



AGENDA

AS Spring General Meeting

Wednesday, April 21, 2021, 5:30 PM

Virtual Meeting via Zoom

[Link to Zoom Meeting](#)

Meeting ID: 838 3003 5968

Passcode: 498219

1. Opening Remarks and Land Acknowledgment
2. Adoption of the Agenda
3. Adoption of the Minutes of the previous General Meeting
4. Awards
 - a) Lectureship
 - b) A. A. Travill
 - c) Aesculapian
 - d) Award of Merit
 - Joseph Samuel, VP Internal Affairs
5. Reading and Adoption of the President's Report
 - Tony Li, President
6. Speaker's Report
 - Marielle Balanaser, Speaker/CEO
7. Presentation of Athletic Awards
 - Linda Archila and Darwin Jimal, Athletics Officers
8. Installation of AS Council Officers-Elect
9. Amendments to the Constitution and By-Laws
 - a) Motion to clarify constitutional terminology
 - Marielle Balanaser, Speaker/CEO
 - b) Motion to clarify eligibility for AS honorary membership
 - Marielle Balanaser, Speaker/CEO
 - c) Motion to add final provision for emergency elections
 - Marielle Balanaser, Speaker/CEO
 - d) Motion to amend the role of second year class president
 - Marielle Balanaser, Speaker/CEO
 - e) Motion to correct elections procedures re: voting bodies
 - Marielle Balanaser, Speaker/CEO
 - f) Motion to review provision to include outgoing executive in Budget Review Committee meeting
 - Kiera Liblik, VP Finance
 - g) Motion to add Equity Officer, Senior and Equity Officer, Junior to ASIG committee

- Kiera Liblik, VP Finance
 - h) Motion to add Integrated Representative to Clerkship Council effective for Class of 2023 onwards
 - Iku Nowsu, 2022 Co-President
 - i) Motion to add a second AS Social Affairs Officer
 - Alison Ross, Social Affairs Officer
 - j) Motion to include appropriate Global Health standing committee terminology
 - Mathew Hynes, Morgan King, Mary Brache-Holdsworth, Brett Rothery, Isis Lunsky, Bryan Wong, Sawyer Kerebelas-Pittman, Emma Faught
10. Policy Statement Discussion
- Disability and Accessibility Subcommittee
11. Question & Answer Period with AS Council
12. Adjournment

MEETING MINUTES
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1. Opening Remarks and Land Acknowledgment

- a) Meeting called to order at 5:33PM
 - Joseph, Tony

2. Adoption of the Agenda

- a) Kiera, Christine

3. Adoption of the Minutes of the previous General Meeting

- a) Tony, Kiera

4. Awards – Joseph Samuel, VP Internal Affairs

- a) Lectureship
 - Term 1
 - 1. Dr. Filip Gilic
 - 2. Dr. Jenna Healey
 - Term 2A
 - 1. Dr. Paula James
 - 2. Dr. Natasha Satkunam
 - Term 3
 - 1. Dr. David Holland
 - 2. Dr. Chris Parker
 - Term 4A
 - 1. Dr. Jennifer Flemming
 - 2. Dr. Michael Leveridge
- b) A. A. Travill
 - Palika Kohli
- c) Award of Merit
 - Pedram Akbari
 - Jenn Campbell
 - Abby Christi
 - Molly Cows
 - Alanna Jane
 - Alisha Kapur
 - William Khoury
 - Keshinisuthan Kirubalingam
 - Anthony Li
 - Alexander Moszczynski
 - Iku Nwosu

