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AGENDA

AS Council Meeting

Wednesday, November 28, 2018, 5:30 PM

CSC 200, New Medical Building, 15 Arch St, Kingston, ON

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1. Opening of the meeting
2. Motion to start the meeting
3. Motion to adopt agenda
4. Approving last meeting's minutes
5. Question period
6. Council updates
  - Vice-President of External Affairs, Senior – Craig Rodrigues
  - Vice-President of External Affairs, Junior – Charles Paco
  - Vice-President of Internal Affairs – Jonathan Cook
  - Vice-President of Academic Affairs – Avri Lynn Ding
    - and for Education Committee Vice Chair: Danny Jomaa
  - Vice-President of Finance – Claire Moura
  - Treasurer – Laura Mantella
  - Communication Officer – Shubham Sharma
  - University Affairs Officer, Senior – Courtney Leach
  - University Affairs Officer, Junior – Shaun Lampen
  - Social Affairs Officer – Danielle Robinson
  - Athletics Officer (2) – Noah Liberman and Emma Spence
  - Global Health Liaison, Senior – Sharon Yeung
  - Global Health Liaison, Junior – Cara Van Der Merwe
  - Student Initiatives and Research Officer – Tania Yavorska
    - and for Student Interest Group Coordinator: Anna Tyker
  - Wellness Officer – Lori Minassian

- Equity Officer – Alan Huynh
- First Year President – Andriy Katyukha
- Second Year President – Josh Gnanasegaram
- Third Year Co-Presidents – Cale Templeton and Julia Milden
- Fourth Year Co-Presidents – Stella Tung and Adam Searle
- Speaker of Council/Chief Electoral Officer – Lauren Wierenga
- AS President – Rae Woodhouse

7. Agenda Items:

- Wellness Officer:
  - Wellness Initiative Ideas from Class of '83 Fund
- VP Academic:
  - Improvements to Exam Viewing
  - Improvements to Exam Procedures
- SIRO:
  - MedExplore
- AS President:
  - Ratification of the New Honorary President
  - Selection of Tricolour Awards Rep

8. Next meeting

9. Varia

10. Motion to end meeting

### 1. Opening of the meeting

### 2. Motion to start the meeting

- Motion to start meeting [Lauren] – 5:30 PM

### 3. Motion to adopt agenda

- Motion to add Med Explore Session to agenda items [Tania]
- Motion to break VP Academic's agenda item into two separate agenda items: Exam viewing and Exam procedures [Avrilynn]
- Motion to adopt agenda [Lauren]

### 4. Approving last meeting's minutes

- Motion to approve last meeting's minutes [Lauren]

### 5. Question period

### 6. Council updates

#### - Vice-President of External Affairs, Senior – Craig Rodrigues + Vice-President of External Affairs, Junior – Charles Paco

- OMA fall council past weekend – lots of motions passed (none that really pertain to students)
  - 1 anti-violence: OMA advised CPSO for a recommendation
  - No motion to remove student voting rights from OMA (usually there is)
  - Lot of discussion about relativity – working on a handout to distribute to us, summarizing where the OMA is now regarding relativity
  - Lots of motions were about CANDY – who were the top earners, middle and bottom and how to decrease the gap b/w those people
- Follow-up regarding AS Dream Fund with different medical schools
  - Just UofT replied so far

#### - Vice-President of Internal Affairs – Jonathan Cook

- Sent an email 30 seconds ago – for us to answer within 24 hours

#### - Vice-President of Academic Affairs – Avrilynn Ding

- 3 major updates
- Electives diversification policy
  - Cale, Rae, Justine and Avrilynn held a townhall about this in September
  - Have an 8-week restriction in any one direct entry specialty
  - CFMS surveyed all the VP Academics (Justine provided opinion based on survey for Queen's students)
  - CFMS collated this into a report – majority of schools are in favour to have this stance
  - Mixed opinions on how this should apply to extension to clerkship program for unmatched graduates
  - Have not come to a conclusion saying officially that they all agree

