



AGENDA
AS Spring General Meeting
Wednesday, April 22, 2020, 5:30 PM
Virtual Meeting

1. Opening Remarks and Land Acknowledgment
 - Dawn Armstrong
2. Adoption of the Agenda
3. Reading and Adoption of the Minutes of the previous General Meeting
4. Awards
 - a) Lectureship
 - b) A. A. Travill
 - c) Aesculapian
 - d) Award of Merit
 - Hamza Wajid
5. Reading and Adoption of the President's Report
 - Danny Jomaa
6. Speaker's Report
 - Anna Tyker
7. Presentation of Athletic Awards
 - Noah Letofsky and Elizabeth McAuley
8. Amendments to the Constitution and By-laws
 - a) Motion to amend the the elections procedure
 - Anna Tyker
 - b) Motion to amend the General Meeting Agendas
 - Anna Tyker
 - c) Motion to update the responsibilities of the AS President
 - Danny Jomaa
 - d) Motion to change the name of the curriculum review committee
 - Danny Jomaa
 - e) Motion to change the responsibilities of the Governance Committee
 - Danny Jomaa
 - f) Motion to have committees review responsibilities annually
 - Danny Jomaa
 - g) Motion to update the membership of the budget review committee
 - Danny Jomaa
 - h) Motion to remove By-laws 7 and 8
 - Danny Jomaa
 - i) Motion to update the duties of VP Internal Affairs
 - Hamza Wajid
 - j) Motion to redefine AS Membership

- Laura Mantella
 - k) Motion to clarify role of Communications Officer
 - Shikha Patel
 - l) Motion to move the History of Medicine Trip to Student Interest Group Coordinator policy statement
 - Shikha Patel
 - m) Motion to update the duties of the AS Social Affairs Officer
 - Ikunna Nwosu
 - n) Motion to add the role of organizing the AS council clothing sale to the duties of the Year 2 class Social Representatives
 - Anna Tyker
 - o) Motion to update duties of VP External Jr. and Sr.
 - Angela Salomon
 - p) Motion to update the duties of the Queen's Global Health Committee Co-Chair
 - Cara Van Der Merwe
 - q) Motion to update duties of the Wellness Committee
 - Rachel Trites
9. Question & Answer Period with AS Council
10. Adjournment

MEETING MINUTES

1. Opening Remarks and Land Acknowledgment – Dawn Armstrong
2. Adoption of the Agenda
3. Reading and Adoption of the Minutes of the previous General Meeting
4. Awards – Hamza Wajid
 - Lectureship
 - Term 1: Dr. Filip Gilic and Dr. Matt Simpson
 - Term 2: Dr. Jenna Healey and Dr. David Lee
 - Term 3: Dr. Susan Moffat and Dr. David Holland
 - Term 4A: Dr. Mike Leveridge and Dr. Jennifer Flemming
 - A. A. Travill
 - Rae Woodhouse! ☺
 - AS Award of Merit

- Sasha Letourneau, Roya Moulaie, Eva Bruketa, Lewis Forward, Valera Castanov
- Aesculapian
 - Will be presented at graduation

5. Presentation of Athletics Awards – Noah Letofsky and Elizabeth McAuley

- Letter M award is a QMed tradition where students are recognized for participating and being leaders in athletics
 - 2023: Naomi Wedel, Olivia Ginty, Jen Campbell, Linda Archila, Jess Nguyen, Darwin Jamal, Ian Tessier
 - Jenn Ma and Darwin Jamal
 - 2022: Shyan van Heer, Maia Idzikowski, Rachel Trites, Cully Quirke, Emily Richmond, Elizabeth McAuley, Minnie Fu, Noah Letofsky
 - Athletes of the year: Sean Leung and Nicole Czegledy

