



AGENDA

AS Council Meeting

Wednesday, September 29th, 2021, 5:30 PM

Virtual Meeting via Zoom ([link](#))

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1. Opening of the meeting
2. Motion to start the meeting
3. Motion to adopt agenda
4. Approving last meeting's minutes
5. Question period
6. Council Updates
  - AS President – Bryan Wong
  - Vice-President of External Affairs, Senior – Jamal Tarrabain
  - Vice-President of External Affairs, Junior – Amelia Boughn
  - Vice-President of Internal Affairs – Chloe DesRoche
  - Vice-President of Academic Affairs – Peter Lee
  - Vice-President of Finance – Ciara Morrison
  - Treasurer – Annie Kang
  - Communication Officer – Jamie Zucker
  - University Affairs Officer, Senior – Aceel Hawa
  - University Affairs Officer, Junior – Kobi Pollard
  - Social Affairs Officer – Dileas MacGowan
  - Athletics Officer (2) – Christine Cash and Bahar Entezari
  - Global Health Liaison, Senior – Rebecca Ng
  - Global Health Liaison, Junior – Candice Martin
  - Student Initiatives and Research Officer – Sloane Kowal
  - Wellness Officer – Isis Lunsky
  - Equity Officer, Senior – Duva Karunakaran
    - Student Representative to the Admissions Committee Sr. – Mary Foley
  - First Year President – Imran Syed
  - Second Year President – Molly Cows
  - Third Year Co-Presidents – Jessica Caterini and Tony Li
  - Fourth Year Co-Presidents – Victoria Lee-Kim and Iku Nwosu
  - Past AS President – Tony Li
  - Speaker of Council/Chief Electoral Officer – Mike Arnason
7. Agenda Items
8. Next meeting
9. Varia
10. Motion to end meeting



MINUTES  
AS Council Meeting  
Wednesday, September 29th, 2021, 5:30 PM  
Virtual Meeting via Zoom ([link](#))

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**1. Opening of the meeting**

- Meeting called to order at 5:36PM
- Upcoming Truth and Reconciliation Day talk
- Members in Attendance (18):
  - Michael Arnason
  - Bryan Wong
  - Jamal Tarrabain
  - Amelia Boughn
  - Chloe DesRoche
  - Ciara Morrison
  - Annie Kang
  - Jamie Zucker
  - Dileas MacGowan
  - Christine Cash
  - Bahar Entezari
  - Rebecca Ng
  - Candice Martin
  - Sloane Kowal
  - Mary Foley
  - Imran Syed
  - Jessica Caterini
  - Tony Li

**2. Motion to start the meeting**

- Rebecca, Bryan

**3. Motion to adopt agenda**

- Motion to amend agenda: Sloane Kowal to speak first in the council updates
- Michael, Bryan

**4. Approving last meeting's minutes**

- Sloane, Mary

**5. Question period**

- Congratulations to new members!

*Speaker's List:*

- *Candice: Did we get a resolution for where to eat in the Med building?*
  - *We are not supposed to be eating in the building – only outside*
  - *Can meet in the main area as long as social distancing is maintained*