- Say that they're working on implementing this for 2021s
- They prepared an FAQ document provided to all the deans
- Only CFMS has seen this document and VP Academic for McGill
- Will wait until end of December and will reach out to Dr. Sanfilippo if still hear nothing
- No clarification on how this applies to unmatched graduates and sub-specialties that fall under 2 different direct-entry specialties
- Program evaluation committee meeting
  - Q'nnaire sent to Queen's graduates asking about pre-clerk and clerkship curriculum and wellness and stuff
  - Committee compiled the data and are now editing it with some feedback
  - Will receive it when this is done and then provide it to us (all students)
- Curriculum committee meeting
  - Happened last week
  - Policy about grade reviews were a little inconsistent – changed it to if you score b/w 60-70% the exam will be reviewed by examiner (see trend and speak to student if necessary)
  - Class presidents ask the curricular or tech reps in your class to check if MedTech course pages represent the change (changed from 60-65 to 60-70)
  - 2<sup>nd</sup> year class bell was an issue but that's for another committee meeting in Dec
  - Under peri-op, added another rotation for head/neck and upper GI
- **and for Education Committee Vice Chair**
- Sent out survey to curricular reps to ask how things are going since their first meeting in Oct
  - Nothing to really report there
- Proposal about changing content for Therapeutics course – discussed by AvriLynn at last meeting
  - Proposed by a 2019
  - Meeting with them tomorrow
  - Will run it by Dr. Gibson after the meeting – she's part of overseeing how prescribing is taught at Queen's
  - Will hopefully be ready for 2023s

#### - Vice-President of Finance – Claire Moura

- Closed the Dream Fund
  - There wasn't just one idea that they recognized would work well – saw general trends
  - Actually got the money – went with Rae on Monday to MD Financial
    - Will have it by Thursday - \$40,000
- Started MD/PhD file review and have 70+ second years to review for MD

#### - Treasurer – Laura Mantella

- If anyone is waiting on checques, Jeff in Finance is busy

#### - Communication Officer – Shubham Sharma

- No updates – in the process of updating the AS website
- Set up the payments page for AS Clothing

#### - University Affairs Officer, Senior – Courtney Leach

- Have not had AMS meeting since our last meeting
- Will have the meeting tomorrow
- Talking about hiring an external reviewer to go through the Queen's Journal article that we discussed at last meeting
- Our discussion about Rae sitting on the Task Force is no longer an issue b/c they're expediting that process
- Sent an email to SGPS president
  - Shaun, Rae and Courtney are meeting with him
  - He offered us info/logistics

#### - University Affairs Officer, Junior – Shaun Lampen

- Senate meeting last night
- Dept of Otolaryngology is being moved under Dept of Surgery
- Chair of Surgical Innovation being moved forward by Dean Reznick
- Geopolitics - Queen's rescinded honorary degree

#### - Social Affairs Officer – Danielle Robinson

- Clothing should be in Dec 6
- Gift tags for angel tree will be coming in so we can get that started

#### - Athletics Officer (2) – Noah Liberman and Emma Spence

- Had AS Bball tournament past weekend
  - Had every class be able to play each other this year – modified structure of the tournament
- Putting together teams for MedGames tonight
  - Have mandatory meeting on Friday for those going
- Heard from Spencer that QMed jerseys are in
  - Will be available for pickup by Friday
- Yoga almost full
  - 7 spots left – encourage people to participate in interested
- MedLaw Games
  - Met with 1<sup>st</sup> and 2<sup>nd</sup> year athletics reps and people from law school
  - Tentative: last week of March – first week of April some time
  - Trying to book the gym time with the Arc
  - Everybody agrees on next steps just sorting out the date
  - Separate from MedLaw Games – someone from Law wants to organize hockey game
    - For some time in Jan-Feb

- Global Health Liaison, Senior – Sharon Yeung + Global Health Liaison, Junior – Cara Van Der Merwe

- Had HHRC 2 weeks ago
  - Went really well – 100 people first day and 150 second day
  - Moved the conference off campus this year – at Rideau Heights community center
    - Got people to go out there
  - Had a lot of sponsors
    - Were able to donate half to street health KCHC and Martha's Heights
- Sex Positive candygrams being hosted – happened today and happening tomorrow
  - Money going to HIV AIDS Regional Services
- Alan and Sharon and others from Equity and Advocacy committee met with Dr. Sanfilippo about developing the Anti-O Week
- Have a card for Brandon – who did the land acknowledgement at our Fall AGM

- Student Initiatives and Research Officer – Tania Yavorska

- Have mid-year reports for IGs
- Found people for research task force
- Med Explorer – will talk about that later
- and for Student Interest Group Coordinator
- No updates

