Queen's CIP Completion Checklist

Use the following checklist as a guide towards completion:

Completion of Mandatory Courses:
- ☐ Queen's Ethics Educational Program: Course in Human Research Participant Protection
- ☐ Queen's PGME Residents Introduction to Research Day
- ☐ CITI – Canada Good Clinical Practices (GCP) Education Program
- ☐ Essentials of Successful Teaching – Classroom and Clinical
- ☐ Canadian Council on Animal Care: Good Animal Practice in Science Training Modules (for those CIP trainees involved with research using animals or animal tissues)
- ☐ WHMIS Training

Leadership Course(s): _____

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Completion of Core Curriculum:
- ☐ Grant Writing & PSI Submission
- ☐ CV's & Salary Award Applications
- ☐ Balancing Clinical, Research & Life
- ☐ Sponsor Initiated vs Researcher Initiated Research
- ☐ Adding Health Economics to your Research Question
- ☐ Technology Transfer (Patents, Copyright, Trademarks, etc.)
- ☐ From Trainee to PI
- ☐ Knowledge Translation (KT)
- ☐ Social Media

In-Training Evaluation Report (ITER) submitted to CIP Office every 6 months

	Date ITER Completed	Date ITER Submitted
☐ 6 months	_____	_____
☐ 1 year	_____	_____
☐ 1.5 years	_____	_____
☐ 2 years	_____	_____
☐ 2.5 years	_____	_____
☐ 3 years	_____	_____
☐ 3.5 years	_____	_____
☐ 4 years	_____	_____

☐ **Title of Thesis** _____

☐ **Successfully defend thesis/dissertation and complete all requirement of Queen's University School of Graduate Studies** Date completed:_____

☐ **Actual Graduate Degree Earned:** _____

☐ **Submit evaluation of CIP after completion of program**