



AGENDA
AS Council Meeting
Tuesday, March 24, 2020, 5:30 PM
Virtual Meeting

1. Opening of the meeting
2. Motion to start the meeting
3. Motion to adopt agenda
4. Approving last meeting's minutes
5. Question period
6. Council updates
 - Vice-President of External Affairs, Senior – Carter McInnis
 - Vice-President of External Affairs, Junior – Angie Salomon
 - Vice-President of Internal Affairs – Hamza Wajid
 - Vice-President of Academic Affairs – Liam Dowling
 - and for Academic Coordinator – Ishita Aggarwal
 - Vice-President of Finance – Laura Mantella
 - Treasurer – Kiera Liblik
 - Communication Officer – Shikha Patel
 - University Affairs Officer, Senior – Shaun Lampen
 - University Affairs Officer, Junior - William Khoury
 - Social Affairs Officer - Iku Nwosu
 - Athletics Officer (2) – Noah Letofksy and Elizabeth McAuley
 - Global Health Liaison, Senior – Cara Van Der Merwe
 - Global Health Liaison, Junior – Jessica Ho
 - Student Initiatives and Research Officer – Elina Cook
 - and for Student Interest Group Coordinator – Zahra Haq
 - Wellness Officer – Rachel Trites
 - Equity Officer – Ayla Raabis
 - First Year President – Allen Champagne
 - Second Year President – Victoria Lee-Kim
 - Third Year Co-Presidents – Rae Woodhouse & Josh Gnanasegaram
 - Fourth Year Co-Presidents – Cale Templeton & Julia Milden
 - Speaker of Council/Chief Electoral Officer – Anna Tyker
 - AS President – Danny Jomaa
7. Agenda Items:
 - SIGCO
 - Interest group updates
8. Next Meeting
9. Varia
10. Motion to end meeting

MEETING MINUTES

1. Motion to start the meeting
2. Motion to adopt agenda
3. Approving last meeting's minutes
4. Question period
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5. Council updates
 - **Vice-President of External Affairs, Senior – Carter McInnis**
 - CFMS Rep roundtable happened a while ago
 - Student of the Season – highlights initiatives
 - Let Carter or Angie know and they can circulate it to other schools and students
 - Discussed strategic plans for engaging students
 - Let them know if we have more suggestions
 - Handful of OMSA awards and grants that are available, deadlines Sunday
 - Innovator Grant, and the other 2 are individual awards that you can apply for
 - **Vice-President of External Affairs, Junior – Angie Salomon**
 - For OMSA, they've created a province/nation-wide database for all COVID initiatives
 - OMSA is working to get students involved with PPE sourcing, and trying to centralize and streamline those efforts across schools
 - Also trying to tag onto an initiative at uOttawa to fundraise and purchase PPE from abroad
 - Upcoming OMSA meeting on Sunday - will be discussing how programming (e.g. AGM, Leadership Summit) will change this semester
 - \$500 will be allocated to each school, \$300 will be donated on behalf of the school to a project of their choice and \$200 will be to spend however they want on student initiatives
 - **Vice-President of Internal Affairs – Hamza Wajid**
 - Lots of extra money from mentorship events, which will now not be used.