- Wellness Officer – Lori Minassian

- Had Mental Health open mic night on Monday – went REALLY well
  - Had amazing turnout – grad club was packed
  - A lot of people shared
  - Lots of positive feedback
  - Will run another one closer to the end of the year
  - Really important event – broke down a lot of barriers
- Massages next week
  - St Laurence massage therapy students coming in next week on Wednesday
  - Doing sign-ups this year – not walk-ins
- Starting our Annual Earn Your Name challenge starting Dec 1
  - Exercise associated with each letter
  - Have 2 options – one more challenging than the other
  - Giving out prizes for person who does their name most times, most creative photo, mental wellness challenge – posting a photo of something you did for your wellness
- Will be handing out care packages some time next week
  - For 1<sup>st</sup> and 2<sup>nd</sup> years during exam time
  - Little chocolate, pen and info for wellness
- Meeting with Dr. Sanfilippo next week
  - To develop yearly survey for student wellness
  - SGPS created a wellness survey – entered in to win \$15 gift card

- Have 2<sup>nd</sup> year wellness workshop on Friday
  - Changed it a lot based on class feedback
  - Integrating a case that has more equity stuff involved in it – discussing with Alan, Palika and Hayley
- Wellness month starts Jan 14 – will get more info about that
  - Aiming to engage the faculty and residents this year
  - Talk to Dr. Sanfilippo about doing a blog post on his dean blog
  - Get Dr. Murray to spread the word – has been excited about Wellness month

#### - Equity Officer – Alan Huynh

- Met with Dr. Sanfilippo at Equity Advocacy committee
  - Working on longitudinal wellness curriculum to integrate into 1<sup>st</sup> and 2<sup>nd</sup> year
  - Eg. working on how to deal with situations like micro-aggression
  - Eg. how do you deal when patient/colleague makes a comment
- Diversity panel got cancelled yesterday
- Queen's sends out learning environment survey
  - In the hospital, how comfortable you were, cultural competency etc
  - Looking to roll that into pre-clerkship years
  - Tried to get it to 2020s, but only got n=7
  - Wanted to get some advice on how to increase volume from 2020s
  - Julia – people are 2.5 weeks away from being done, so might have more response from 2020s near the end of the month when they're done rotations and exams

#### - First Year President – Andriy Katyukha

- Have final class council meeting on Monday
- Have class-wide secret santa on Friday
- At presidential round table, Julia brought forward the idea to create a document of OR etiquette for 1<sup>st</sup> and 2<sup>nd</sup> years
- Tuition task force almost done the proposal
  - Finishing up edits and will send to Dr. Sanfilippo
  - John, Rae and Andriy

#### - Second Year President – Josh Gnanasegaram

- Feedback about inviting parents to White Coat ceremony
  - Got feedback from Presidential round table
  - Faculty want to give honest feedback and comments to prepare for clerkship
- Course directors are responding to feedback, but changing it based on feedback from previous year
  - Work on a document based on how we learn as a class and send it to year director moving forward
- Exam proctors' procedures
  - Avri Lynn – Dr. Gibson said she'll send info on exam procedures; have that as a discussion point

- Third Year Co-Presidents – Cale Templeton and Julia Milden

- Almost done block 2 – 2.5 weeks left
- Starting to get things together for MVN skit

- Fourth Year Co-Presidents – Stella Tung and Adam Searle

- Submitted CaRMS on Nov 20
- Back in class for 4 weeks
- No real major updates

- Speaker of Council/Chief Electoral Officer – Lauren Wierenga

- No updates

- AS President – Rae Woodhouse

- Tuition task force met
  - Will be submitting to Dr. Sanfilippo and Reznick
- Should have gotten an email about UGME retreat
  - 2<sup>nd</sup> years have exam then
- Meeting from UQueensland
  - Looks like will have exchange program this summer
  - 12-15 spots – research and observership options
    - Can also do it in rural Australia, can count for GH certificate
- Had MD PEC meeting last week
  - The way they're discussing to set it up now is that 2<sup>nd</sup> years will be O-Week leaders during Cardio-Resp block
    - Provided feedback about that so they'll take that into consideration
  - Discussed future of QuARMS program
- Printed the holiday cards last week
- Had first president's round table last week
  - Had 7/7 presidents show up
- We are no longer in NMB – new branding SMB
  - Also changed it on Google Maps!
- Got email from Building Manager – talking about AS Dream Fund
- AS Scholarships
  - Trying to update 2 scholarships
  - Rae and Cale have signed it
  - Will go onto senate next for voting

7. Agenda Items:

- Wellness

- Come to Hippo next Wednesday 6:15 pm
- Money from Class of 1983
  - '83 developed a fund for wellness