6. Reading and Adoption of the President's Report – Danny Jomaa

- Academic Affairs & Finance:
 - Integrated more clerkship representation onto UGME committees
 - Managing transition to virtual learning due to COVID-19
 - Organized admissions
 - Managed Dean's Fund and AS Operating Budgets
 - Finished Dream Fund projects (kitchenette and KGH gym)
- SIRO & Global Health:
 - Approved 6 new Interest Groups
 - Piloted online IG exec training
 - Organized summer research experience "carousel"
 - Help 19th annual Health and Human Right conference on health & the environment
 - Expanded global/ population health clinical skills classes
 - Organized Local Day of Action
- Equity & Wellness:
 - Supported first annual Nancy Tatham Lectureship
 - Updated UGME diversity statement
 - Organized Wellness Week 2019 and Wellness Month 2020 (including SWEAT lunches, free massages, Earn Your Name, Mental Health Open Mic Night, and more)
- Internal Affairs & Communications:
 - Had success with mentorship group events
 - Established new Awards Committee

- Reorganized qmed.ca website and revitalized @QMed_AS Twitter account to make opportunities and resources more accessible
- Governance:
 - Over 60 students were elected into leadership roles on AS Council and Class Councils
 - Constitution has been streamlined with the movement of some key sections into policy statements
 - Continuing to update and maintain the AS Historical Document and AS Constitution
- President:
 - Finalized dream fund projects, including the KGH Student Gym
 - Advocated about University Alcohol Policy
 - Created new room book “best practices”
 - Continued to develop recommendations for equity in admissions
 - Started accreditation ISA (now paused)
 - Advocated around the 2021 class’ return to clerkship and CaRMS modifications.
- Class Councils:
 - 2020: reviewed professionalism/ student mistreatment protocols in Clerkship, now transitioning to residency
 - 2021: worked with KFL&A public health to set up contact tracing, hosted many wellness/ social/ athletic events for clerks
 - 2022: planned Monday Fundays, continuing to plan for transition to clerkship
 - 2023: transitioned communication to Slack, removed Gradebook averages, inducted Dean Reznick as honorable member of class
- Congratulations and good luck to the incoming council!

7. Speaker's Report – Anna Tyker

- AS Council meetings:
 - 15 meetings held (including the AGM and SGM)
 - 2 new policy statements created: AS Interest Groups and Equity in Candidacy and Appointment Statement
- Governance committee meeting: 2 meetings held (Sept 25th and March 26th)
 - Total of 39 motions passed this year
- Elections:
 - September 2019 (AS Council, 2023 Class Council, 2022 Class Council, MD/PhD rep)
 - January 2020 (2022 Clerkship Council, 2023 Class Council Professionalism)

- April 2020 (AS Council, 2022 Clerkship Council, 2023 Class Council)

8. Amendments to the Constitution and By-laws

- We will use “adopted nemine contracindente” voting to expedite the voting process. You can be added to a speaker’s list if you want to open a discussion. If no discussion is initiated, the motion is passed (“adopted nemine contracindente”). If you want to ask a clarification question, you do not need to open a speaker’s list.

a) Motion to amend the elections procedure – Anna Tyker

- Clarifying terminology about how elections are run and removing redundancy.
- Adopted nemine contracindente.

b) Motion to amend the General Meeting Agendas – Anna Tyker

- Remove “reading of last meeting’s minutes” from the agenda, and move awards to the beginning of SGMs.
- Adopted nemine contracindente.

c) Motion to update the responsibilities of the AS President – Danny Jomaa

- Clarify that the president shares information about past council members with the UGME, not the Queen’s Office of Advancement.
- Adopted nemine contracindente.

d) Motion to change the name of the curriculum review committee – Danny Jomaa

- “Rename Curriculum Review Committee” to “Academic Roundtable” reflecting that there is a less formal structure to meetings.
- Adopted nemine contracindente.

e) Motion to change the responsibilities of the Governance Committee – Danny Jomaa

- Simplify wording to indicate that committee meets at least once per semester.
- Adopted nemine contracindente.

f) Motion to have committees review responsibilities annually – Danny Jomaa

- Just as the constitution requires the wellness committee to review responsibility, so should other committees. Should be reviewed before annual SGM.
- Adopted nemine contracindente.