- It has to be used by April 31st this year. Laura will get in touch with Dr. Flynn about potential exceptions or ways to use the money.
 - Making an Awards committee for awards to be distributed at the SGM – will invite members of the student body, and also hoping that class presidents can join
- **Vice-President of Academic Affairs – Liam Dowling**
- Lots of big changes to the curriculum due to COVID-19.
 - Pre-clerkship is all online, including assessments.
 - Midterms will not be proctored, but final exams will be “proctored” virtually.
 - These will be facilitated through ExamSoft. Won't be piloting exams with Elenra for the time being.
 - Clerks have been pulled out of clinical duties.
 - Currently, Dr. Guerin is trying to figure out a plan for them.
 - Recently, students were approved by curriculum committee to do “clerkship observerships” on a voluntary basis.
 - This will involve helping in telehealth and public health capacity, not clinical settings.
 - The 4th years may be able to do the observerships as well, but priority on figuring out this system for observerships is focused on the 3rd years.
 - 2nd years received clerkship streams but there was an error, and these will be redone. Send questions to the clerkship email if you have any.
 - 1st year community week is most likely cancelled.
 - UGME is trying to be as accommodating as possible.
- **Academic Coordinator – Ishita Aggarwal**
- Rotating observerships are likely to be cancelled.
 - Independent Student Analysis working group has been formed.
 - Survey has been released with a few reminders. Will continue to push it, as currently 102 students have completed the survey (need to get to 70% of student body).
 - For the analysis portion, Danny and Ishita met with Eleni before March Break and they said the analysis won't take long and will be a quick report generated by the survey platform.
 - Hoping to write first draft of ISA report by late-April.
 - Contacted Jane to discuss putting it on Elenra as a DIL to complete.
- **Vice-President of Finance – Laura Mantella**
- Dean's fund will largely go unspent this year (20-30 thousand dollars). Interest group funds will not
 - 1st interview weekend went well! For 2nd interview weekend, MMIs will be online. Panel interviews are on pause until things settle down.

- **Treasurer – Kiera Liblik**
 - o Reimbursements happening online.
 - o Not sure what will happen with Toronto Notes distribution – will keep people updated.

- **Communication Officer – Shikha Patel**
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- **University Affairs Officer, Senior – Shaun Lampen**
 - o Med-Law mingler went well.
 - o SGPS meeting (before March break) went well also.

- **University Affairs Officer, Junior - William Khoury**
 - o Senate met earlier – Queen's faculty will be allowed to be more flexible regarding classes and assessments, but doesn't really affect Medicine.
 - o Queen's Student Handbook is being updated for the class of 2024. Pages will be divided among everyone on council, so William will reach out everyone about their assigned pages and his general expectations. Just make sure the information is correct, and feel free to suggest/ make improvements. Hoping it will be done by end of March.

- **Social Affairs Officer - Iku Nwosu**
 - o AS formal has been cancelled – no money has been lost.
 - o Leather jacket sales postponed to September.

- **Athletics Officer (2) – Noah Letofksy and Elizabeth McAuley**
 - o Med-Law hockey games have gone well.
 - o Squash, curling, the student-faculty hockey game, and the next stage of the pre-clerk cup will have to be cancelled.
 - o Currently, pre-clerk cup is a tie. Would people prefer to keep it this way, or do an online competition?
 - o Letter M awards will be organized differently this year, considering that lots of planned events will be cancelled. Also need to be distributed differently, as AS formal will be cancelled. Ideas are welcome!

- **Global Health Liaison, Senior – Cara Van Der Merwe**
 - o Still working to move the AEP online.

- **Global Health Liaison, Junior – Jessica Ho**
 - o Recruitment for the Health and Human Rights Conference next Fall is still happening.

- **Student Initiatives and Research Officer – Elina Cook**
 - o Not present.

- **Student Interest Group Coordinator – Zahra Haq**
 - o Suggesting that the 6-12 hours programming requirement for Interest Groups is removed.
 - o Upcoming events must be held over Zoom. Currently can only run one event at a given time, but interested in expanding our current account to be able to run two consecutively.

- **Wellness Officer – Rachel Trites**
 - o CFMS has shared wellness resources, which has been posted on the QMed Social from a Distance Facebook group. Goal of this group is to keep people connected and share resources.
 - o March earn-your-name is currently ongoing.
 - o Ideas about wellness initiatives are always welcome.

- **Equity Officer – Ayla Raabis**
 - o Diversity panel meeting happened before March break.
 - o Denisha in 4th year did a survey on the experience of CARMs from an equity standpoint – Dr. Joneja will present findings at the PGME meeting.
 - o Symposium on Black Medical Students will be cancelled.
 - o Simulation scenarios (based on bystander intervention) will be incorporated into the curriculum starting next year.