- We've had it for a few years but have done nothing with it
- We get 1200 each year to do something
- We have over 5000 this year b/c haven't used it
- Will try to get ideas from students
- Julia – maybe workshop on journaling and reflective writing
  - Important in clerkship and moving forward
- Maybe an event – because get 1200 every year
- Already have money in our budget for ASIST
- Tania – cultural competency training that Queen's started providing Fam Med residents, maybe something like that
- Courtney – maybe some of that money can go towards organizing the Mental Health Open Mic night
- Lauren – have some sort of Mental Health Family Feud or Jeopardy
- Rae – we do a lot of sitting, so like Lauren's idea; have events rather than simply a conference talk
- Met with Class of '83 – they want us to use it towards what we care about; didn't really have any guidelines

#### - VP Academic

- Improvements to Exam Viewing
  - Got an email regarding issues people have reported about students following exam viewing procedures
  - Issues:
    - Sometimes students arrive with only 5-10 mins of viewing session remaining
      - They don't know how long to wait before they can stop
      - Dr. Gibson was thinking of asking students to show up earlier
      - A: think it's reasonable to ask people to come in the first half (1<sup>st</sup> 25 mins)
      - Opinions that it isn't unreasonable for proctors to stay for the whole time, because they signed up for it even if no one shows up until later
    - Students missing deadlines and contacting later about viewing their exams
      - Survey available 5 days before it's due and closes 2 business days before exam viewing
      - A: this is reasonable; maybe post in the MedTech notice
      - Opinion that Senate policy says that university cannot say no to a student who wishes to see their exam at a later time; it isn't ideal for the admin, but it's the policy and students can cite that if it denied viewing
    - Students who haven't signed up would come just to hangout and wait for friends who have signed up for exam viewing
      - A: maybe reasonable to look through the answer key from friend's exam (who has signed up), but reasonable to ask those who are just chilling to leave

- Opinion that people should be allowed to discuss questions, keeping in mind that they are reasonably quiet

- **Improvements to Exam Procedures**

- Strict about 15 mins before exam
- People marked late despite waiting in line
- People not allowed to look at notes for the 15 mins in the room
- Need some clarification about what is allowed in those 15 minutes
- Adam: Dr. Gibson explained the reason behind the 15 mins rule
  - To serve as buffer for people who have computer issues
  - Also, can start if everyone is in and set up to go
- Comment that if we're in for 15 minutes, allow us to review our notes

- SIRO

- **MedExplore**

- About money that was found - \$8000 to use one-time
- Office for GH
- Existed up to Class of 2019 and then phased out of existence
- Aimed to have students in Med, OT, PT and other healthcare and mentor high school students with underprivileged background
- Is it worth trying to restart this program
- Alan: Diversity Panel hosts Pathways to Medicine – Zoe dealing with this
  - Worth bringing this up to Diversity Panel b/c they have the connections with schools in low SES communities

- AS President

- **Ratification of the New Honourary President**

- Dr. Moffatt agreed
- Motion to ratify – second by everyone
  - Everyone in favour – motion passed

- **Selection of Tricolor Awards Rep**

- Got email
- Each faculty has to send a student to sit on tricolor awards committee
  - Nomination of student
  - Highest honor that university can bestow on someone for university service

## 8. Next meeting

- Lauren: next meeting is Dec 12 – same time, same place

## 9. Varia

## 10. Motion to end meeting

- Motion to end meeting [Lauren] – 7:30 PM

**Attendance:**

- Rae (AS President), Lauren (Speaker), Craig (VP Ext Sr), Charles (VP Ext Jr), Jon (VP Int), Avri Lynn (VP Acad), Danny (EdCom), Claire (VP Fin), Laura (Treasurer), Shubham (Comm Officer), Courtney (Uni Affairs Officer Sr), Shaun (Uni Affairs Officer Jr), Danielle (Social Officer), Noah and Emma (Athletics Officers), Sharon (GH Liaison Sr), Cara (GH Liaison Jr), Tania (SIRO), Anna (SIGCo), Lori (Wellness Officer), Alan (Equity Officer), Stella and Adam (4<sup>th</sup> year Class Co-Pres), Julia (3<sup>rd</sup> year Class Co-Pres), Josh (2<sup>nd</sup> year Class Pres), Andriy (1<sup>st</sup> year Class Pres)

**Meeting duration:** 5:30 PM – 7:30 PM [120 minutes]