- Joseph Samuel
- Jordana Wasserman

1. Reading and Adoption of the President's Report

- **Tony Li, President**
- Academic Affairs and Finance
 - Curriculum advocacy and flexibility
 - Reintroduction and organization of rotating observerships
 - Integrating clerkship representation onto UGME committees
 - Managed the effects of Adobe Flash being discontinued
 - Managed Dean's Fund and AS Operating Budgets
 - Student Group Funding: multiple rounds for funding applications
 1. Special funding for software and tech
 - Met with Dr. Flynn twice to discuss budget
 - Optimizations to the reimbursements process: Queen's ERS
- External and University Affairs
 - Municipal Day of Action: Queens annual MDoA taking place on the issue of Housing and Homelessness
 - Continued strong engagement and refining of communications with OMSA/CFMS
 1. Perspectives in Medicine Campaign; Virtual Wellness Retreat; OMSA Mentorship Program; Province Wide Sick Leave Campaign; AMBOSS Partnership; Financial Literacy Series
 - Strengthened efforts for more interprofessional collaborations
 1. Annual interprofessional MedLaw mingler: Among Us + Trivia
 2. Interprofessional Health Student Connections group
 - Policy statement for selection process of AS Honourary President
 - Updating of the QMed Incoming Student Handbook
 - Continued interprofessional relations and representation at university level
- SIRO and Global Health
 - 11 new Interest Groups; successfully ran IG exec training online following previous pilot
 - Facilitation of changes to interest group functioning due to COVID-19
 1. Supporting groups to provide student experience during pandemic
 2. Policy changes: improving accessibility at events
 - Research Task Force Summer Studentship review
 - Held land acknowledgement workshops
 - Held 20th annual Health and Human Rights Conference focusing on medicine and systemic racism
 - Call to Action to the CFMS: Anti-Indigenous Racism Reforms
- Athletics and Social Affairs
 - Continued running of QMed Wellness Yoga
 1. Provided free expanded access to QMed yoga by allowing clerks to share spots
 - Worked to put more emphasis on social aspect of athletic events

- Successfully completed this year's AS clothing sale and made adjustments to available items
- QMed Leather Jackets - ongoing project
- Annual Toy Drive (Angel Tree Gift Drive)
- Being Social From a Distance – worked with other members of council to coordinate various activities: SGL Activities, QMed Running Squad with virtual races, jersey sale
- Continued innovation for social events
- Equity and Admissions
 - Codification of equity in elections statement and continued commitment to action against racism
 - Established annual Anti-racism training for AS Council and Class Council
 - Organized admissions (QUARMS, DND, International, MD/PHD, regular stream)
 - AS Report and Demands to the School of Medicine Admissions Committee
 1. Continued efforts to improve diversity in admissions and ensure accountability
 - Student Representative Role to Admissions Committee created
 - Creation of Advisory Group to Admissions Committee
 - Creation of Equity Officer Jr. and Equity Committee
 - Facilitation of various training sessions
 - AS Zoom Closed Captioning
 - Interprofessional indigenous speaker series: QMed x QLaw x QComm
- Governance and Wellness
 - Successful Spring and Fall Elections for AS Council, First Year Council, and Clerkship Council
 - Election of the Second Year Class Council (currently underway)
 - QMed elected 60+ students to leadership roles on AS and Class Councils (still ongoing!)
 - Continued streamlining of the constitution and proposed amendments
 - Maintaining and updating AS Historical Document and AS Constitution (at this meeting)
 - Wellness Week 2020 and Wellness Month 2021
 - Creation of first ever formalized peer support training
 - Wellness Care Packages, Pre-clerkship Confidentials, QMed Wellness Yoga
 - Creation of centralized wellness document
- Internal Affairs & Communications
 - Mentorship group successes – adaptation to COVID-19
 - Re-structured and optimized the Awards Committee
 - Student Representation on the Health Sciences Education Awards Committee

- Common calendar for all deadlines (collated from CFMS, OMSA and AS events)
- Active use of QMed_AS Twitter account for advocacy and to share AS updates and student news
 1. Interest Group Spotlight Twitter Initiative
- Creation of bi-weekly graphics following council meetings to highlight major discussion points
- Worked with social and athletics officers to support events through online sales
- Improved meeting minutes accountability
- President
 - Ongoing work on equity in admissions: reviewing adcom progress with reference to the AS Report, MMI question review, and recommendations for next admissions cycle
 - Maintained strong relationships with administration à new Associate Dean UGME & EDI
 - Advocacy around the Enforcement of COVID-19 Regulations in Post-Secondary Students
 - Joint collaborative approaches with UGME for townhalls and communications
 - Virtual Care Program with KHSC
 - Accreditation: Preparation for MSS with student representation on subcommittees
 - FHS Strategic Plan Development: Core Engagement Team
 - Advocacy around return to clerkship and CaRMS modifications
 1. Visiting Electives, standardized reference letters, virtual interviews, AFMC Student Portal Registration Fee Increase, MCCQE advocacy
 - Stay-at-home order advocacy: ON PRT x Health Providers Against Poverty
 - Ontario UG/SA Dean Panel for first year medical students
 - Transition of AS activities online and helping support healthcare staffing
 1. Student advocacy on involvement and logistics
 2. COVID-19 vaccination rollout, OBGYN clinics, other opportunities
 - CFMS
 1. Call to Action to the CFMS: Anti-Indigenous Racism Reforms
 2. Board restructuring and EDI & Anti-Racism Proposal
 3. Brampton Medical School Advocacy
 4. Attended the virtual CFMS SGM x2 and AGM