**6. Council Updates**

- **Student Initiatives and Research Officer – Sloane Kowal**
  - Meeting with Dr. Jones this week regarding interest groups
    1. Interest groups can meet anywhere in-person off-campus as long as public health guidelines are followed (social distancing)
    2. There is no plan to discontinue Service Learning Projects (SLPs) and Academic Enrichment Programs (AEPs)
  - Many interest groups have started booking events
  - Interest groups showcase was held a few days ago—recording has been shared
  - Interest group applications will be due October 8<sup>th</sup> (excluding groups who received an extension)
  - ASIG committee will be hosting a meeting later in October
- **AS President – Bryan Wong**
  - Welcome new and returning members!
  - Accreditation for Queen's School of Medicine to happen in March 2023
    1. Student part of accreditation: Independent Student Analysis (ISA)
      - a. Large survey sent to every student in every year of QMed – need 70% response rate
      - b. Recruiting 2-3 students from each year to volunteer to read reports and interprets results
  - Faculty of Health Sciences (FHS) is releasing a new strategic plan in the near future created by Dr. Philpott
    1. Incorporates theme of radical collaboration and focuses on interprofessional learning opportunities—specifically on connections with our medical group, nursing group, rehab society, and the BHSc students
  - Upcoming events hosted by FHS:
    1. Public reading of TRC report on September 30<sup>th</sup> at 7AM
    2. Dean's Action Table on EDI this Friday & Saturday (Oct. 1<sup>st</sup>-2<sup>nd</sup>)
- **Vice-President of External Affairs, Senior – Jamal Tarrabain**
  - Information coming out later for the Provincial day of Action and the National Day of Action
  - Met with Amelia – VP of External Affairs, Junior
- **Vice-President of External Affairs, Junior – Amelia Boughn**
  - Welcome to AS, Amelia!
- **Vice-President of Internal Affairs – Chloe DesRoche**
  - Use of study rooms has been approved
    1. Trialling study room booking software – please report any problems experienced with the booking software to Chloe
    2. All booking details are in the Queen's UGME newsletter
    3. Study rooms will be open from 9AM to 5:30PM – all will be unlocked *only* for medical students and for academic purposes
    4. Fobs are undergoing software update – may take a few months
    5. Meeting to discuss use of lockers to take place next week
  - Mentorship groups have been meeting – UGME has been asked to send an email to all faculty mentors to clarify their role and expectations

*Speaker's List*

- *Candice: Can they re-redesignate rooms to be eating rooms?*
  - *No; however, it may progress this way in winter.*
- *Imran: Will the first-floor student lounge be opening?*
  - *No. We are unable to use it this year. As of right now, only academic-related events will be allowed in the Medical Building.*
- *Bryan: Thank you, Chloe, for your hard work! We are at the mercy of public health.*
  - *Chloe: Thank you, Bryan!*
- **Vice-President of Academic Affairs – Peter Lee**
  - Curriculum committee meeting last week
    1. For Clerks:
      - a. Return of visiting electives for next year is unconfirmed
      - b. Dr. Sanfilippo mentioned that the externships program is unlikely to reopen
      - c. Rogue electives: Students are reaching out to individual faculty members at other schools for visiting electives – presents equity issues as not everyone can do this – will be addressed by all medical schools in the country
      - d. UGME is planning to introduce new integrated clerkship site in Napanee in 2022
      - e. Changes to integrated clerkship in Oshawa/Bowmanville and Collingwood
    2. For Pre-Clerks
      - a. Professors have enjoyed teaching in-person again; good to see feedback being incorporated into courses
      - b. Update on lecture accessibility:
        - i. Really trying to ensure smooth transition for online to in-person
        - ii. Recognition that some things will take some time and others will be impossible

*Speaker's List*

- *Bryan: Peter and I will be attending the CFRC retreat next week to look into courses and ensures that everything is up to accreditation standards.*
  - *Michael: Thank you, Bryan.*
- **Vice-President of Finance – Ciara Morrison**
  - Itemized budgets must be sent by the end of this week
- **Treasurer – Annie Kang**
  - Welcome to AS, Annie!
- **Communication Officer – Jamie Zucker**
  - Met with outgoing Communications Officer (Bahar Entezari)
  - Updating the AS website with information about the new AS members
- **University Affairs Officer, Senior – Aceel Hawa**
  - Met for transition with outgoing University Affairs Officer
  - Will soon be meeting with the incoming University Affairs Officer