g) Motion to update the membership of the budget review committee – Danny Jomaa

- Budget review committee should include the incoming (not outgoing) equity officer (as well as incoming/ outgoing executive council and incoming VP finance) and should not include global health officers.
- Adopted nemine contracindente.

h) Motion to remove By-laws 7 and 8 – Danny Jomaa

- Remove “grievances and discipline” and “student code of conduct” from constitution, as the AS is not responsible for reprimanding unprofessional behavior, and professionalism reps/ faculty are more suited for addressing professionalism concerns.
- Replace with statement about professionalism expectations and who concerns would be deferred to. Add reference to UGME Code of Conduct.
 - Dr. Moffat: There is a benefit to having a single, strong, consistent policy.
 - Lewis: Is it was important to have a preserved AS document of student conduct in case of conflict between students and UGME?
 - Will: What would happen to the original text if it were removed from the constitution?
 - It would be removed.
 - Will: Should we rename By Law 7 to remove reference to a student code of conduct since the spirit of the motion was to remove what was the equivalent of a student code of conduct?
 - Iku: Because it's referencing the UGME's code of conduct for students, it makes sense to just leave the title “student code of conduct” in our constitution despite the proposed changes.
 - Angie: Is there a place for students to see how to appeal disciplinary action.
 - Seems there is in the UGME professional code of conduct policy.
 - Lewis: Is there preservation of language involving the SGPS and senate so that students would understand their routes of appeal in disciplinary actions?
 - Would mainly defer to UGME.
- Motion passes by majority vote.

i) Motion to update the duties of VP Internal Affairs – Hamza Wajid

- Remove requirement to prepare a budget for VP Finance, as is not current practice.
- Adopted nemine contracindente.

j) Motion to redefine AS Membership – Laura Mantella

- Change membership fees now that Student Choice Initiative has been repealed.

- Adopted nemine contracindente.

k) Motion to clarify role of Communications Officer – Shikha Patel

- Clarify that communications officer is also responsible for adding minutes to the AS website and keeping up-to-date council contact info (i.e. emails) available.
- Adopted nemine contracindente.

l) Motion to move the History of Medicine Trip to Student Interest Group Coordinator policy statement – Shikha Patel

- Keep History of Medicine Trip in constitution for historical purposes (to indicate AS' support for this initiative), but move from 2nd year council VP duties to SIGCO's policy statement since it is more of an interest group-led initiative now.
- Adopted nemine contracindente.

m) Motion to update the duties of the AS Social Affairs Officer – Iku Nwosu

- Update the duties of the AS Social Affairs Officer to include assistance from class social reps to organize AS Clothing Sale.
- Adopted nemine contracindente.

n) Motion to add the role of organizing the AS council clothing sale to the duties of the Year 2 class Social Representatives – Anna Tyker

- Reflect that the AS Clothing Sale is a collaborate duty involving Year 2 class social representatives.
- Adopted nemine contracindente.

o) Motion to update duties of VP External Jr. and Sr. – Angie Salomon

- Remove redundancies and clarify role of VP Externals to reflect actual practice.
- Adopted nemine contracindente.

p) Motion to update the duties of the Queen's Global Health committee Co-Chair – Cara Van Der Merwe

- Instead of accepting applications from student body at large, a senior member of the QGHC will be elected by members of the QGHC to become co-chair of the Health and Human Rights Conference along with GHL Sr.
- Adopted nemine contracindente.

q) Motion to update duties of the Wellness Committee – Rachel Trites

- Replace “speaker series” requirement with mental health Open Mic night.
- Adopted nemine contracindente.

9. Question & Answer Period with AS Council

- What are responsibility of current council members who have initiatives/ events carrying into next year?
 - Leave a detailed transition report, and the rest is up to your discretion.
- Where are unspent funds from the Dean's Fund going?
 - As of right now, goes back to UGME and would not be carried over.
 - Ongoing discussions about whether any changes are possible (scholarships, bursaries, etc.).

10. Adjournment

- May 6th is final AS council meeting for the year!
- Seconded by Ayla.