2. Speaker's Report

- **Marielle Balanaser, Speaker/CEO**
- AS council meetings
 - 16 meetings held in 2020-2021 academic year, including AGM and SGM

- New policy statement
 - Student Representative to the Admissions Committee
 - AS Honorary President Selection
 - AS Student Interest Groups
- Governance committee meetings
 - Two GC meetings held in the 2020-2021 academic year
 1. Fall: Oct/14/2020
 2. Spring: Mar/25/2021
 - Conducted a full constitution review
 - 21 motions brought forward in total this year from the Governance Committee
- Elections conducted:
 - Fall 2020
 - Fall By-Election 2020
 - January 2021
 - January By-Election 2021
 - Spring 2021
 - Spring By-Election 2021
- Keep an eye out for
 - Updated AS Constitution
 - Updates AS Historical Document
 - Final election results

3. Presentation of Athletics

- **Linda Archila and Darwin Jimal, Athletics Officers**
- Athletes of the Year
 - 2023
 1. Alanna Jane
 2. Thomas Stambulic
 - 2024
 1. Andre Dao
 2. Hannah Ramsey
- Aesculapian Cup
 - Noah Liberman, Class of 2021

4. Installation of AS Council Officers-Elect

- a) President – Bryan Wong
- b) Vice-President of Internal Affairs – Chloe DesRoche
- c) Athletics Officers – Bahar Entezari, Christine Taylor Cash
- d) Social Affairs Officer – Gileas McGowan
- e) Wellness Officer – Isis Lunksy
- f) SIRO – Sloane Kowal
- g) Speaker CEO – Michael Arnason

5. Amendments to the Constitution and By-Laws

- a) **Motion to clarify constitutional terminology**
 - Marielle Balanaser, Speaker/CEO Tony, President – passed nemine contradicente

- Clarify the difference between the AS/AS Council at the start of the constitution
- b) Motion to clarify eligibility for AS honorary membership**
 - Marielle Balanaser, Speaker/CEO, William Khoury, VP Internal Affairs – passed nemine contradicente
 - Expand eligibility to include all faculty within the Faculty of Health Sciences at Queen's (not only faculty within the School of Medicine)
- c) Motion to add final provision for emergency elections**
 - Marielle Balanaser, Speaker/CEO, Kiera Liblik, VP Finance – passed nemine contradicente
 - Allow the AS to fill vacant positions at the discretion of the Chief Electoral officer
- d) Motion to amend the role of second year class president**
 - Marielle Balanaser, Speaker/CEO, Jenn Campbell, Second Year President – passed nemine contradicente
 - Indicate that the Student Rep to the AdCom will be helping with volunteer recruitment for interviewers (March)
- e) Motion to correct elections procedures re: voting bodies**
 - Marielle Balanaser, Speaker/CEO, Rebecca Ng, Global Health Officer Junior – passed nemine contradicente
 - Indicate that only appropriate AS members are eligible to vote in different election (i.e. fourth year AS members do not vote in all elections)
- f) Motion to review provision to include outgoing executive in Budget Review Committee meeting**
 - Kiera Liblik, VP Finance, Angie Saloman, VP External Affairs – passed nemine contradicente
 - Remove the outgoing executive council from the budget review committee (they do not typically sit on this committee; it is currently an error in the constitution)
 1. *Zahra Haq: should the incoming or outgoing SIRO be included?*
 - a. *Kiera: it is the incoming SIRO – we will add this to the motion for voting*
- g) Motion to add Equity Officer, Senior and Equity Officer, Junior to ASIG committee**
 - Kiera Liblik, VP Finance, Zahra Haq, SIRO – passed nemine contradicente
 - Including the Equity Officer Jr and Sr roles added to the Student Interest Group Committee
 1. *Zahra Haq: should state “seven” individuals rather than “five” on the committee*
 - a. *Kiera: we can change this accordingly*
 2. *Christine: will any changes need to be made as the Equity Officer Jr will not be hired until the Winter?*

