



AGENDA

AS Council Meeting  
Wednesday, May 5, 2021, 5:30 PM  
Virtual Meeting via Zoom ([link](#))

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1. Opening of the meeting
2. Motion to start the meeting
3. Motion to adopt agenda
4. Approving last meeting's minutes
5. Question period
6. Council Updates
  - AS President – Tony Li
  - Vice-President of External Affairs, Senior – Angela Salomon
  - Vice-President of External Affairs, Junior – Jamal Tarrabain
  - Vice-President of Internal Affairs – Joseph Samuel
  - Vice-President of Academic Affairs – Pedram Akbari
    - and for Academic Coordinator – Adriyan Hrycyszyn
  - Vice-President of Finance – Kiera Liblik
  - Treasurer – Ciara Morrison
  - Communication Officer – Bahar Entezari
  - University Affairs Officer, Senior – William Houry
  - University Affairs Officer, Junior – Aceel Hawa
  - Social Affairs Officer – Alison Ross
  - Athletics Officer (2) – Linda Archila and Darwin Jimal
  - Global Health Liaison, Senior – Jessica Ho
  - Global Health Liaison, Junior – Rebecca Ng
  - Student Initiatives and Research Officer – Zahra Haq
    - and for Student Interest Group Coordinator – Sloane Kowal
  - Wellness Officer – Avneesh Bhangu
  - Equity Officer, Senior – Christine Moon
    - and for Student Representative to the Admissions Committee – Mary Foley
  - Equity Officer, Junior - Duva Karunakaran
  - First Year President – Molly Cows
  - Second Year President – Jenn Campbell
  - Third Year Co-Presidents – Victoria Lee-Kim and Iku Nwosu
  - Fourth Year Co-Presidents – Josh Gnanasegaram and Rae Woodhouse
  - Past AS President – Danny Jomaa
  - Speaker of Council/Chief Electoral Officer – Marielle Balanaser
7. Agenda Items
  - Equity Officers and AS Disability and Accessibility Subcommittee:

- Vote on proposed Queen's Aesculapian Society Accessibility Policy (*see attached*)

8. Next meeting
9. Varia
10. Motion to end meeting

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## MEETING MINUTES

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### 1. Opening of the meeting

- Meeting called to order at 5:32PM
- Members in attendance
  - Aceel Hawa
  - Alison Ross
  - Angie Salomon
  - Avneesh Bhangu
  - Bahar Entezari
  - Christine Moon
  - Ciara Morrison
  - Darwin Jimal
  - Duva Karunakaran
  - Jenn Campbell
  - Jessica Ho
  - Joseph Samuel
  - Josh Gnanasegaram
  - Kiera Liblik
  - Linda Archila
  - Marielle Balanaser
  - Molly Cows
  - Pedram Akbari
  - Rae Woodhouse
  - Rebecca Ng
  - Sloane Kowal
  - Tony Li
  - William Khoury
  - Zahra Haq

### 2. Motion to start the meeting

- Christine, Kiera

### 3. Motion to adopt agenda

- Angie, Rebecca

### 4. Approving last meeting's minutes

- Tony, William

### 5. Question period

- None

### 6. Council Updates

- **AS President – Tony Li**
  - 2023 Clerkship schedules have been finalized this week; lots of positive changes to the schedule have been made (e.g. more aligned with other schools, and others)
  - Future visiting medical electives working group has been established