*Speaker's List*

- *Bryan: The president of the SGPS has resigned, effective September 30, 2021. Effective October 1, 2021, VP Graduate will be taking over the office of the president. There will be an election in late November for the new President.*
- **University Affairs Officer, Junior – Kobi Pollard**
  - Welcome to AS, Kobi!
- **Social Affairs Officer – Dileas MacGowan**
  - Planning the clothing sale – moving forward with an online store which will offer delivery and will be accessible for Alumni.
    1. Looking into opportunities for trying on clothes
    2. Information for class crest design submissions have been sent to First-year Class Reps Farzan and Julia
    3. Aiming to have website up and running by end of October
  - Plans for additional Social Affairs Officer to be joining the team
- **Athletics Officer (2) – Christine Cash and Bahar Entezari**
  - Will be handing out t-shirts in the near future – date/time to be posted soon
  - Yoga registration is closed and yoga is running smoothly
  - Intramurals have been made and are currently running
- **Global Health Liaison, Senior – Rebecca Ng**
  - Health and Human Rights Conference:
    1. Team has been assembled – plan to have first introductory meeting next week to review timeline and planning
  - Global Health Committee information session to be held on Monday (October 4<sup>th</sup>) at lunch
    1. This is for first years to learn about the committee and the subcommittees (equity, advocacy, education, etc.)
    2. Applications will be due sometime in mid-October depending on the subcommittee
- **Global Health Liaison, Junior – Candice Martin**
  - Queen's Native Student Association
    1. Events coming up for Indigenous week
  - National Day for Truth and Reconciliation is tomorrow (Sept. 30<sup>th</sup>) – wear your orange shirts!
- **Wellness Officer – Isis Lunsky**
  - N/A
- **Equity Officer, Senior – Duva Karunakaran**
  - N/A
- **Student Representative to the Admissions Committee Sr. – Mary Foley**
  - Recruiting people for file review for MMIs and practice MMI
  - Hiring a new Student Representative to the Admissions Committee
    1. If any first-years are interested in equitable medical school admissions, apply!

*Speaker's List*

- *Chloe: Are there any details about whether the second-year class will be involved in the interview process for next year?*

- *Mary: Yes, many posts to come in the Facebook Group.*
    - *Chloe: If you participate in file review, are you ineligible to participate in any of the subsequent steps of the interview process?*
      - *Mary: No, you can still participate!*
  - **First Year President – Imran Syed**
    - Met with First-year Class Council earlier this week
      1. Accessibility to study spaces: questions of eating and key fob usage
      2. Planning interview weekend video: subcommittee sign-up form is on way
      3. Began working on class crest design: questions of whether we can amend colour rules to incorporate symbol of Indigenous solidarity
      4. Questions of whether class can be moved to attend the Queen's event for Truth and Reconciliation Day: class will be recorded to allow students to attend
      5. Tech reps inquiring about admin privileges on the Facebook page
      6. Circular reps are forming subcommittee: forms to come tonight
      7. Clinical skills: looking to collaborate with second year class on weekly basis for practice sessions, beginning on Tuesday, Oct. 5th
      8. Athletics reps: coordinated with upper-year classes to create walking group
      9. Social reps: organized mixer with third-year class and working on initiative to coordinate with other faculties for future events
  - **Second Year President – Molly Cows**
    - N/A
  - **Third Year Co-Presidents – Jessica Caterini and Tony Li**
    - Enjoying first/third year mingling events happening this week
    - Counting down the days until start of clerkship on November 22<sup>nd</sup>
    - Started class of 2023 round table with classes across the country
      1. Concern around electives not being offered for the class
- Speaker's List*
- *Imran: Students have been reaching out about missing their sessions and hoping to come to the Friday session – are there any restrictions on this?*
    - *Jessica: Have them message the social reps to coordinate!*
  - **Fourth Year Co-Presidents – Victoria Lee-Kim and Iku Nwosu**
    - N/A
  - **Past AS President – Tony Li**
    - Role is to support all members – new and returning!
    - UGME Dean replacement – interviews ongoing
    - Working on the Advisory Committee for the Admissions Committee
  - **Speaker of Council/Chief Electoral Officer – Mike Arnason**
    - Class Council and AS elections have been completed
    - Currently having by-election for second Social Affairs Officer
      1. To vote: go to AS council by-elections tab on Elantra by Friday at 12:30PM

- Upcoming: coordinating hiring process for application-based positions in next few weeks
- AGM will be next meeting – October 13<sup>th</sup> at 5:30PM on Zoom
  1. If you want to make a change to the AS constitution, this is your chance!
- Meeting with governance committee to review the constitution and propose our own motions for constitutional changes prior to the AGM

*Speaker's List*

- *Bryan: AGM will also have committee reports – updates to be delivered all AS council members' behalf. I will be reaching out to you all for this!*
  - *Michael: Thank you, Bryan!*

**7. Agenda Items**

- N/A

**8. Next meeting**

- AGM: October 13<sup>th</sup>, 2021

**9. Varia**

- None

**10. Motion to end meeting**

- Meeting closed at 6:37PM
- Rebecca, Imran