- a. *Kiera: the Equity Officer Junior will be in the meetings only once they are hired ("Equity Officer Junior after hiring") – they are not needed for voting*

h) Motion to add Integrated Representative to Clerkship Council effective for Class of 2023 onwards

- Iku Nowsu, 2022 Co-President, Victoria Lee-Kim, 2022 Co-President – passed nemine contradicente
- Currently ¼ of the class is integrated (and increasing); there are different considerations that need to be made for integrated students
 1. *Jenn: will this act like a clerkship rep or like a block rep?*
 - a. *Iku: it is quite a bit different than both; it has specific responsibilities due to the unique student experience of integrated; ensuring someone for students and Dr. Guerin to speak to regarding concerns surrounding integrating*
 2. *Angie: would this reflect the role description in the constitution?*
 - a. *Marielle: yes, it would be as it appears here; it is shorter but can be adjusted in the future as the role becomes cemented in the future*

i) Motion to add a second AS Social Affairs Officer

- Alison Ross, Social Affairs Officer, Iku Nwosu, 2020 Co-President – passed nemine contradicente
- Given the extensive portfolio of the Social Affairs Officer, the responsibilities can be split suitably among two individuals

j) Motion to include appropriate Global Health standing committee terminology

- Mathew Hynes, Morgan King, Mary Brache-Holdsworth, Brett Rothery, Isis Lunsy, Bryan Wong, Sawyer Kerebelas-Pittman, Emma Faught – passed nemine contradicente
- The current committee name is LGBTQ+ Health committee → would like to change it to “Queer Med” to make sure it is more inclusive and sustainable

6. Policy Statement Discussion

- Disability and Accessibility Subcommittee, presented by Jordana Wasserman and Abby Christie
 - Rationale for the policy statement:
 - Underrepresentation of disabled students in the UGME
 - Physician-patient concordance can lead to better patient care
 - The AS commitment to EDI should include disability
 - Objectives
 - Ensuring that the events, promotions, venues... are as barrier-free and accessible as possible, thereby:
 - Improving inclusion of disabled students in student life
 - Increasing disability representation in medicine
 - Enforcing Ontario Human Rights Code at AS-level

- Preparing medical students to provide better care to disabled patients by learning how to create more accessible environments
- Challenging ableism in medicine (recognizing medical students as patients and providers)
- National context
 - Passed by UOttawa's AS in 2018
 - National effort to implement similar policies across all medical schools via CAPD
- Policy Components
 - Would apply to all AS events
 - Accessibility standard
 - Completion of accessibility checklist via an online form; includes different categories of features for event planning
 - Speaks to considerations before and after the event, venue selection, virtual events
 - Centralized accommodation form
 - Central form for medical students to request accommodations above the standard (with option to submit anonymously)
 - Single request will establish need for accommodation at all invited events and promotional activities for remainder of student's undergraduate medical education
 - Will be compiled into document outlining accommodation needs for each MD class
 - Event organizers must address the accommodation needs listed under all MD classes invited to the event
 - Accessibility feedback mechanism
 - Anonymous central form for feedback and complaints and accessibility
- Implementation and enforcement
 - Tied to use of AS event calendar, AS Zoom account, IG ratification, AS funding
 - Overseen by Disability and Accessibility Subcommittee, Equity Officers, SIGCO/SIRO...
 - Possibility of funding for student labour
- Send questions and feedback to qmed.disability.accessibility@gmail.com
- *Speakers list*
 - *Zahra: concern from SIRO/SIGCO is that students are having a difficult time already following current policies (no real enforcement power); with this being a lengthy checklist, this will be hard to enforce; as well, SIGCO is already one of the more labour-intensive roles on the AS – it might be hard to manage the added responsibility of checklist oversight*
 - *Iku: for class events, class presidents can enforce accessibility of events*
 - *Zahra: we still have one more meeting to discuss these considerations; please keep this in mind over time and share your thoughts as we finalize this policy statement*

- *Sloane: funding is important in this process – could hire a work-study student or other funded role for this*
- *Kiera: I would be happy to have a meeting to discuss funding (just needs to be discussed before the Fall)*

7. Question & Answer Period with AS Council

- a) None

8. Adjournment

- a) Meeting adjourned at 7:14PM