



## AGENDA

AS Council Meeting

Wednesday October 2, 2019, 5:30 PM

CSC 200, New Medical Building, 15 Arch St, Kingston, ON

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1. Opening of the meeting
2. Motion to start the meeting
3. Motion to adopt agenda
4. Approving last meeting's minutes
5. Question period
6. Council updates
  - AS President – Danny Jomaa
  - Vice-President of External Affairs, Senior – Carter McInnis
  - Vice-President of Internal Affairs – Hamza Wajid
  - Vice-President of Academic Affairs – Liam Dowling
    - and for Academic Coordinator- Ishita Aggarwal
  - Vice-President of Finance – Laura Mantella
  - Vice-President of External Affairs, Junior – Angie Salomon
  - Communication Officer – Shikha Patel
  - Treasurer – Kiera Liblik
  - University Affairs Officer, Senior – Shaun Lampen
  - University Affairs Officer, Junior - William Khoury
  - Social Affairs Officer - Iku Nwosu
  - Athletics Officer (2) – Noah Letofksy and Elizabeth McAuley
  - Global Health Liaison, Senior – Cara Van Der Merwe
  - Global Health Liaison, Junior – Jessica Ho
  - Student Initiatives and Research Officer – Elina Cook
    - and for Student Interest Group Coordinator - Zahra Haq
  - Wellness Officer – Rachel Trites
  - Equity Officer – Ayla Raabis
  - First Year President – Allen Champagne
  - Second Year President – Victoria Lee-Kim
  - Third Year Co-Presidents – Rae Woodhouse & Josh Gnanasegaram
  - Fourth Year Co-Presidents – Cale Templeton & Julia Milden

- Speaker of Council/Chief Electoral Officer – Anna Tyker
7. Agenda Items:
    - Equity Officer
      - Beyond Borders Conference
    - AS President
      - Timing of AS photo
      - Whole-council social event
  8. Next meeting
  9. Varia
  10. Motion to end meeting

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## MEETING MINUTES

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### KEY TAKEAWAYS:

- Federal election primer is coming
- Observership policy has changed to only insure 6 observerships – Liam is meeting with Dr. Jones to discuss
- ASIG funding due Oct 14
- Med Games sign-up starts next week
- Dr. Fitzpatrick is interested in developing a workshop geared towards medical students to replace ASIST training
- Clerkship preceptor feedback form was developed and needs to be shared with clerks
- Restructured tuition payment plan was proposed (paying in 4 installments instead of 2, saving interest)
- Discussed logistics around the White Coat Ceremony and potentially adding an event in 1<sup>st</sup> year to commemorate people's success and support systems
- Queen's may be changing policy to restrict alcohol at school-sanctioned events – need to advocate and consider work-arounds
- Council voted not to sponsor the interprofessional Beyond Borders conference
- Need to meet for AS photos and social!

### 1. Opening of the meeting

- Need to clarify the difference between updates and agenda items
  - For updates, feel free to talk
  - For agenda items, email Speaker to have them added to the agenda so they can be discussed

### 2. Motion to start the meeting

### 3. Motion to adopt agenda

### 4. Approving last meeting's minutes

### 5. Question period

### 6. Council updates

### Vice-President of External Affairs, Senior & Junior – Carter McInnis & Angie Salomon

- Went to CFMS meeting with a small group of medical students
- OMSW was a big success and Queen's had a great time
  - Thinking of doing a post-conference feedback survey, as Queen's will be hosting OMSW in two years

- Federal elections are beginning on October 21<sup>st</sup> and Angie is creating a primer on how to vote (in this riding, home riding)

#### Vice-President of Internal Affairs – Hamza Wajid

- Planning for the AS council, 1<sup>st</sup> year council, and 2<sup>nd</sup> year council to alternate cleaning the kitchenette and lounge, preferably once or twice per month
  - Ideally would happen before council meetings
  - If anyone needs cleaning supplies, let Hamza know
- Both classes are picking their winners for the AS Lectureship Awards – will hopefully have those by next Wednesday and will prepare the certificates

#### Vice-President of Academic Affairs & Academic Coordinator – Liam Dowling & Ishita Aggarwal

- Curriculum committee met last Thursday
  - Now have a Clerkship rep on the committee (flexible position, whoever is available)
- Observership policy changes – we are now only being ensured for 6 observerships (curricular requirements only), as per Dr. Jones' email
  - Liam is meeting Dr. Jones on Friday to discuss about how this happened and ask many questions
    - What happens if you want to do multiple observerships in a single discipline?
    - If 8 observerships are listed on the MSPR, why are only 6 insured? What might the consequences be during CARMs?
    - How can you get external insurance?
    - What the consequences of going without insurance?
  - Might be related to the UGME recently realizing that the school had no insurance for students going on international observerships (these trips are now approved by the UGME instead of the OGH)

