



AGENDA

AS Council Meeting

Wednesday, December 11, 2019, 5:30 PM

CSC 200, New Medical Building, 15 Arch St, Kingston, ON

1. Opening of the meeting
2. Motion to start the meeting
3. Motion to adopt agenda
4. Approving last meeting's minutes
5. Question period
6. CFMS Ontario Regional Directors - CFMS work & Queen's priorities
7. Council updates
 - Vice-President of External Affairs, Senior – Carter McInnis
 - Vice-President of External Affairs, Junior – Angie Salomon
 - Vice-President of Internal Affairs – Hamza Wajid
 - Vice-President of Academic Affairs – Liam Dowling
 - and for Academic Coordinator – Ishita Aggarwal
 - Vice-President of Finance – Laura Mantella
 - Treasurer – Kiera Liblik
 - Communication Officer – Shikha Patel
 - University Affairs Officer, Senior – Shaun Lampen
 - University Affairs Officer, Junior - William Khoury
 - Social Affairs Officer - Iku Nwosu
 - Athletics Officer (2) – Noah Letofksy and Elizabeth McAuley
 - ~ **Snack Break** ~
 - Global Health Liaison, Senior – Cara Van Der Merwe
 - Global Health Liaison, Junior – Jessica Ho
 - Student Initiatives and Research Officer – Elina Cook
 - and for Student Interest Group Coordinator – Zahra Haq
 - Wellness Officer – Rachel Trites
 - Equity Officer – Ayla Raabis
 - First Year President – Allen Champagne
 - Second Year President – Victoria Lee-Kim
 - Third Year Co-Presidents – Rae Woodhouse & Josh Gnanasegaram
 - Fourth Year Co-Presidents – Cale Templeton & Julia Milden
 - Speaker of Council/Chief Electoral Officer – Anna Tyker
 - AS President – Danny Jomaa
8. Agenda Items:
 - VP External Jr.
 - Showcase Thursdays
9. Next Meeting

10. Varia
11. Motion to end meeting

MEETING MINUTES

1. Opening of the meeting
2. Motion to start the meeting
 - Seconded by William.
3. Motion to adopt agenda
 - Seconded by Victoria.
4. Approving last meeting's minutes
 - Seconded by Victoria.
5. Question period
 - None.
6. CFMS Ontario Regional Directors - CFMS work & Queen's priorities
 - Avri Lynn is representing us as one of the 2 Ontario reps for the CFMS. She wants to know Queen's/ the AS' priorities as they align with the CFMS portfolios.
 - CFMS = Canadian Federation of Medical Students (represents all English-speaking medical school in Canada)
 - CFMS has primary focus on representation and advocacy for medical students (as opposed to resources/ events which the OMSA does more of)
 - CFMS portfolio areas:
 - **Education:**
 - Queen's: anatomy teaching, policies/ training around prosection, how CBME evaluations are done for clerks, elections application process (and potentially a policy around how school respond to applications), how to prepare for accreditation
 - CFMS: unmatched graduates, monitoring the impact of electives diversification on changes in pattern of electives applications, and putting together projected workforce trends
 - **Global health:**
 - Queen's: seeking more diverse learning opportunities (not just lectures), increasing diversity among medical students, establishing international partnerships.
 - CFMS: examining internal diversity and equity (barriers to accessing opportunities), addressing disparities in indigenous health

