teams to prevent, negotiate and resolve inter-professional conflicts					
<p>*Completion of this section is <u>mandatory</u> when “Does NOT meet Expectations” or “Inconsistently meets Expectations” are indicated above: Concern(s) if any:</p> <p>Basis of Concern(s) – Please provide explicit examples:</p> <p>Additional comments:</p>					
MANAGER; the trainee is able to...					
Manages activities for research skill and career development effectively					
Manages research project and resources appropriately, effectively and efficiently					
Manages experimental data recording and result interpretation appropriately in research endeavours.					
Serve in administration and leadership roles, as appropriate for research career.					
<p>*Completion of this section is <u>mandatory</u> when “Does NOT meet Expectations” or “Inconsistently meets Expectations” are indicated: *Completion of this section is <u>mandatory</u> when “Does NOT meet Expectations” or “Inconsistently meets Expectations” are indicated above: Concern(s) if any:</p> <p>Basis of Concern(s) – Please provide explicit examples:</p> <p>Additional comments:</p>					
HEALTH ADVOCATE; the trainee is able to...					
Participate in activities that demonstrate an ability to advocate for research programs, patients, communities and populations, as appropriate to improve the health of populations and the research enterprise					
<p>*Completion of this section is <u>mandatory</u> when “Does NOT meet Expectations” or “Inconsistently meets Expectations” are indicated above: Concern(s) if any:</p>					

Name of Trainee: _____

Basis of Concern(s) – Please provide explicit examples:

Additional comments:

PROFESSIONAL; the trainee is able to...

Demonstrate a commitment to the profession, society, subjects and patients through ethical and honest research practices					
Demonstrate commitment, honesty, integrity and compassion in research activities, including participation in profession-led regulation, peer-review activities, and the prevention of academic misconduct					
Participate in ethical research, with appreciation for the importance of research to the social, economic and biologic factors that impact health					
Demonstrate a commitment to clinician researcher health and sustainable practice					

*Completion of this section is mandatory when “Does **NOT** meet Expectations” or “Inconsistently meets Expectations” are indicated above:
 Concern(s) if any:

Basis of Concern(s) – Please provide explicit examples:

Additional comments:

Name of Trainee: _____

OVERALL EVALUATION OF PROGRESS		
Since last meeting:	Does NOT meet expectations <input type="checkbox"/>	Meets expectations <input type="checkbox"/>
Progress towards final degree completion:	Does NOT meet expectations <input type="checkbox"/>	Meets expectations <input type="checkbox"/>
Please comment on the strengths and weaknesses and provide a rationale for your ratings. If either of above is marked "Does NOT meet expectations", describe remedial measures to be taken:		
What are the specific goals for the trainee within the next 6 months?		
INTEGRATION OF RESEARCH AND CLINICAL COMPONENTS OF THE CIP:		
To be completed by Trainee		
CIP is predicated on the principle that research and clinical activities are complimentary. Reflect on how your clinical activities (e.g. patient care, clinical rounds, etc.) have enhanced your CIP training and vice versa. Please limit to point form.		
Do you have regular access to a clinical mentor (i.e., supervisor, clinical program director)? <input type="checkbox"/> yes <input type="checkbox"/> no		
To be completed by Committee		
Has the trainee met the expectation of integrating research and clinical components of their training? <input type="checkbox"/> yes <input type="checkbox"/> no		
Remedial Action: If any is necessary, please describe:		
COURSE REQUIREMENTS: Please attach a transcript to this form, or list courses completed to date.		
Course Number	Course Name	Grade Received
Are additional courses necessary or recommended? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please specify content areas or course titles:		
PUBLICATION & PRESENTATIONS: On average, an MSc student will produce the equivalent of one peer-reviewed paper, while a PhD student will produce the equivalent of three peer-reviewed papers over the course of their degree.		
Attach to this form or list below all publications (accepted, in press, submitted), abstracts, & presentations pertaining to current (thesis-related) research		

Name of Trainee: _____

Additional comments by committee and/or trainee:

Signature of Committee Members (if applicable)

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Area of Expertise</i>
_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Area of Expertise</i>
_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Area of Expertise</i>
_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Area of Expertise</i>

Name of Supervisor: _____

Signature

Signature of Student: _____

A copy of this evaluation will be forwarded to your Program Director and Graduate Coordinator

COMPLETE FOR FINAL EVALUATION ONLY

- The committee has reviewed the thesis. The student's final thesis draft has been read & proofed by all committee members. It is acceptable, in terms of content, quality of writing, & presentation. The thesis is ready for presentation at a formal oral examination.
- The committee has tested the student's presentation & oral defense of work. The student's presentation of the thesis was well organized, comprehensive & focused. The student's ability to field questions related to the background & significance of research, general knowledge, & specific issues related to the thesis has been appropriately tested. The student is ready to defend the thesis at a formal oral examination.
- The committee has tested the student's general & specific knowledge related to research. The student has completed appropriate graduate courses for degree completion. The minimum degree requirements have been met. The student's basic scientific knowledge has been appropriately tested & is acceptable for thesis defense.

Is the Student ready to Defend? Yes No