

## Description

This is an intensive workshop which includes presentations, discussions and individual work. The objectives are achieved through experience in defining objectives, planning lectures/seminars and demonstrations, preparing in structural materials and practising teaching skills. Participants prepare and present two ten-minute teaching sessions from their own lectures/seminars ("microteaches"). Each of these is videotaped for private viewing and evaluation followed by individual discussion with a leader.

The basis for this workshop is the Teaching Improvement Project System (TIPS) developed by the University of Kentucky Centre for Learning Resources through grants from the W.K. Kellogg Foundation and DHEW.PHS, for the improvement of teaching in the health sciences. Since its inception in 1975, TIPS programs have reached several thousand educators in the United States and Canada.

## Program Information

This session takes place at Bracken Library, Queen's University, Kingston, ON.

Registration is limited to **30 participants**. Advance registration is required before **March 12<sup>th</sup>, 2012**.

### Cancellation policy:

14 to 30 days prior to program date: registration fee minus \$20 administration fee is refundable.

One to 13 days prior to program date: registration fee minus \$50 administration fee is refundable.

### Credits:

**CFPC Mainpro M1 Credits:** This Program meets the accreditation criteria of the College of Family Physicians of Canada and has been accredited for M1 credits.

**Credits for Specialists:** This event is an accredited group learning activity (section 1) as defined by the maintenance of certification program of The Royal College of Physicians and Surgeons of Canada.

To contact the Faculty Development Office, call 613-533-2185,  
fax 613-533-6351, e-mail [fac.dev@queensu.ca](mailto:fac.dev@queensu.ca).  
web: [http://meds.queensu.ca/education/faculty\\_development](http://meds.queensu.ca/education/faculty_development).



# tips

## Teaching Improvement Project System

March 22nd & 23rd, 2012

Bracken Library,  
Queen's University

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Presented by the  
Faculty Development Office,  
Faculty of Health Sciences, Queen's University

## Course Agenda

Thursday, March 22nd, 2012

- 8:15 Registration
- 8:30 Introduction
- 9:00 What is Teaching and Learning
- 9:45 Creating Objectives
- 10:30 Refreshment break
- 10:45 Set, Body, Closure
- 11:45 Meet with Microteach groups
- 12:00 Lunch
- 1:00 Use of Questions
- 1:45 Small-group Teaching in Large Groups
- 2:30 Refreshment break
- 2:45 Use of Teaching Tools
- 3:30 Evaluation/Introduction to Day Two
- 4:00 Session adjourns

Friday, March 23rd, 2012

- 8:30 Providing Feedback on Teaching
- 9:00 Microteach Session #1
- 11:30 Lunch
- 1:00 Microteach Session #2
- 3:00 Wrap Up — Identification of Next Steps
- 4:00 Course adjourns

## Learning Objectives

Upon completion of this course participants should possess the knowledge and skills enabling them to:

- formulate instructional objectives appropriate to their own setting
- plan and organize a presentation in any setting
- apply presentation techniques in their own setting
- use audiovisual aids more effectively in teaching
- formulate questions that promote thinking
- use methods which help students become active participants
- evaluate their own teaching behaviours

## Registration Form

### TIPs

Teaching Improvements Project System

March 22nd & 23rd 2012 --- Bracken Library, Queen's University

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_

Postal code: \_\_\_\_\_

Phone (work): \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Fee:

\$100 Queen's Faculty/learners

*(Reimbursement upon completion of program)*

\$400 Non-Queen's Faculty

**Payment method:**  Cheque  Credit card

Please make cheque payable to Queen's University.

**If paying by credit card, please complete.**

VISA

MASTERCARD

CARD NO. \_\_\_\_\_

EXPIRY DATE \_\_\_\_\_

AMOUNT \_\_\_\_\_

NAME ON CARD \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Only credit card registrations will be  
accepted by fax: 613-533-6351

Please fax to 613-533-6351 or mail to the  
Faculty Development Office, Faculty of Health Sciences, Queen's  
University, 84 Barrie Street, Room 102, Kingston, ON K7L 3J8.