- **Governmental affairs:** (advocating for your community and global health)
 - Queen's: seeking more avenues for hands-on advocacy work (first service-based day of action is coming up), trying to set up more opportunities to hear from physicians in different specialties who are involved in advocacy
 - CFMS: national day of action in February. The topic this year is universal access to contraception. This is different from the topic originally voted on - water safety and security - because it was already mentioned on the political platform of the parties running for the recent federal election.
- **Student affairs:** (wellness and services/ resources/ discounts provided to students)
 - Queen's: having a dedicated student counselor, ensuring confidentiality when accessing counselling or reporting misconduct, addressing frustrations about how wellness curriculum is delivered.
 - CFMS:
 - Establishing health-promoting learning environments: creating learning environments that promote wellness alongside the delivery of curriculum – ex. by limiting hours in class.
 - Learner mistreatment: At Queen's, there is a process to report mistreatment that is made aware to clerks; CFMS wants all schools to have such a policy, as well as accountability for how these reports are responded to.
 - Electives Review Database launched recently and CFMS is hoping to gather more submissions.
 - Interview database with advice for preparing for certain residency interviews, whether there was a technical component, etc.
 - Is it appropriate for the CFMS to house a database for this? Confidentially issues.
- **Communications:**
 - Queen's: mostly internal-facing challenges such as how to strengthen communication between the UGME and students
 - CFMS: avoiding email fatigue, making deadlines for various opportunities clearer perhaps by having an integrated calendar.

7. Council updates

- Vice-President of External Affairs, Senior – Carter McInnis
 - No updates.
- Vice-President of External Affairs, Junior – Angie Salomon

- The OMA contacted us to inquire about when is a good time to have another insurance-related talk. When should students be talked to about these issues?
 - If September is too early, an optional refresher might be nice.
 - Could encourage the OMA to advertise their discounts more.
 - Danny was emailed about organizing 1-on-1 sessions for people who want to have private conversations about their insurance needs.

- **Vice-President of Internal Affairs – Hamza Wajid**
 - Thank you for cleaning!

- **Vice-President of Academic Affairs – Liam Dowling**
 - Not present.

- **Academic Coordinator – Ishita Aggarwal**
 - Not present.

- **Vice-President of Finance – Laura Mantella**
 - Not present.

- **Treasurer – Kiera Liblik**
 - No updates.

- **Communication Officer – Shikha Patel**
 - No updates.

- **University Affairs Officer, Senior – Shaun Lampen**
 - SGPS vote on divestment was postponed until January because of differing voices.
 - Student Choice Initiative is in flux right now.

- **University Affairs Officer, Junior - William Khoury**
 - Lecture series every month will be starting, with different interprofessional team members lecturing - ex. a lecture on morals and ethics in medicine, given by a member of the philosophy program.

- **Social Affairs Officer - Iku Nwosu**
 - Clothing sale is almost done.
 - Trying to fill the bus for the ski trip.
 - Angel Tree Toy Donation is open – everyone is encouraged to participate!
 - Will be starting planning for AS formal in the new year.

- **Athletics Officer (2) – Noah Letofksy and Elizabeth McAuley**
 - Picked up basketball and soccer jerseys.

- Yoga sign-up is going up next Monday. New change is that clerks can sign-up together to share a spot.

~ **Snack Break** ~

- **Global Health Liaison, Senior – Cara Van Der Merwe**
 - Met with OGH to coordinate plans for the year.
 - Tracking of the global health AEP is being transitioned to the global health committee. Considering making a community on Elentra to facilitate this.
 - Starting peer group with students in Rwanda over Zoom.
- **Global Health Liaison, Junior – Jessica Ho**
 - Not present.
- **Student Initiatives and Research Officer – Elina Cook**
 - Got an email about holding a Tedx viewing for Queen's Medicine.
- **Student Interest Group Coordinator – Zahra Haq**
 - No updates.
- **Wellness Officer – Rachel Trites**
 - Not present.
- **Equity Officer – Ayla Raabis**
 - Working to establish more mentorship groups, connecting people in underrepresented groups with mentors from those groups. Waiting to solidify how that will be rolled out.
 - Equity statement is being redone by Dr. Joneja, and diversity panel will be reviewing it afterwards.
- **First Year President – Allen Champagne**
 - 1st years want a clinical skills manual.
 - Assignment list in Elentra is disorganized.
 - Seeking UGME involvement in moving class averages away from the Elentra gradebook.
 - 1st year class reps were not invited to the recent faculty/ curricular retreat. Would like to ensure they are getting updates from faculty.
 - Holding an afternoon tea break tomorrow to hold space for discussion on mental health/ wellness.
- **Second Year President – Victoria Lee-Kim**
 - Christmas party tomorrow at Union.
 - If there are Elentra issues, a ticket can be submitted.