#### Vice-President of Finance & Treasurer – Laura Mantella & Kiera Liblik

- Treasurer has been elected - Reimbursements will be done by Kiera, not Laura
- The only funding that AS will be providing this year is ASIG funding – to both people and interest groups
  - Applications due Oct 14

#### Communication Officer – Shikha Patel

- Meeting on Friday with the marketing assistant of the FHS to get oriented to the qmed.ca website

### University Affairs Officer, Senior – Shaun Lampen

- What are we doing with people who opt out of the AS fee?
  - It is now a \$19 mandatory fee, \$6 optional – as long as you paid the mandatory portion, you are an AS member

### University Affairs Officer, Junior - William Khoury

- Senate was talking about OSAP cuts, saying they are diverting more money to the general bursary
- A Smith School of Business building was funded/ branded by Scotia building without Senate approval, setting new precedent

### Social Affairs Officer - Iku Nwosu

- Met with Spencer from PrimeTime to discuss clothing orders
  - Note that class crests relate to athletics more whereas clothing items are the Queen's medicine clothing items
  - Polling on what clothing items are wanted next week, and afterwards will start the ordering process
  - All clothing items should arrive before Christmas break
- Date for the ski trip has been “assigned” by the external organizer from last year, but also exploring other options

### Athletics Officer (2) – Noah Letofksy and Elizabeth McAuley

- Intramurals clothing has mostly been delivered
- Also met with PrimeTime Spencer to discuss Med Games jerseys
  - Adidas no longer makes the same jerseys worn last year
  - Trying to investigate cheaper options - potentially basketball pinnies (reversible, cheaper, popular) or hockey jerseys
- Had meetings about the interfaculty dodgeball event on Nov 15<sup>th</sup> (with potential social afterwards)
  - Invited faculty also (ex. Dr. Gilic, Dr. Adams, Dr. Guerin, Dr. Gibson)
- Run for the Cure is this Sunday
  - Costs \$45 to sign up, proceeds donated to breast cancer causes
- AS basketball tournament is Nov 30<sup>th</sup>
- Med Games sign-up opens in about a week - will promo on Facebook
  - Hosted at Sherbrook, last weekend of winter break

### Global Health Liaison, Senior & Junior – Cara Van Der Merwe & Jessica Ho

- Also went to CFMS and asked about how other schools deal with insurance for global health electives
  - No one knows (other schools also just have pre-departure training)

- Still recruiting for committees
- Exploring what will the AP look like
  - Conflicting information from the UGME/ OGH about whether it can be done in preclerkship because of insurance issues

#### Student Initiatives and Research Officer – Elina Cook

- Research task force recruited
- Interest group applications due Oct 14
- Ensured that we still have Service Learning Project funding for this year, so can still access that funding
  - Fill the same form as for ASIG

#### Student Interest Group Coordinator - Zahra Haq

- No updates

#### Wellness Officer – Rachel Trites

- Wellness Week was a success – thanks to everyone who came to events
- Anique was elected as class council wellness rep and applications for the rest of the committee members are due on Friday
- Met with Erin Meyers and Dr. Fitzpatrick, who want more insight into the wellness needs of students and a stronger connection to the AS
- Possibly working with Dr. Fitzpatrick to change ASIST training
  - Dr. Fitzpatrick argues that because it is developed for the general public, it is not as relevant for medical students and how we would approach these situations
  - Overall feedback from last year was that students enjoyed it, but it was also a big expense to bring someone in to teach it.
  - Our equivalent workshop may involve psychiatrists coming in to teach (some growing pains inevitable) – maybe want focus group to discuss
- Next Thursday at lunch, there will be an interprofessional panel on education around mental health care (whether we feel equipped or not to face it in clerkship)
- Going to Newfoundland tomorrow for Canadian conference on Mental Health

#### Equity Officer – Ayla Raabis

- Alan (EO last year) worked to create a feedback form last year to share good and constructive feedback during rotations
  - A way for equity concerns to be addressed (with documentation and follow-up) but without creating a formal complaint
  - Not sure who gets the feedback – possibly Dr. Sanfilippo but will work on making it less central

- Third years haven't heard about this yet – need some emails/ formalization

### First Year President – Allen Champagne

- Class is confused about the class project
  - This can be very flexible (ex. QMed Cares, Reads of Paeds)
  - Voted on by the class and ideally involved a large proportion of the class
  - No budget for it, unless you get external grants
- Exploring concept of a restructured tuition payment plan
  - Suggests 4 different payments (of \$6000 each) instead of 2 (of \$12000 each), and would save \$4000 over 4 years in interest
  - Last year, there was a task force advocating for a more radical tuition payment restructure and lots of barriers came up
  - However, this is a smaller proposition and grad students already have this
- Is there a resource for medical students about local Kingston resources/ services?
  - Reid Vender is compiling a resource with external organizations

