



2022-10-04

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Decisions

Decision	Notes
Tabling conversation about finance to next meeting	
AS meetings: Every other Tuesday at 5:30 PM	

Actions

Action	Notes
Mo will talk to Logan and CFMS	CFMS clipboards
Owen will update Facebook and Discord with MMI review information	
Owen will provide an update regarding whether or not faculty will be present at the Mock MMI	
Mo and Kabir will meet with Dr. Gibson regarding clinical skills concerns.	
Sabra will remind second year class council know about the kitchenette form	
If you feel your portfolio requires money, shoot Annie a message and she can ask faculty member to add more to the budget.	For AS

Action	Notes
Amelia and Mo could obtain more specific financial data for other schools and get back to Annie.	E.g. Alumni funding networks
Samy will reach out to Sabra re: QueerMed pronoun pins	Sunday Funday or just a classroom announcement
Michael will follow up with professionalism reps	"Will the Anti-O debrief document be shared with the class"
Sabra will follow-up re: vaccine clinic observership opportunity	
Equity Officer Sr. will be reaching out to individuals in the class re: Anti-O workshops, and EDI representatives at Mac Med	Mac Med → Learning more about the "mistreatment official" initiative
Equity Officer Sr. will find out if the multi-faith space requires key-fob access	

Agenda

Question Period

- CFMS Clipboards for First Years
 - Mo will talk to Logan and CFMS as it's an OWeek-related item

Student Rep. to Admission Committee Updates

- Updates from admission committee meeting last week

1. Admission committee will create a statement about the change related to calculating admission GPAs
 - No timeline for this yet
2. Advocated for continuing a virtual MMI in alignment with EDI principles
 - Unsure of final result of this decision
 - Discussed an issue potentially targeted questions (based on racial background, etc...) in virtual panel interviews
 - Will be included in panelist training this year
3. Recruitment of volunteers for file review and Mock MMI
 - Ideal numbers: 100 file review, 30 for mock MMI
 - Applications closing at the end of this week
 - Currently, volunteers are intended to be second years. Given low uptake, applications will open to third and fourth years if necessary.
4. MMI review volunteers and panel interview volunteers
 - Call for sign ups will occur in November
 - All sign ups will be independent: This means that applicants will have to sign up separately for MMI review positions and Panel Interview positions.
- Junior executive interviews will start later this week
- Discussion
 - Question: MMI review position might need more clarification as to what it entails. What's the time commitment? Do you have to review the whole interview?
 - Answer: Position will require 2 hours of people's time; virtual over Zoom; time selected doesn't conflict with classes. Will pair up first 30 students who will be presented MMI scenarios to use. Essentially a practice MMI with feedback being provided re: the questions. Owen will update Facebook and Discord with this information.
 - Question: How to deal with conflicts of interest (friends applying this year)

- Answer: System does not allow for anonymity. Reviewers will be able to see names. However, if you sign up and recognize an individual where there is a conflict of interest, you can message an administrator who will swap the candidate with another.
- Question: What is the setup of the mock MMI? Are faculty members involved? What if my preceptor sees me fumble in an MMI?
 - Answer: Not sure whether there will be faculty supervisors. Owen will update and follow-up.
- Question: If you sign up for Mock MMI, can you review actual MMI applicants later on even if you've seen the questions?
 - Answers: Yes. Will have to sign an NDA to not reveal the questions post Mock MMI. When reviewing real applications, there will be concrete criteria to rank candidates. In the mock-MMI review, the focus will be on the questions themselves. If you do feel you are biased, admissions committee would deal with this.

AS president

- Will have a meeting with Dr. Gibson regarding clin skills
 - Logistics problems like missing SPs and missing tutors are affecting students' learning. Further, it seems like these are 'predictable' losses rather than an unexpected circumstance.
 - Kabir may also be joining this meeting and Mo has been in contact with the clinical skills representative about the issue.

External Affairs

- Applications for CFMS and OMSA are in. Lots of apps from Queens and in general!
- CFMS board meeting this Saturday. Reps will be attending.
- Jr. Exec has been onboarded

Internal Affairs

- Released kitchenette cleaning form

- Sabra needs to let second year class council know about the form
- Building manager hasn't responded regarding the lounge being locked after-hours

VP Academic Affairs

- CFMS round table updates
 - Work combining academic courses and equity initiatives:
 - Diversification of SPs and case presentations in curricular + extracurricular settings
 - Samy and Kabir will get this started
 - Potential initiatives re: trauma informed care
 - Expanded clin skills session + workshops
 - Potentially tying it into sexual histories
- For first year class, we are in contact with Dr. Gibson to remove class averages from Elenra assessments.
- Curricular meeting for October is coming up: Will be in contact with curricular reps to inform attendance at this meeting

Academic Coordinator

- Kabir has been connected to other individuals who will help with this hireable position

VP finance

- No updates
- Budget meeting is next week: Wed, Oct 12th morning.
- If you feel your portfolio requires money, shoot Annie a message and she can ask to add more to the budget.
- Discussions:
 - Q. is the budget same as last year?