- Talked to Dr. Sanfillippo and Dr. Patterson about how to increase course feedback – might try splitting the number of necessary feedback forms in half
- Still need class schedule for days around March break so people can book flights.
- Met with hospital liaison committee about setting up a breastfeeding room in KGH. Apparently, there was one in the works 3 years ago, but unsure of whether it was actually finished or implemented. Currently, KGH staff says there is no space available. They say that on a case-by-case process, they can find rooms for trainees who need to pump.

- **Third Year Co-Presidents – Rae Woodhouse & Josh Gnanasegaram**
 - Want to address how opting-out for N95 mask (ex. by not being able to shave your face for religious purposes) can lead to serious ramifications. If you are being sent home if there is an outbreak/ need to wear a mask, you can miss enough clinical exposures that you can potentially fail a rotation.
 - Dr. Jones' survey got a 55% response rate. The main outcome is fewer reported incidents compared to last year. Larger survey coming soon.
 - Reporting system for mistreatment by faculty, patients, other students.
 - Who reads feedback/ reports on lecturers? Curriculum committee (external, not the lecturers themselves). If you write something very disrespectful, they have the ability to identify the student.
 - Accountability at the Course and Faculty Review Committee. If there is poor feedback, course changes will be required.

- **Fourth Year Co-Presidents – Cale Templeton & Julia Milden**
 - Gone from Friday to February 10th.

- **Speaker of Council/Chief Electoral Officer – Anna Tyker**
 - No updates.

- **AS President – Danny Jomaa**
 - Faculty retreat: course directors, UGME, and students attended. Discussed CARMs, accreditation, and applications to medical school (5300). New changes to the QuARMs application process (no need for students to be nominated for the chancellor scholarship anymore) lead to 2000+ applications this year.
 - Department of National Defence: looking to continue expanding their enrollment stream. Their clerkship curriculum might change to be truncated because they are all going into family medicine.
 - A professionalism and learning environment survey is coming out to try to align how professionalism issues are responded to by different schools.
 - Modifications to the Elentra interface: these will be rolling out soon, and should make more stats available about class performance)

- MSPR: revisions may be coming.
- Policy on overnight call shifts for clerks in their 1st and 3rd trimester: can modify the existing accommodations policy on a case-by-case basis. The UGME will try to avoid students needing to delay graduation by giving them opportunities to make up time elsewhere.
- Tuition revision: this is a Registrar issue, not UGME
- Building access: lots of undergrads have been using the building inappropriately and leaving a mess behind. People overseeing the BHSc will discuss guidelines for appropriate use and remind undergrads that when the building is fob-access only (i.e. weekends and evenings), they are not permitted to be there.
- Room bookings: remind people not to book rooms for more than 4 hrs. Individual's names and years should be mentioned in the bookings. Also, can note "silent study" in the booking if others are welcome to share the space for that purpose.
- More avenues for anonymous feedback: could create a google form for students to submit feedback. 3rd year council has been doing this and they have only got 1 comment over 2 years. 1st year council does the same thing but have gotten some unprofessional comments.
- Recent passing of a UOttawa student: Been in contact with UOttawa and their student committee about how to start a discussion. Waiting for UOttawa to respond in January. Will be distributing yellow ribbons (for mental health awareness) in January.

8. Agenda Items:

- VP External Jr.
 - Showcase Thursdays: New CFMS initiative to showcase what schools are doing. You can nominate a student initiative to share (just the name and a short blurb about it). Very vague in terms of guidelines, posting frequency, etc. Just the name of the organization and a short blurb about it.
 - Can have nominations/ self-nominations through an online form (similar to Athlete of the Month) and maybe Angie/ Carter can pick what gets submitted.
 - Current deadline is Dec 31st. Could try to extend the deadline to January to improve uptake, as it may not get much attention over the exam period.

9. Next Meeting

- Jan 15, 2020.

10. Varia

11. Motion to end meeting

- Seconded by Noah.