- **First Year President – Allen Champagne**
 - o Organizing collaborative class notes for online classes.
 - o Starting snail mail initiative to send each other mail.
 - o Admissions: will aim to film the president and vice-president speeches as well as SMB tour to share with applicants who will not be able to interview.

- **Second Year President – Victoria Lee-Kim**
 - o 2nd years started online classes.
 - o Got our clerkship stream assignments, but there was an error so they will be re-assigned on Thursday.
 - o Working on ways to keep the class engaged and motivated.

- **Third Year Co-Presidents – Rae Woodhouse & Josh Gnanasegaram**
 - o Everyone was pulled from electives, given a March break, and told that virtual classes would be run the following week – but were just told that UGME hasn't been able to put together a meaningful class program yet.
 - o Working on options to work with public health, telemedicine, administrative, and research projects (involving medical education and pre-clerk classes) on a voluntary basis.
 - o Could be a good time for students to work on data management, writing, etc. for research projects.
 - o Looking like students won't be back in hospital until July.

- UGME has been calling students for wellness check-ups.
- Working nationally with medical societies and deans to ensure equity around returning to clerkship (unified start date) and the # of weeks of electives/ electives eligibility.
 - Nothing concrete has been planned, but people are on the same page and will be sure to update students.
- **Fourth Year Co-Presidents – Cale Templeton & Julia Milden**
 - Done clerkship! NBME exams were written last Friday and clerkship requirements are done. Just started online classes today.
 - LMCC date has been postponed indefinitely – students should be given at least a month of notice before they are rescheduled.
 - Need to discuss new plans to commemorate grad (maybe a reunion in Fall) and the grad gift.
- **Speaker of Council/Chief Electoral Officer – Anna Tyker**
 - Elections are coming up – hoping to keep it to the original timeline. This will include AS elections, clerkship class council elections, and 2nd year class council. Information session will be on March 30th. Candidates can pre-record their speeches and they will be uploaded.
 - For AS members whose positions are available for election, see if you can host an online “information session” to answer questions for those who may be interested. Can do this on your own time. Also open to other ideas on facilitating these conversations.
 - Still planning to hold AGM on April 22nd.
- **AS President – Danny Jomaa**
 - The CFMS Spring General Meeting will be happening on April 18th, virtually and free-of-cost.
 - Elections for CFMS President and Directors will be happening online, with pre-recorded speeches. People are encouraged to get involved if interested.
 - Queen's is looking into ways for clerks to be involved in public health capacities. Other students are having trouble organizing this, so asking other schools to keep opportunities equal between schools. Ongoing discussions.
 - Electives portal is completely closed right now, because there's not guaranteed timeline for when electives will start up again.
 - All lectures will be recorded, and recordings for now should be uploaded immediately. This might slow down as the term goes on.
 - Feel free to contact the UGME if you have any concerns or need any accommodations.
 - A big priority under discussion is CARMs – hoping CARMs will be flexible and equitable for students from each school.
 - Recent meeting on the student appeals process. Students can now identify conflicts of interest on the student appeals panel.

- Volunteer service for healthcare staff has been running smoothly – thank you to everyone who helped get this off the ground!
- Similar project has been started by 2nd year students to support vulnerable community members (via phone check-ins and potentially errands) and First Patients.
- Governance Committee will be meeting soon to discuss changes to the AS constitution in advance of the SGM. It will then be sent to the council at large for review.

6. **Agenda Items:**

SIGCO

- Interest group updates:
 - i. Motion to suspend the 6-12 hours programming requirement for interest groups. Motion unanimously passes.
 - ii. Considering getting a second Zoom account, but might wait to see what uptake it like first.

7. **Next Meeting**

Wednesday April 8th.

If you're available March 30th 12:30 PM, if not we can organize a separate meeting.

8. **Varia**

9. **Motion to end meeting**

- Seconded by Alan.