### Second Year President – Victoria Lee-Kim

- Council had a successful meeting at lunch
  - Treasurer and Tech Rep spots still unfilled, applications now open and due around the end of the week
- Meeting Dr. Patterson to schedule monthly/ bimonthly meetings
  - Will bring up the prosection course and Elantra issues
- Ongoing conversation about the white coat ceremony
  - Currently held at the beginning of clerkship in 3<sup>rd</sup> year and parents can't come (not enough space in any NMB lecture hall, acoustics difficult outside) – small event as lots of our budget instead goes towards graduation
  - Some students want an earlier ceremony to recognize the people (family, etc.) who made sacrifices and supported them in arriving at medical school
  - Could add an additional ceremony for this purpose without changing the white coat ceremony necessarily (or add something smaller like postcards)
  - To do a formal event like other schools, would need to rent a venue or lecture theatre elsewhere on campus, need doctors to come in and give speeches/ present the white coats, and need people to carry event on through the years
  - Last year, this was pursued but there was ultimately no meeting with Dr. Rahmani or Dr. Sanfilippo as the timing didn't work out
- Note that Elentra is having trouble sending emails to preceptors to confirm that you did observerships with them – get them to email [meds@queensu.ca](mailto:meds@queensu.ca).

### Third Year Co-Presidents – Rae Woodhouse & Josh Gnanasegaram

- 2021s started clerkship and things are going smoothly. Class emails go out every two weeks starting this Sunday

### Fourth Year Co-Presidents – Cale Templeton & Julia Milden

- Not present

### Speaker of Council/Chief Electoral Officer – Anna Tyker

- Snack and meeting schedules are in the Facebook page
  - Not reimbursed for snack
- Next meeting is the AGM on Oct 16 at 5:30 PM in Room 132 (open to the public)
  - Emailed council about motions to change anything in the constitution
- The Nov 14 meeting is at 6 PM on a Thursday
- Reminder not to use phones/ laptops when other people are sharing updates

### AS President – Danny Jomaa

- There is a new gym in KGH for residents and clerks, developed using the dream fund last year
  - Used a vacant lounge
  - Currently has an elliptical, treadmill, bike, weight rack, medicine balls, etc
  - Still looking for people to help set up – let Danny know if interested
- Ayla is giving a tour of SMB to the granddaughter of a donor
- Queen's is changing its policy on alcohol for school-related events
  - Lots of events happen at bars/ clubs (ex. AS formal, O-week events)
  - Alcohol sanctions will be more strict during O-week (ex. only one drink ticket), and slightly looser during the school year
  - May need to adjust naming of events and ensure sober volunteers present
  - What if events “end early” but people can stick around still drink alcohol?
  - Not sure how it applies to mentorship group events, for example, that are at a supervisor's house.
  - SGPS members haven't been reached out to, so not sure how consultation happened
  - SGPS is drafting an email template; will ask people to send in emails about how this policy will impact our school specifically
- Angie and Carter working on primer about how to vote in federal elections
  - Also in touch with Dr. Sanfilippo about making sure that clerks have time to vote on the 21<sup>st</sup>
- Want to propose moving things from the constitution into policy statements, to increase flexibility to make changes during the year without needing to vote at twice-yearly AGMs



- Discussed electives portals at the CFMS
  - Currently, applying for clerkship electives is done through an expensive and inflexible central platform
  - Want to change to something more student-friendly and less costly
  - Each school council president will be writing a letter to their dean to advocate for this
- Suggested use of project pods like at U of T
  - Multiple members of the council sign up (adds accountability, helps with projects that intersect portfolios)
- At CFMS also talked about diversity in medical school applications (ex. setting streams for unrepresented populations are).
  - Ayla and Danny emailed the Admissions Committee to discuss ideas to improve admissions process, need to follow-up

## 7. Agenda Items:

### Equity Officer

- Beyond Borders Conference
  - Got an email from the SGPS Equity Commissioner about a Beyond Borders interprofessional conference at Queen's in Feb/ March, seeking sponsorship
  - Attendance is open to QMed students - \$40 for SGPS members and \$80 for non-members (e.g. if you opted out)
  - Seeking sponsorship of \$150-200 to sponsor a panel or a gift of something related to the conference (ex. coffee, bags, etc.). Would get acknowledged, and also get to shape the direction of the panel.
  - Money would come from the \$1500 of special project funding, would not be a donation
  - This money has previously been used to fund conferences within QMed but nothing external before.
  - Would need someone to take ownership of the panel, especially since we would be being represented by the conference.
  - Voting on whether or not to sponsor the conference: unanimous vote **no**.
  - Ayla will respond saying we don't feel comfortable sponsoring the conference, but that reaching out to the UGME or having promotional support from the AS is possible

### AS President

- Timing of AS photo
  - Morning works best

- Whole-council social event
  - Likely a potluck but open to other ideas
  - Let us know if you're willing to let us use your apartment for a social

8. Next meeting

- Encourage everyone to come! Voting on things that affect all QMed students.

9. Varia

- Danny: Could try structuring AGM differently, to allocate less time to constitutional changes and more for a council Q&A (if there are enough people/questions)

10. Motion to end meeting