- QMed is planning on returning to full in-person learning in the fall
- New immunization policy requirements have been announced → includes immunization requirement for clerkship placements; will be coordination to ensure all clerks are vaccinated
- Change has been made to professionalism advisory committee; will allow student voting position to open up to a residency student at Queen's, not only AS student
- CFMS new board has been formed; seeing changes with transparency and accountability
- Medical student redeployment shifts are going well; may see shifts outside of Obs-Gyn soon
- Would like to call another AS meeting in two weeks
  - a. Rationale: lots of changes have been happening recently; this would be an opportunity to provide some updates, especially relevant to pre-clerkship students
- **Vice-President of External Affairs, Senior – Angela Salomon**
  - OMSA
    - a. OMSA sponsored event at University of Ottawa coming up; it will be a two-part ASL workshop with prizes to be won
    - b. May 15<sup>th</sup> and 16<sup>th</sup> – annual leadership summit with some great speakers
    - c. May 16<sup>th</sup> – OMSA AGM; opportunity to learn about OMSA, provide feedback, elections for the new executive board (still looking for nominees for VP Student Affairs)
- **Vice-President of External Affairs, Junior – Jamal Tarrabain**
  - Municipal Day of Action planning is ongoing
    - a. Have met with 7 counselors so far, have 3 more meetings; they have been receptive to asks thus far
    - b. Delegates and executive team are doing a fantastic job
- **Vice-President of Internal Affairs – Joseph Samuel**
  - Trivia night next Thursday!
- **Vice-President of Academic Affairs – Pedram Akbari**
  - Match data to be shared by Queen's soon
  - Community Week for first and second years in its entirety will not likely be happening – looking into ways of offering an alternative, maybe shorter version of the traditional Community Week; UGME is helping with this
  - Clerkship schedules out soon
    - a. 2023s will begin on November 23<sup>rd</sup>
  - The curriculum has changed in many aspects in clerkship
    - a. New allotted time for research in clerkship
    - b. Will provide flexibility to change schedules
    - c. Summer anatomy prosection course is unlikely to run given the current COVID19 lockdown
- **Academic Coordinator – Adriyan Hrycyshyn**
  - Rotating observerships
    - a. Deadline to sign up has been extended to May 7<sup>th</sup>

- b. Everyone will be sorted by the end of the weekend
  - c. Availability will be allocated by the end of next week
  - d. Some availabilities will be changing due to the new lockdown (especially among surgical specialties)
  - e. Will be reaching out to Molly and Jenn to see how spots will be allocated in the event that there aren't enough spots for all applicants
- **Vice-President of Finance – Kiera Liblik**
  - Working on finance-specific portion for the IG transition manuals
  - Thinking about ways we want to alter the budget next year
  - Making sure this year's funds get spent before there is any roll-over
  - Sending out last call for reimbursements
- **Treasurer – Ciara Morrison**
  - Nothing to report
- **Communication Officer – Bahar Entezari**
  - Some small updates have been made to the website (new IG execs, jacket sales) – let me know if you need anything updated
  - Will be reaching out for photos for new AS members
- **University Affairs Officer, Senior – William Houry**
  - Nothing to report
- **University Affairs Officer, Junior – Aceel Hawa**
  - Sat on Tri-Color Leadership Award Selection Committee – selected four recipients
  - Will be finalizing changes to the QMed handbook soon, please send over your updated portions of the book
- **Social Affairs Officer – Alison Ross**
  - Nothing to report
- **Athletics Officer (2) – Linda Archila and Darwin Jimal**
  - Wrapping up with Letter M Awards
- **Global Health Liaison, Senior – Jessica Ho (absent)**
- **Global Health Liaison, Junior – Rebecca Ng**
  - Transitioning into Senior role soon
  - Beginning planning HHRC; will be calling for a Co-Chain soon
- **Student Initiatives and Research Officer – Zahra Haq**
  - First clerks who matched event ran yesterday; went very well
  - Thank you to all those who helped make this a streamlined process!
- **Student Interest Group Coordinator – Sloane Kowal**
  - Final events are being planned among IG
- **Wellness Officer – Avneesh Bhangu (absent)**
- **Equity Officer, Senior – Christine Moon**
  - Equity is having last set of workshops coming up in a couple of weeks; registration is still open (full art kits to be given out to those in Kingston)
- **Equity Officer, Junior – Duva Karunakaran**
  - Nothing to report
- **First Year President – Molly Cows**
  - Nothing to report