- A. Will not be too different in terms of budget. However, will be more similar to pre-COVID funding. Annie will re-iterate that pre-COVID and inflation might also mean higher spending costs.
- Q. At CFMS conference, we learned that we get less funds compared to other schools. Might be worth it to bring this up during meeting. Is there another source of funding we can pull from?
 - A. Funds: AS operating budget, Deans Fund (IGs, mentorship). If we can get numbers of other schools, that would also help.
- Q. Does UGME have discretionary funds we can access but haven't tapped into yet?
 - A. There used to be a student initiative fund but it has been merged with Interest Group funds. Recently, they have turned to asking students to obtain studentships. Conference fund was cancelled in COVID times but we are asking to have it returned.
 - Consideration: Studentships are longer-term commitments. Maybe we could ask under that pretense that shorter funds might be better.
- Consideration: We could make money off providing experiential learning for students from other schools. This might be another backup plan for revenue.

Communications Officer

- No updates

University Affairs Officer

- Finally got transitioned into the role, Shangji has also been transitioned
- Dr. Gibson will be updated of AS meeting times.

Social Affairs Officer

- Meeting with merchandise contacts, so were unavailable for this meeting. Jamie sent updates via Speaker.
- Currently working through logistics and design elements of clothing sales.

Athletics Officer

- Intramural shirts came in today
 - Will be given out Thursday at lunch
 - Will set up a date next week too should students not be available during that time.
- Yoga initiative is going well

Global Health Liaisons

- Global health across different campuses had a quick meeting on Saturday
 - Goal: Trying to create a better team
 - Queen's AS has "their ear whenever [we] need it"
- Tomorrow at lunch: first global health meeting for Queen's
- HHRC (Health and Human Rights Conference): First meeting on the 12th

SIRO

- IG Showcase occurred two weeks ago
- Deadline for everything pertaining to IG setup and administration: Oct 12
 - IGs must submit everything by then (budgets, etc...)
- ASIG meeting: Oct 15 (Saturday in Med building)
- Q: Is there a webpage for all information?
 - Yes. Comms officer will provide updates.
- Research task force
 - Had a successful meeting within faculty.
 - 2026 members will help to promote extracurricular research within our class.

Wellness Officer

- Wellness advisory meetings will start.

- Second year council: Confusion regarding communications with Erin which were resolved
- Meeting with Erin to talk about Wellness Workshops will occur in the next few days
 - Will send out a form to students to gauge feedback regarding events
- Wellness Week tentative plan:
 - Monday: Wellness showcase (med students share their form of wellness)
 - Tuesday: Ride with Wellness (spin class)
 - Wednesday: Pumpkin carving/smashing
 - Thursday: Spa + Halloween movie night
 - Friday: Organized class hikes to Rock Dunder
 - NOTE: Resources will be shared throughout the week to acknowledge the reality of mental health concerns.
- Discussion
 - Q. When is wellness week
 - A. Week of Oct 27

Equity Officer Sr.

- Had a meeting regarding CFMS updates + round table
- Initiatives for the year:
 - Anti-O workshop
 - Will be contacting those in our class with experience leading these sessions
 - Trauma-informed care workshop
 - Goal: Trauma-informed care sessions within clinical skills curriculum
 - Mac Med will be hiring a “mistreatment official” who puts the weight of advocating for students off the students themselves

- Samy is getting in contact with EDI reps in Mac Med to learn more about this
- Initiative to have free menstruation product dispensers in the building
 - Might be escalated to a faculty-wide issue this year
- Reached out to EDII manager in QMed re: multi-faith room on 4th floor
 - Is advocating for a separate space, but Room 402 is open for now.
 - Unsure if room needs key-fob access.
- QueerMed has a bunch of extra pronoun pins
 - Steph has a bunch so you can approach her individually
 - Will put into a Sunday Funday or will announce at beginning of class
- Equity officer Jr. elected next year
- Discussion
 - Q. What does \$100 optional fee go to in medical building?
 - A. We can make that more transparent (and could be used to fund menstruation product initiative).

First Year President

- Navigating the EDI issue from last week. Second year professional reps were helpful.
 - Students generally had positive feedback regarding the event
 - Updates from the meeting:
 - Classmates voiced unique experiences
 - Professional reps will be compiling feedback and a few representative individuals will approach faculty via Learner Wellness
- Discussion
 - Q. Will the first year class see a copy of the document before it is sent to faculty?

- A. Unsure, but Michael will follow-up on this and try to make it happen.

Second Year President

- Sunday Funday template was generated
 - First year and second year class Sunday Funday forms are independent. Initiatives relevant to both years should be sent to EACH form.
- Vaccine clinics are picking up again: Enhanced Observership Opportunity
 - Gives students the opportunity to give vaccines across KFLA region
 - Opportunity will be open soon
- Dean's Action Table discussion: Sabra will be attending on behalf of BMSA
 - Initiative:
 - Adopting a Black/Indigenous student applications stream independent of QuARMS
 - BMSA trying to finalize a research portfolio and will collaborate with Samy
 - The opportunity is open to make this a formalized AS initiative

Speaker

- Attendance to AS meetings: absences should be discussed with Imran directly. A rationale is required.
- Hybrid meeting today. Hope to do at least one in-person meeting per month.
- Elected positions have been filled.
- SIGCO applications are being processed.
- Fall AGM (Annual General Meeting) bookings are still being processed. Should be scheduled within the next 3 weeks to 1 month.
 - AGM: A large meeting for all QMed. Everyone gets to vote on issues relevant to the AS constitution.