- **Second Year President – Jenn Campbell**
  - Class council is working to find ways to ensure this exam season will run as smoothly as can be (e.g. ensuring deferrals are readily available if needed)
- **Third Year Co-Presidents – Victoria Lee-Kim and Iku Nwosu**
  - 2022s officially have all home electives
  - Clerkship reps are advocating to improve the clerkship experience
  - Resolved ongoing issue with N95 fittings
  - Leather jacket payments are live and ongoing
- **Fourth Year Co-Presidents – Josh Gnanasegaram and Rae Woodhouse**
  - Second iteration of CaRMS is officially underway – interviews this week
  - Convocation, class gifts, composite year book, glad formal all being finalized
- **Past AS President – Danny Jomaa (absent)**
- **Speaker of Council/Chief Electoral Officer – Marielle Balanaser**
  - April elections have been concluded and all roles filled
  - The updated constitution will be out before our final meeting on May 19<sup>th</sup> (feel free to look over motions in SGM folder, still available)
  - Historical document will be out closer to the end of June

## 7. Agenda Items

- **Equity Officers and AS Disability and Accessibility Subcommittee:**
  - Vote on proposed Queen's Aesculapian Society Accessibility Policy (*see attached*) – *Christine, Kiera*
  - Highlights of the policy (presented by Jordana Wasserman)
    - a. The policy will apply to all events held by the AS (including AS meetings, socials, orientation, class council, IGs)
    - b. Main components of the policy:
      - a. Setting an accessibility standard via a checklist document, available electronically; when groups are preparing an event, they will go through this checklist and submit their answers → reported to Equity Officers and Accessibility Committee members to help with any barriers; upon completion and submission of the form, the event will be added to the AS calendar; after the event, groups must submit a form to ensure they have met the accessibility standard and met any additional accommodations (reimbursement is contingent on this standard)
      - b. Accommodation requests and centralized accommodation form
      - c. Accessible feedback mechanism; centralized electronic form to Equity Officers and 1-2 other point-people
    - c. The policy also offers resources to help groups as they plan their events and ensure they are accessible
  - Motion passes, 18 votes in favour

*Speaker's list*

- *Angie: given that some accommodation may take 2-3 weeks to organize, will last-minute events be allowed?*
  - *Abbie: the organizers will have access to the checklist at any point in the year; hopefully they will be able to refer to this checklist early in the year and be familiar with it to be able to smoothly plan even some more last-minute events; ultimately the purpose of the checklist is to make accessibility a priority in event-planning*
- *Angie: pertaining to the ongoing list of accommodations for individual QMed students, if there are financial costs associated with a student's required accommodation, will we be able to know whether the individuals who will requiring those accommodations will actually be attending the events?*
  - *Christine: the AS budget will evolve wo meet these needs*
  - *Kiera: this year will be a pilot; we will see how much funding will really be needed and then make adjustments as needed moving forward*
  - *Jordana: there is also value in having all events accessible in the event that someone with special accommodations may decide to attend more last-minute*
- *Angie: if there are accessibility requirements for individuals who are not students, can the AS fund this?*
  - *Kiera: unfortunately, AS funding is only for students, but there are many resources shared in the policy that offer alternative sources for funding*
- *Angie: could this checklist be made as something that could be completed once at the start of the year, with the understanding that groups will adhere to its standards throughout the entire year?*
  - *Abbie: one of the goals is to make accessibility a priority in event-planning; given the novelty of this checklist, it is important it is completed for every event to ensure its requirements are continuously met; as well, different events are unique and will have different accessibility requirements*
  - *Jordana: the exercise in accessible event-planning is very important and worthwhile, specifically for accessibility features of live venues*
  - *Zahra: interest group training will incorporate accessibility training, but even then it will be necessary to have groups complete the checklist prior to every event to ensure they will meet all the standards*

#### **8. Next meeting**

- May 19<sup>th</sup>, 2021, 5:30PM

#### **9. Varia**

- Tony: Transition Reports are due June 11<sup>th</sup>!

#### **10. Motion to end meeting**

- Angie, Jamal
- Meeting ended at 6:34PM